



South Whidbey Fire/EMS

5579 Bayview Road • Freeland, WA 98260
360/321-1533 • Fax 360/321-9385 • www.swfe.org

Commissioners:
Larry Metz
Mike Noblet
Frank Mestemacher

Vendor,

South Whidbey Fire/EMS (SWFE) is seeking competitive bids for the replacement of our existing SEVEN (7) 2003 GE Alliance buildings access control and security system and ONE (1) S2 access system with EIGHT (8) Johnson Controls KANTECH KT400 system. All bids must include applicable 8.7% Island County sales tax and any applicable prevailing wages. All bids and required documentation must be received no later than 4:00 PM on Wednesday September 9th, 2020. Final contract award will be made at the September 10th, Board of Fire Commissioners meeting. See below bidding document for specifications and requirements.

BID information for this request:

Service locations:

Cultus Bay Tower (communications site - new 2011)
6436 Cultus Bay Road
Clinton, WA 98236

Station 31 (Fire Station – new 2003)
5535 Cameron Road
Freeland, WA 98249

Station 32 (Fire Station – remodeled 2003)
6435 Central Avenue
Clinton, WA 98236

Station 33 (Fire Station – remodeled 2013)
3405 French Road
Clinton, WA 98236

Station 34 (Fire Station – new 2007)
820 Camano Avenue
Langley, WA 98260

Station 35 (Fire Station – new 2001)
3982 Saratoga Road
Langley, WA 98260

Station 36 (Fire Station – new 2019)
5579 Bayview Road
Langley, WA 98260

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Maintenance Facility (3 Bay Shop – remodeled 2013 and 1 out building)
2874 Verlaine Street
Langley, WA 98260

Due to security restrictions, public access to information needed for accurate bidding is not available for public view or posting online. Release of detailed specifications and requirements of our system is exclusively limited to Johnson Control KANTECH Resellers. Verification must be performed prior to releasing of this information by SWFE. Interested parties **MUST** contact resource@swfe.org to get system information, details and locations of components and to schedule on-site visit(s).

Bid specification's:

- Bid pricing shall include any contract discounts and provisions provided by Johnson Controls Inc, Sourcewell contract #031517-JHN. South Whidbey Fire/EMS Sourcewell Member ID is 176783.
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- Replace all EIGHT (8) existing 12 volt building access systems with a Johnson Controls KANTECH KT400 at each location.
- Provide, install and integrate redundant server for ENTRAPass software. Vendor shall work closely with IT contractor for all server needs.
- Integrate ENTRAPass software with existing ID card printer.
- Vendor will state applicable Island County prevailing wage labor rate for scheduled installation, to include travel costs (labor, mileage and ferry costs) to the station farthest from their location and state hours of such scheduled repairs.
- Vendor work shall be performed Monday – Friday, 0800-1700 only unless previously authorized.
- Vendor shall reuse any existing hardware and components as possible.
- Vendor shall be responsible for ensuring all necessary Federal, State or Local permits for work being performed are obtained prior to commencement of any unplanned work. Example; Example; L&I Low or High Voltage Electrical Permit.
- Provide reports on any special conditions found, suggestions for future system care and budget recommendations for ongoing system performance and maintenance.
- Due to the remote location of SWFE, it is vital that successful vendor show up with any and all items needed for the replacement. Successful vendor shall be responsible to bring and provide all necessary equipment, supplies, tools, and parts at all locations during periods work is being

performed. Time needed to obtain parts (off island) shall be the burden of the successful bidder.

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- Vendor will be required to fill out a building access form for each employee who will be entering any facility or accessing SWFE's network.
- Vendor shall designate a single point of contact for the system component installation and replacement.
- Vendor shall designate a single point of contact for networking, programming and server components to work closely with SWFE's IT contractor.
- Successful bidder shall include a minimum of two days hands-on training on-site at the district administration prior to bid completion.
- Successful bidder shall state the warranty period and technical support terms in bid, a minimum of 1 year parts and labor warranty shall be included as standard of all new components, software and installation. Warranty will not extend to any reused components, however remote troubleshooting during the warranty period shall.
- Successful bidder must comply with any and all applicable Washington State, Island County prevailing wages and provide proof of such intent to pay within required State time frames and provide such documentation to SWFE with each invoice.
- Successful bidder shall provide proof of bonding documentation with bid. Successful bidder will be required to provide proof of insurance naming South Whidbey Fire/EMS as an additional insured at time of contract award.
- Successful bidder will be required to provide invoices for work performed by the 4th of each month following the service.
- Vendor shall be required to obtain and provide a copy of their license to perform such work as issued by Washington State and Johnson Controls KANTECH Reseller Authorization.
- Vendor shall be required to obtain and provide a copy of their City of Langley Business License at time of contract award.
- All component replacement, setup, programming, testing, and training shall be completed on or before November 30, 2020.

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TERMS:

South Whidbey Fire/EMS requires Net 30 for payment terms and will not consider payment on invoice until services are received and/or completed. Applicable credit forms (if required) must be submitted with your bid.

Each bid should address these requirements and qualifications. South Whidbey Fire/EMS identifies that: price-costs, ability, capacity, experience, quality of previous performance, compliance with statutes and rules relating to prevailing wage, reputation, and responsiveness to customer's obligations are significant factors and should be addressed in each bid. The combination of these significant factors will form the criteria by which bids are evaluated by SWFE.

Bid must be received by: - email to bids@swfe.org, - or mail at South Whidbey Fire/EMS, 5579 Bayview Road, Langley, WA 98260, - or FAX at 360-321-9385, - or in person at the office of South Whidbey Fire/EMS, 5579 Bayview Road, Langley, WA no later than 4:00 P.M. on Wednesday September 9, 2020. Questions about bids should be directed to Deputy Chief Jon Beck at 360-321-2147 or resource@swfe.org.

It is the intent of the District to award the services September 10, 2020 for a start date on or before October 1, 2020 with a bid completion date of on or before November 30, 2020. All invoicing shall be completed and received prior to December 5, 2020.

All bid documents are subject to applicable public disclosure laws and may be shared with other vendors and the public. System specific details are CONFIDENTIAL and are not subject to public disclosure due to the inherent security risk of their release. South Whidbey Fire/EMS reserves the right to accept or reject any or all bids and waive any formalities.