

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
October 18 2001 - 7:00 P.M.
Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot
Chief Don Smith

Audience: Capt. Eldon Baker, BC Darin Reid, Faye Elliot, DC Don Elliot, Dennis Benning, DC Les Hagstrom, Dennis Webster, Chris Kane, Jim Larsen.

- I. Call to Order - Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to approve the agenda as printed; motion carried.
- III. Public Input - No Public Input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. September 10, 2001
 2. September 13, 2001
 3. September 21, 2001
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll 5103- - September 1-15, \$12,871.80
 2. Payroll - September 16-30, 2001 \$13,026.66
 3. September Vouchers \$39,416.36
 4. September Command IRS \$315.37
 - E. Chief's Report

Commissioner Benjamin moved to approve the Consent Agenda as printed, motion carried.

- V. Unfinished Business
 - A. Saratoga Station Project - Chief Smith reported the final repairs from the punch list are in process. After that a few retro changes including a generator upgrade will begin.

One of the neighbors has requested the security lights be toned down. Commissioner Helland moved that the

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neighbors near the station be accommodated when possible unless it interferes with the safety of the volunteers; motion carried.

The dedication was discussed. Station and community members will be contacted for their input.

- B. Freeland Station - The building permit and letter to proceed have been issued. Chief Smith, Carletti's architect Tim Goodman, Jenkins Inc. representatives and project consultant John Carty met for the pre-construction meeting earlier today.

Equipment will be on site beginning tomorrow. The Board could anticipate the major portion of the dirt work completed by November 1st.

The County requires 50% of the property be dedicated to open space. Chairman Helland moved to have Chief Smith sign the proposed civil engineer drawing for the dedicated open space; motion carried.

- C. Land Acquisition - Thompson Road Central Facility - Chairman Helland directed the Chief to schedule a meeting to explore concepts for the new facility with Special Services and other staff members. After this meeting a meeting with the community will be scheduled to discuss the proposed use.

- D. Organizational Development Specialist - Baldwin Resource Group Specialist Chris Kane presented the Board with a review of the first 2 phases of the planned teambuilding process. He also shared with the Board the outline of the meeting scheduled for October 20th.

The Board will meet with Mr. Kane December 1, 2001 for their part of the team building process. This meeting will also include the newly elected commissioner.

Mr. Kane will report again at the next Regular Commissioners Meeting November 8, 2001.

- E. Clinton Station Remodel - Chief Smith reported the designer working on the project had experienced a major family tragedy and the planning process was delayed but is getting back on track.

VI. New Business

- A. First Reading of District Policies Revision - Commissioner Benjamin moved to accept the First Reading amending District Policies Section 11, B 3 to add the following:

" 1- each Division Chief
1- Special Services Chief";

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Motion carried.

- B. Membership Confirmation - Bryce Hansen - Commissioner Elliot moved to confirm membership from High School status to full status for FF Bryce Hansen; motion carried.

VII. Announcements - Station 31 Lt. Rick Furman's 11 year old son has been diagnosed with leukemia. He will be in Children's Hospital for the next 2 months. Volunteers from Station 31 and 34 will be visiting the Hospital this Sunday.

BC Reid informed the Board that the Coast Guard will not be doing search and rescue now that they are called to dedicate their time to national security. The local agencies will be responsible for marine and shore duties. Port Townsend just acquired a 26' Fire and Rescue Boat and will be starting up a Marine Division. District 3's Marine Division will be working with this new marine crew.

BC Reid also report that the national anthrax threats have been discussed extensively by Emergency Agencies in the county and the decision was to handle all related calls as a standard Hazardous materials call.

VIII. Varia -

- o Chairman Helland requested the latest CPI-U rates for Seattle. These rates have historically been used for cost of living adjustments. Chief Smith informed him that the June 2000 to June 2001 changes(which the District has historically used) is 4%.
- o Chief Smith requested feedback from the Board on the preliminary budget.
- o Commissioner Benjamin expressed his appreciation of Chairman Helland working with the community on Thompson Road.

IX. Executive Session - No Executive Session.

X. Adjournment - Meeting adjourned 8:15 P.M.

Paula Schuler
District Secretary