

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**February 12, 2009 – 5:30 P.M.**

**Minutes**

**In Attendance:**

Chairman Kenon Simmons  
Commissioner Bob Elliot  
Commissioner Mike Helland  
Chief Dan Stout

Audience: Jerry Beck, Jon Beck, Jimmy Berto, Don Carscadden, Scott Carscadden, Jim Adsley, Don Mason and Paul Busch

- I. Call to Order – Chairman Simmons called the meeting to order at 5:30p.m.
- II. Approval of Agenda – Commissioner Elliot moved to approve the Agenda as printed; motion carried.
- III. Public Input – Nil
- IV. So. Whidbey Volunteer FF & EMS – FF Berto reported the Association is in the process of revising its constitution. Also there is a large donation coming in from the Rotary Club.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. Regular Meeting January 8, 2009
    2. Special Meeting January 29, 2009
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. December 2008 Warrants - \$4,365.36
    2. January 2009 Payroll Warrants - \$46,219.44
    3. January 2009 Warrants \$120,155.03
  - D. Chiefs Report
  - E. Resolution 2009-03 Cancelling Warrants

Commissioner Helland moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
  - A. Bayview Property/Central Facility – No immediate progress to report. Next door Good Cheer is putting in a community garden.
  - B. 2008 Budget - Tabled
  - C. 2009 Budget –Tabled
  - D. Thompson Road Property – The property is listed now.
- VII. New Business
  - A. District Policy Revisions – 1<sup>st</sup> Reading – Revision to District Policies 3.4.6.4.1.,

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Regular Commissioners Meeting  
February 12, 2009 – Minutes

4.3.2, and 4.10.4 were submitted. Commissioner Helland moved to accept the 1<sup>st</sup> reading with inclusion of the verbiage “or any other legal means available” to Policy 4.10.2; motion carried.

- B. Confirm Membership – FF/EMT Tiffany Helm – Commissioner Helland moved to confirm the membership of EMT Tiffany Helm; motion carried. Her status as fire fighter will follow.
- VIII. Announcements – Commissioner Elliot will be out of town February 15<sup>th</sup> through the 20<sup>th</sup>.
- IX. Varia – Chief Stout informed the Board of Microsoft’s generous donation to the District through their employee volunteer incentive program. The Chief will be writing John Graham and Microsoft a thank you for the \$8,040.
- X. Executive Session – Chairman Simmons recessed the meeting into a 45 minute executive session to discuss a personnel issue. Meeting reconvened at 6:18pm
- XI. Action taken as result of Executive Session – No action taken.
- XII. Adjournment – Meeting adjourned at 5:20pm

Paula Schuler  
District Secretary