

ISLAND COUNTY FIRE PROTECTION DISTRICT NO. 3

REGULAR MEETING - BAYVIEW

TUESDAY, JUNE 11, 1991 - 7:00 PM

Attendance: Tom Saunders, Chairman
Gary Gabelein, Commissioner
Ken McClellan, Commissioner
Bruce Klassen, Chief
Paul Busch, Assistant Chief
Keith C. Miles
Bob McGinty
Bev Lane
Penny Busch
Bob Beatteay
Al Pedersen
Kevin Mathers
Dick McClellan
Doug Dowell
Lanny Workman
Ed Cohn
Dave Gardner, Motorola

I. CALL TO ORDER

Chairman Saunders called the meeting to order at 7:04 p.m.

A flag salute was lead by Commissioner McClellan.

II. APPROVAL OF AGENDA

The Agenda was revised to reflect the following:

- 1) Under "New Business" add:
 - a) Ed Cohn
 - b) Utility Expansion
- 2) Under "Old Business", add:
 - a) Policies and Procedures
 - b) Disposal of Old Tankers

Commissioner McClellan made a motion to approve the Agenda as revised; Commissioner Gabelein seconded the motion; the motion carried.

III. APPROVAL OF MINUTES

A. Commissioner Gabelein read the minutes of the May 22, 1991 meeting. The minutes were revised to reflect the following:

- 1) The adjournment time was changed from 11:27 p.m. to 11:27 a.m.;
- 2) Under "Visitors Comments" (although it occurred during "Finance Officers Report", Gabelein requested that it be added:

"Bob McGinty requested a listing of all correspondence be made available at meetings. Commissioner Gabelein made the recommendation that under the Secretary's Report in the future to list all correspondence that the secretary's received and bring it up and note it at the meeting so any questions anybody has can get them answered at that time. This request was agreed to unanimously."

3) Under Commissioners Reports, Paragraph No. 2 regarding a Chief's evaluation, add "This was agreed to unanimously. Commissioner McClellan also mentioned he would make some changes in the current form used since some of it doesn't apply and can be simplified in the areas that pertain to our needs."

4) Under Commissioners Reports, Paragraph No. 4 regarding the District Secretary's job, add:

Commissioner Gabelein: "Okay, I would like No. 4 to start off as this: Commissioner Gabelein requested Secretary of Board hours to be Fridays, 9 am to noon, are to be reserved for tasks and consultation relative to the Board. Commissioner McClellan made a motion to set aside Fridays, 9 am to noon, for commissioners to consult with the secretary, omit "District". Commissioner Gabelein seconded the motion; the motion carried unanimously.

Commissioner McClellan: "Wasn't that on a temporary deal for one month until Tom got back and could vote on it?"

Commissioner Gabelein "No."

District Secretary: "Why are we omitting the word 'District' from 'District Secretary'?"

Commissioner Gabelein: "Because it wasn't in the motion. It was just with the 'Secretary'. It wasn't in the motion.

5) Under Commissioners Reports, Paragraph No. 6, rewrite to read "Regarding Paid Employees Sick Leave, Vacation and Comp Time, information submitted by the District Secretary was corrected to show the correct amount of carryover (8 days for 1990) and the amount of amount of vacation of 10 days for 1991, or 10 days for 1991, not 18 days for 1990."

6) Under Commissioner Reports, Paragraph No. 7, rewrite to read "Regarding overtime being accumulated, it was agreed by the Chief and the Secretary that the district has no overtime policy and they don't accumulate overtime. The Secretary agreed that with everyone on salary there is no overtime."

Commissioner Gabelein made a motion to approve the minutes of 5/22/91 as corrected; Commissioner McClellan seconded the motion; the motion passed unanimously.

IV. VISITORS COMMENTS

A. Dick McClellan stated that the constitutional rights of the United States of America guarantee a citizen the right to voice an opinion in Olympia, as long as there is no false representation. Also, Mr. McClellan suggested that the reference to the conflict between the 10% and the 90% be dispensed with, because it is serving no useful purpose.

B. Bob Beatey stated that "(Scot Treggett) was not sworn in at Olympia, but that he has a responsibility of assuming that he is telling the truth. . . . I question the intent of his going down there on his own. My assumption is that he was sent down there, and he was sent down there for one purpose. . . There is one other thing that has not been thrown up, and that is the fact that this guy didn't tell the truth. That's conspiracy. . . That's up to the State to prosecute. Really."

C. Keith C. Miles introduced himself and, in response to Bob Beatey's remarks, he informed Mr. Beatey that he invited Scot Treggett to attend the hearing in Olympia with him.

V. SECRETARY'S REPORT

- A. Correspondence Received
The District Secretary listed various items of correspondence received.
- B. Correspondence Sent
The District Secretary listed various items of correspondence sent.
- C. Miscellaneous
There were no miscellaneous reports.

VI. FINANCE OFFICER'S REPORT

A. The District Secretary listed various items of financial correspondence, including the monthly balance sheet, attached as Exhibit A.

VII. CHIEF'S REPORT

The Chief submitted the Chief's Report, attached as Exhibit B.

A. Commissioner Gabelein inquired about the Airway Program.

Commissioner Gabelein inquired about the May Officers Meeting and the Fire Fighter/Medical First Responder Program. He wanted to know how much input Chief Klassen had received from the Training Officer and Assistant Chief prior to the issue being brought up at the Officers Meeting. Chief Klassen responded by saying that he and the AC/TO had discussed the possibilities and agreed that there was potential, and that it was worth a serious look.

Commissioner Gabelein expressed doubt that the pumpers could comply with Aid Car Certification due to the lack of space available for necessary equipment.

