

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

August 10, 2000 - 7:00 P.M.

MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin

Excused Absence:

Commissioner Bob Elliot

Guests:

Lt. Bill Borton
Tom Baenen, Island County Assessor
Cynthia Tilkin
Richard Tilkin
Fran Able
BC Les Hagstrom

- I. Call to Order - Chairman Helland opened the meeting at 7:05 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to accept the agenda as printed; motion carried.
- III. Public Input - No Public input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. July 13, 2000
 2. July 24, 2000
 3. August 3, 2000
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - July 1-15, 2000 \$8,101.67
 2. IRS Wire Transfer - \$2,747.95
 3. Payroll - July 16-30, 2000 \$9,097.92
 4. IRS Wire Transfers - \$3,114.19
 5. Vouchers - \$23,277.78
 - E. Chief's Report

Commissioner Benjamin moved accept the Consent Agenda with the exception of the July vouchers; motion carried.

After clarification Commissioner Benjamin moved to pay the

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July Vouchers; motion carried.

V. Unfinished Business

- D. Tom Baenen - Island County Assessor - Chairman Helland received permission from the Board to address Mr. Baenen as the first order of business.

Due to an error in the Assessors Office the citizens of the City of Langley were charged with the ICFD#3 levy in the year 2000. The resolution to the error is the county will collect the money back from the District at the end of the year and credit Langley citizens on the 2001 tax bill. Chairman Helland moved to accept and sign the Memorandum of Understanding; motion carried. (see attached press release and a copy of the MOU between Fire District 3, City of Langley, and Island County Assessor.)

- A. Saratoga Station Project - Chief Smith updated the Board on the progress of the new station. The retaining wall is up, foundation in and work has started on plumbing, as well as dirt work for the parking lot, etc. The building is expected mid September. Chairman Helland expressed concerns that the contractor use sound material for the parking lot.

Fran Able presented a landscaping plan she developed with the assistance of the neighboring residents near the new station. The board directed the Chief to present the new plan to the architect.

- B. Land Acquisition - The Chief presented the final escrow papers for the Clinton Annex to the Board. The escrow will close August 11, 2000.

Chief Smith also informed the Board he is looking at a piece of property in the Bayview area. The District's real estate agent is in the process of contacting the owner.

- C. Freeland Station/Location Committee Report (Benjamin) - Commissioner Benjamin reported on the Freeland Location Committee meeting. The conclusion of the committee was to stay with the Cameron Road site. (report attached)

The Chief requested guidance from the board in selection of an architect for the new Freeland station. Chairman Helland will call a special meeting to address the selection of an architect.

- D. Tom Baenen - Island County Assessor - see above.

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E. Division Chief Confirmations - With much pleasure the Chief presented the Division Chief candidates for appointment by the Board. Commissioner Benjamin moved to appoint Les Hagstrom as the Division Chief South and Don Elliot as Division Chief North; Motion carried. Commissioner Elliot had spoken with Chief Smith earlier and approved the choices but abstained on the vote for Don Elliot.

VI. New Business

A. Building Maintenance - Chairman Helland expressed his concern about the leaking roof at the Bush Point Station. He also requested a survey from the officers on any other repairs needed at the stations.

Commissioner Benjamin suggested the District go out for bid for a grounds keeper for all the stations in 2001.

B. Mid-Year Budget Review - On the advice from Chief Smith in his Mid-year Budget Review Staff Reports of August 4, 2000, and August 8, 2000, Commissioner Benjamin moved to approve Resolution 2000-02 reflecting adjustments to the line as presented; motion carried. (Report Attached)

VII. Announcements - Commissioner Benjamin will be out of the District from August 27, 2000 until September 16, 2000.

VIII. Varia -

Commissioner Benjamin requested information on the new pagers and ICOM and the status on the insurance company concerning the District's sexual harassment policy. Chief Smith informed him the dispatching problems with Snohomish vs. Island dispatching were unsolvable at this time. Marcus Boguslawski recommended the District conduct and document sexual harassment policy education rather than requiring signed statements.

The Board requested notification of the SnoIsle meeting in March. Gordon Graham will be guest speaker. The Chief recommended sending the new Division Chiefs to the meeting.

Chairman Helland brought up the subject of 1710 & 1720. He requested more information and wants the District or individual board members to send in comments.

Officers Meeting August 12, 2000, 7:30 A.M.

Requested VFIS Representative, Marcus Boguslawski, put on an informational presentation for all volunteers on

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the LOSAP program and life insurance benefits. This would be done sometime next year.

- IX. Executive session - Chairman Helland recessed the meeting into a five minute Executive Session to discuss a personnel issue.
- X. Adjournment - Meeting adjourned at 9:40 P.M.

Paula Schuler
District Secretary