

SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
November 8th, 2018 – 5:30 PM

Minutes

Attendance: Chairman Simmons, Commissioner Hawley, Commissioner Mestemacher, Chief Palmer. District Secretary Sarah Pedersen is excused.

In Audience: Chief Moffatt, Chief Cotton, Chief Beck, EMT Naomi Blair, FF tony McNair, Lt. Travis Zimmerman, Sherrye Wyatt, Caitriona Costello.

- I. Call to Order. Commissioner Simmons called the meeting to order at 5:30 p.m.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Mestemacher moved to approve the agenda, Commissioner Hawley seconded.
- IV. Public Input. There was no public input.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on October 11th, 2018
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$1,016,528.57

Commissioner Mestemacher moved to approve the consent agenda, motion carried.

- VI. Unfinished Business –
 - a. Bayview Fire Station Update. Review of Payment #3 to Valdez Construction - \$394,419.53 (Incl. in voucher amount). Commissioner Hawley made a motion to approve payment #3 in the amount of \$394,419.53 to Valdez Construction, Commissioner Mestemacher seconded.
- VII. New Business –
 - a. 2019 Requested Budget presented for Board Review – Discussion of 2018 savings, fund balances, bond Proceeds and anticipated revenues. Proposed raises and Cost of Living Adjustment (COLA) for employees. Proposed a \$1.00 per point increase for all volunteers. Chief Palmer summarized \$1,700,000 or approximately 50% of budget was for personnel. Chief gave kudos to all staff involved in the in-depth budget preparation for their hard work and cut to their budget areas, once again. Commissioner Mestemacher made a motion to approve the 2019 budget as laid out, Commissioner Hawley seconded.
 - i. Resolution 2018-7 Levy Certification and Budget Approval. Commissioner Mestemacher made a motion to approve Resolution 2018-7, Commissioner Hawley seconded.
 - ii. Resolution 2018-8 Levy Ordinance to Increase Regular Property Tax Levy. Commissioner Mestemacher made a motion to approve Resolution 2018-8, Commissioner Hawley seconded.
 - iii. Resolution 2018- 9 Levy Ordinance for Substantial Need. Commissioner Mestemacher made a motion to approve Resolution 2018-9, Commissioner Hawley seconded.

- b. Resolution 2018-10 Warrant Cancellation. Commissioner Mestemacher made a motion to approve Resolution 2018-10, Commissioner Hawley seconded.
- c. Resolution 2018-11 Line Item Adjustment. Commissioner Mestemacher made a motion to approve Resolution 2018-11, Commissioner Hawley seconded.

VIII. Announcements:

- a. Discussion of e-mail deficiencies, from Commissioner Simmons
- b. Sherrye Wyatt said the graduation was great!
- c. All 3 members passed their FF1, FF2 & Hazmat per Deputy Chief Moffatt
- d. Reminder the Christmas Party is 12/8 at the Roaming Radish. Reminded everyone to RSVP to Kelly.

IX. Varia: nothing

X. Executive Session: nothing

XI. Action taken as result of Executive Session: n/a

XII. Conclude. Chairman Simmons concluded the meeting at 6:17 P.M.

Vicki Lange,
Interim District Secretary