B. Commissioner Gabelein inquired about the price, purchase, and installation of cellular phones. Chief Klassen gave the following information:

Chief Klassen has contacted Chuck Hagglund, sales representative for Cellular One, and the State Purchasing Department regarding the State Contract for cellular phones. The State contract is currently handled by U.S. West (units purchased by Island County Sheriff's Department).

Chuck Hagglund of Cellular One was scheduled to bring and leave samples, but was called away to California, so was unable to make the previously scheduled appointment. He is currently scheduled to deliver the phone samples on June 14. The package offered by Cellular One is better than State Contract price of U.S. West phones.

Through Cellular One, phones currently range in the vicinity of \$400 - \$600, and there is no monthly access charge, access fee for government agencies, and all the options available are offered free of charge to government agencies, contrary to \$1.50 per option each month through U.S. West/State Contract.

VIII. COMMISSIONERS REPORT

Commissioner Gabelein submitted the following items for discussion:

A. Bayview Auxiliary Building - Commissioner McClellan reported that the County would require the district to submit a set of plans and go through the usual procedure.

B. Fuel Tanks - Chief Klassen reported that the district is in the process of having the fuel tank decommissioned. He added that it is a very costly process.

C. Volunteer Pension Program - There were some new proposals to the plan presented at the Sno-Isle Fire Commissioner Mtg. Commissioner Gabelein suggested that if anyone wishes to offer feedback regarding the proposal, direct their opinion to Joe Faubion's office by June 14, 1991.

D. Media Relations - Directive No. 91-03 - Pursuant to Directive No. 91-03, attached as Exhibit C, No. 4 Commissioner Gabelein suggested that "The Chief or his designee" be revised to read "The Chairman of the Board or his designee" . This topic will be addressed at the July regular meeting, after the previous procedure is reviewed.

E. Mutual Aid Agreement - Commissioner Gabelein will contact ICFD2 and communicate this district's agreement with the proposed revision.

F. 1991 Planning Survey - Commissioner Gabelein requested again that the cover letter of the 1991 Planning Survey be released to the public. At this time, Chief Klassen presented a memorandum, attached as Exhibit D, to the Board regarding the release of the results of the Survey. It was decided not to release the cover letter to the public.

G. Chief Klassen/EMT Certified - Commissioner Gabelein requested again that the Chief's training be broadened to include the training required to run all the apparatus on the squad and pumpers. Commissioner McClellan requested that records from Whidbey III for the last 3 months be obtained for review. No action was taken.

IX. MISCELLANEOUS REPORTS

There were no miscellaneous reports.

X. OLD BUSINESS

A. District Secretary Hours - The hours of 9:00 am - noon on Fridays, currently set apart for board-directed work by the District Secretary shall remain as is. If problems arise, review shall be appropriate.

B. Policies and Procedures - Chairman Saunders requested the Chief to provide a list of other departments using the proposed set of policies. He also directed the Chief to direct a letter to the board chairman of each department, inquiring as to the effectiveness of the policies within their district. Saunders also inquired as to whether or not there was another set of prototype policies and procedures available for review.

C. Disposal of Old Tankers - Chief Klassen gave a brief status report on the surplused tankers. He reported that Gary Miller of L.N. Curtis suggested that there may be some fire districts interested in purchase of the tankers.

At 8:45 p.m. Commissioner Saunders made a motion to adjourn for 5 minutes to executive session to discuss personnel issues. Commissioner McClellan seconded the motion; the motion passed unanimously.

The meeting was reconvened by Commissioner Gabelein at 8:55 p.m.

Commissioner Saunders dismissed himself from the meeting at 9:07 p.m.

XI. NEW BUSINESS

A. Radio Base Station - Ed Cohn, a Clinton resident, initiated a discussion regarding his concerns over the proposed 10' x 10' addition to the base station on Cultus Bay Road to accommodate radio transmission equipment from Snohomish County Transit. Mr. Cohn suggested the fire district demand more revenue from Snohomish County Transit, as well from the other agencies using the base station tower.

A letter, attached as Exhibit E, was read by Commissioner Gabelein as submitted by Debra Waterman, who could not be present due to a previous commitment. Chairman Saunders directed Chief Klassen to respond to Ms. Waterman's concerns as expressed in her letter.

Dave Gardner from Motorola answered the technical questions regarding the addition and tower capabilities.

After further discussion, Commissioner Gabelein requested that Mr. Cohn direct his questions and concerns in the form of a letter. Commissioner Gabelein assured Mr. Cohn that his questions would be addressed by either Chief Klassen or the consultant to the project, Shockey/Brent.

B. Approval of Vouchers - Commissioner McClellan made a motion to approve vouchers as submitted. Commissioner Gabelein seconded the motion; the motion carried unanimously.

XII. ANNOUNCEMENTS

There were no announcements.

XIII. EXECUTIVE SESSION

At 9:42 p.m. Commissioner Gabelein made a motion to adjourn to executive session for the purpose

of discussing personnel. Commissioner McClellan seconded the motion; the motion passed unanimously.

The meeting was reconvened at 9:50 p.m.

XIV. ADJOURNMENT

There being no further business to discuss, a motion was made by Commissioner McClellan to adjourn the meeting. Commissioner Gabelein seconded the motion; the motion carried unanimously.

The meeting was adjourned at 9:50 p.m

Susan E. Raley, District Secretary
Island County Fire District No. 3

Approved:

Tom L. Saunders, Chairman

Gary R. Gabelein, Commissioner

Kenneth G. McClellan, Commissioner

*Minutes are not official until approved at the next regular meeting.