

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
November 13, 2008 – 5:30 P.M.
Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Commissioner Kenon Simmons
Chief Dan Stout

Guests: Jerry Beck, Jon Beck, James Berto, Scot Carscadden, Bryce Lyshol, and Melissa Simmons

- I. Call to Order – Chairman Helland called the meeting to order at 5:30 P.M.
- II. Approval of Agenda – Commissioner Simmons moved to approve the Agenda as printed; motion carried.
- III. Public Input – FF Scot Carscadden inquired if the Board had received the packets he delivered. The Board affirmed they had received the packets, and advised FF Carscadden they would not consider the document until chain of command had been fulfilled.
- IV. So. Whidbey Volunteer FF & EMS – FF Berto apprised the Board that the Association has installed volunteer suggestion/comment boxes at all the stations. Also the Association donated \$2,500 to the Christmas Family Fund.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. Regular Meeting October 11, 2008
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. October 2008 Payroll – \$63,360.08
 2. October 2008 Warrants - ~~\$161,614.30~~ 163,164.30
 3. 2008 Reimbursement – ~~\$138,877.15~~ 138,924.15
 - D. Chiefs Report
 - E. Resolution 2008-12 – 2009 Salaries
 - F. Resolution 2008-13 – Warrant Cancellation

Commissioner Elliot moved to approve the Consent Agenda with the additions to Warrants and Reimbursements; motion carried.

- VI. Unfinished Business
 - A. Langley Property/Station 34 – Final Occupancy should be granted anytime now. Contractor is in the process of reinstalling the rain guard boxes and utility sink and back door installation still pending. Open House for the public Nov. 15th from 10AM to 2PM. No current business regarding the tree issue.
 - B. Bayview Property/Central Facility – Carletti Architectures met with staff to introduce preliminary conceptual drawings and gathered comments and suggestions. Cost estimate should be forth coming.

These minutes are not official until approved in a Regular Commissioners Meeting.

- C. Station 32 (Clinton) and 33 (Maxwelton) Re-roofing Project – Schedule is set for 2009. Jan. 9th advertise for bids, Feb. 5th open bids, Feb. 12th Board meets to award contract and Mar. 1st notice to proceed.
- D. 2009 Budget –
 - 1. Resign Resolution 2008-11 – Commissioner moved to resign Resolution 2008-11 in the new format; motion carried.
 - 2. Funds for Central Facility – Chairman Helland requested Chief Stout confirm with Carletti Architects that a ¾ inch water service was adequate for the Central Facility so the District could proceed with installing the already paid for connection for the property. .
- VII. New Business
 - A. Thompson Road Property – Since the Thompson Road has been deemed unnecessary in the future plans for the District the Board directed the Chief to have ready for the December 11th meeting a resolution surplusing the Thompson Road property. Also have available at the next meeting an agreement of terms and conditions to list property with realtor Christina Parker
- VIII. Announcements –

Chief Stout will be out of the office November 21st through December 12th.

Chairman Helland wished volunteers and staff a Happy Thanksgiving.

Annual Holiday Party December 13th, Lakeside Bible Camp.
- IX. Varia – Nil
- X. Executive Session – Nil
- XI. Action taken as result of Executive Session – Nil
- XII. Adjournment – Meeting adjourned at 5:58 P.M.

Paula Schuler
District Secretary