

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

October 16, 2002 - 7:00 P.M.

MINUTES

In attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests: Gideon International representative Lee Miles, James Wrightson, Eldon Baker, Mike Cotton, Jaymes Stewart, Don Elliot, Paul Busch, Penny Busch, Faye Elliot, Jerry Beck, Les Hagstrom, Chris Callahan, Darin Reid, and South Whidbey Record reporter Gayle Saran

- I. Call to Order - Chairman Elliot called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input - No Public Input
- IV. South Whidbey Volunteer FF & EMS Associations - Representative Jerry Beck reported no business at this time but the Association would be bringing forward their recommendations to the hiring process in November.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. September 12, 2002
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - September 1-15, 2001 - \$15,603.57
 2. Payroll - September 16-30, 2001 - \$15,035.45
 3. Payroll - September IRS Command \$226.44
 4. September 2002 Vouchers \$194,557.47
 - E. Chief's Report

Commissioner Helland moved to approve the Consent Agenda as printed; motion carried.

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VI. Unfinished Business - As a courtesy to Mr. Lee Miles the Board moved Item D - Gideons International before Item A. - Freeland Station.

D. Gideons International - The Board agreed that Gideons International and any other organization could leave their materials at the District Office and a notice will be sent to all stations announcing the materials are available to anyone interested.

A. Freeland Station

1. Water Line Extension
2. Water Facility Easement

Commissioner Helland moved to approve the Easement and Water Facility Conveyance and Acceptance Agreement with Freeland Water District; motion carried.

Chief Smith presented the Commissioners with the opportunity to purchase a used copier for the Freeland Station. The copier sold new for over \$16,000 and is available for \$4,000. The Board agreed to include it in the furnishings for the Freeland Station.

Final buy off by the County is still pending. Carletti Architects have been reminded that a renewal of the building permit is due. There is still an issue on outside lighting being too bright and invasive and the apparatus doors opening not triggering the exhaust systems. These issues should be resolved soon.

B. Clinton Station Remodel - Clinton Station notice of Substantial Completion is expected this week.

An open house for Clinton Station and a dedication ceremony for Freeland will be scheduled shortly. The Board requested the Chief to look into plaques honoring the Commissioners and Chiefs involved in this 10 year project.

C. Facility Use Policy - 2nd Reading - Chairman Elliot moved to approve the second reading of the Facility Use Policy; motion carried.

D. Gideons International - See above.

VII. New Business

A. 2003 Preliminary Budget - The Board agreed to table the item for further study and discussion. The board will discuss the budget during their special meeting at the Washington Fire Commissioners Association Conference in Seattle at the end of the month.

VIII. Announcements - Paula Schuler announced Station 35 FF Dick

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Gercken is recovering from emergency heart surgery with a vengeance and thanked everyone for their prayers, support, and offers of help. Ohana!

- IX. Varia - VFIS Risk Management audit is scheduled for tomorrow, past audits have brought significant reductions in the District's insurance premiums.

Chief Smith will be educating the Kiwanis Club tomorrow morning on the District's Lid Levy Lift request on the November ballot. Next week he will be addressing the Lions Club.

Commissioner Helland reiterated the Levy Lid Lift is to facilitate the long term plan which includes construction of the Central Facility on Thompson Road.

- X. Executive Session - At 8:10 P.M. Chairman Elliot requested a five minute Executive Session to discuss the Chief's annual evaluation.

- XI. Adjournment - Meeting adjourned at 8:15 P.M.

Paula Schuler
District Secretary