



South Whidbey Fire/EMS

5579 Bayview Road • Langley, WA 98260
360/321-1533 • Fax 360/321-9385 • www.swfe.org

Commissioners:
Jim Towers
Michael Noblet
Savannah Erickson

Vendor,

South Whidbey Fire/EMS (SWFE) is seeking competitive bids for annual grounds services for three of our properties (see below for detailed services). Services will be provided at all of our facilities listed below starting June 16, 2023 and run through November 30, 2023. All bids must include 8.8% Island County sales tax and any applicable prevailing wages. All bids and required documentation must be received no later than 4:30 PM on June 15, 2023. See attached bidding document for specifics.

BID information for this request:

Service Locations:

Station 31
5535 Cameron Road
Freeland, WA 98249

Station 34
820 Camano Avenue
Langley, WA 98260

Station 36
5579 Bayview Road
Langley, WA 98260

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Serving the communities of Bayview - Clinton - Freeland - Langley - Maxwelton – Saratoga
Our mission: "To protect and prepare the South Whidbey community through service and education."

Scope of requested services at all facilities unless noted otherwise:

- **Trim, edge and mow all existing mowed grass areas on an as needed basis to ensure a neat and presentable look at all times.**
- **Trim/edge and sweep or blow off all non-landscaped surfaces of any debris (concrete walks, paved driveways, pathways, etc).**
- **Mow large field/area behind Station 31 and Station 36 at least twice. SWFE will meet with successful bidder to show where septic drain field is to avoid driving any heavy machinery over the top of.**
- **Weed all existing landscaped areas such as flower beds, rain gardens or barked areas on an as needed basis to ensure a weed free area.**
- **Blow out irrigation system at Station 36 prior to freezing temperatures.**
- **Remove debris from parking lots, curbs and other points of gathering, to include but not limited to pine needles, leaves, bark, grass.**
- **Spray for weeds as necessary in parking areas or impervious surfaces. Station 34 is an environmentally sensitive areas and require extra precaution and uses of organic or like chemicals if they are used.**
- **Vendor must consider sensitive personnel working at these locations when using chemicals at Station 36.**
- **Maintain a sterile area on the drill ground behind Station 36.**
- **MSDS for each product proposed for use will be provided to South Whidbey Fire/EMS at time of bid award.**
- **Successful bidder shall provide documentation of chemical applicator licenses with bid.**
- **Successful vendor will be responsible to provide all necessary equipment, supplies, fertilizer, applicators, and chemicals at all locations.**
- **Vendor will be required to fill out a background check authorization and building access form for each employee who will be entering any facility. All vendor employees accessing SWFE facilities are subject to an in-depth background investigation and may be excluded from access at the sole discretion of SWFE.**

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- Successful bidder must comply with any and all applicable Washington State, Island County prevailing wages and provide proof of such intent to pay within required State time frames and provide such documentation to SWFE with invoice.
- Vendor shall obtain and provide a copy of their City of Langley Business License at time of contract award or with bid submission.
- Bidder shall provide proof of bonding and insurance documentation with bid. Successful bidder will be required to provide proof of insurance naming South Whidbey Fire/EMS as an additional insured at time of contract award.

TERMS:

South Whidbey Fire/EMS requires Net 30 for payment terms and will not consider payment on invoice until services are received and/or completed. Affidavit of Prevailing Wage Payment statements must be supplied with each invoice in order to receive payment. Applicable credit forms (if required) must be submitted with your bid.

Each bid should address these requirements and qualifications. South Whidbey Fire/EMS identifies that: price-costs, ability, capacity, experience, quality of previous performance, compliance with statutes and rules relating to prevailing wage, reputation, and responsiveness to customer's obligations are significant factors and should be addressed in each bid. The combination of these significant factors will form the criteria by which bids are evaluated by SWFE.

Bid must be received by: - email to bids@swfe.org, mail or in person at the office of South Whidbey Fire/EMS, 5579 Bayview Road, Langley, WA 98260 no later than 4:30 P.M. on Thursday, June 15, 2023. Questions about bids should be directed to Deputy Chief Jon Beck at 360-661-2817 or resource@swfe.org.

It is the intent of the District to award the services for a start date of June 16, 2023. All documents are subject to applicable public disclosure laws and may be shared with other vendors and the public. South Whidbey Fire/EMS reserves the right to accept or reject any or all bids and waive any formalities.