

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
February 13th, 2018 – 5:30 PM**

Minutes

Attendance: Chairman Simmons, Commissioner Hawley, Commissioner Mestemacher, Chief Palmer

In Audience: Sherrye Wyatt, Chief Michael Cotton, Chief Jon Beck, Chief Wendy Moffatt, Robbie Husom, Sean McDougald, Leah Kalahiki, Justice Uhls, Dennis Batey, Rene Kinser.

- I. **Call to Order.** Chairman Simmons called the meeting to order at 5:30PM.
- II. **Pledge of Allegiance.**
- III. **Approval of Agenda.** Commissioner Mestemacher moved to approve the agenda as presented, motion carried.
- IV. **Public Input.** There was no public input.
- V. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Special Meeting on January 16th, 2018
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$316,473.81

Commissioner Mestemacher moved to approve the consent agenda, motion carried.

- VI. **Unfinished Business** –
 - a. **Bayview Fire Station Update.** Chief Palmer stated that the County has all of the necessary documentation and the permit is expected to be issued soon.
- VII. **New Business** –
 - a. **New Members.** The following new members were approved by the Board:
 - i. Annette Fly, Station 35
 - ii. Dennis Batey, Station 36
 - iii. Leang “Lenny” Peng, Station 33
 - iv. Leah Kalahiki, Station 35
 - v. Rene Kinser, Station 33
 - vi. Couran Therien, Station 33
 - vii. Justice Uhls, Station 35
 - b. **Policy Amendment** – Policy 103, Fiscal Management to add Section 103.10 Small and Attractive Assets. Chief Palmer stated that the additions to Policy 103 are being offered for second reading. The policy additions are to satisfy the WA State Auditor's Office's recommendations during the audit. Commissioner Mestemacher moved to approve the policy amendments, motion carried.

VIII. Announcements:

- Annual Awards Banquet to be held at the Useless Bay Golf and Country Club on March 10th.
- Portland Leadership Conference is coming up on March 7th-9th; attendees to be determined.

IX. Varia: None

X. Executive Session:

- Chief Palmer and the Board went into Executive Session at 5:37pm for 15 minutes to discuss personnel matters under RCW 42.30.110.
- At 5:52pm, the Board came out of Executive Session and stated that the session will continue for another 8 minutes, ending at 6:00pm.
- At 6:00pm, the executive session ended and the regular meeting reconvened.

XI. Action taken as result of Executive Session: No action was taken during Executive Session.

XII. Conclude. Chairman Simmons concluded the meeting at 6:00pm.

Attest,

Sarah Pedersen,
District Secretary