

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

March 8, 2007 – 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Dennis Webster
Chief Dan Stout

Excused Absence: Commissioner Bob Elliot

Guests: Matt Czarnik, Gary Gabelein and Martha Rose representing Island Transit.

- I. Call to Order – Chairman Helland called the meeting to order at 7:05 P.M.
- II. Approval of Agenda – Commissioner Webster moved to approve the Agenda as printed: motion carried.
- III. Public Input – Nil Report
- IV. So. Whidbey Volunteer FF & EMS – Lt. Czarnik reminded everyone the annual awards banquet will be at the Freeland Hall, March 24th, social hour 5 p.m. with dinner served at 6 p.m. On March 25th the association will sponsor a pancake breakfast for Jon Shields at South Whidbey High School.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. February 8, 2007 Regular Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. February 2007 Payroll – \$51,982.78
 2. February 2007 Warrants - \$147,421.48
 - D. Chief's Report
 - E. Policy Revisions – 2nd Reading – Section 3.4.2, 4.13.2.7, and Section 2.5.2.6.1
 - F. Resolution 2007-03 Declaring Property Surplus

Commissioner Webster moved to approve the Consent Agenda as printed; motion carried.

- VI. Unfinished Business
 - A. Langley Property – Martha Rose of Island Transit joined the Commissioners to discuss the content of a purchase and sale agreement between Island County Fire District #3 (ICFD#3) and Island Transit that was agreed upon in principle prior to the initial purchase of the land by ICFD#3.

Using the attached map, agreement items included:

 - o Island Transit will purchase all the property designated by the red and green octagon tiles at an agreed upon rate per square foot.

- Island Transit will purchase an easement over a portion of the property designated with yellow diamonds and all of the property designated with purple stars at an agreed upon rate per square foot. The easement shall be conditional with the proposed use and revert back to ICFD#3 if that use changes.
 - ICFD#3 will share 50% of the initial costs with Island Transit to develop the road in the easement and Island Transit will maintain this road in the future at their cost.
 - ICFD#3 will share 50% of the initial construction costs with Island Transit to develop a trail required by the City of Langley in the area designated on the map with blue lines. Island Transit will be responsible for the any future maintenance of this trail.
 - Island Transit is responsible for all other costs associated with development and use of the easement including landscape construction and maintenance.
- B. EMS Consultant-Scope of Work – Chief Stout distributed copies of the Emergency Services Consulting Inc.’s (ESCI) proposal for the Emergency Medical Services Study to the Board. The Board agreed to spend this next month studying the proposal while the Chief checks references and backgrounds.
- VII. New Business
- A. Deferred Compensation Program for Volunteers – Chairman Helland moved to have the Chief research the proposed Deferred Compensation Plan in depth and present all the details at the next meeting; motion carried.
 - B. Tour of District Facilities – Periodically the Board has toured the facilities of the District to stay abreast of conditions, improvements and needs. A special meeting will be called for 10:00 A.M. March 27, 2007.
- VIII. Announcements –
- As of March 19, 2007 Station 39-Langley will be renumbered and become Station 34-Langley.
 - The Strategic Plan is now available on the web page.
 - Awards Banquet March 24th 5 p.m. and Jon Shields Benefit Pancake Breakfast 8 a.m. March 25th.
- IX. Varia – Chief Stout and the Board discussed the Washington Fire Commissioners Association Ocean Shores seminar and agreed the subjects covered would be well worth the time and money spent to attend.
- X. Executive Session – No Executive Session
- XI. Adjournment – Meeting adjourned at 8:10 p.m.

Paula Schuler
District Secretary