

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
August 13th, 2015 - 5:30 PM**

Minutes

In Attendance: Chairman Helland, Commissioner Simmons, Commissioner Elliot, Chief Palmer

In Audience: Chief Cotton, Chief Busch, Gary Gabelein, Sherrye Wyatt.

- I. Call to Order. Chairman Helland called the meeting to order at 5:32 P.M.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Simmons moved to approve the agenda, motion carried.
- IV. Public Input. None.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on July 9th, 2015
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants \$89,714.15
 - ii. Vendor Warrants \$124,525.42

Commissioner Simmons moved to approve the consent agenda, motion carried.

- VI. Unfinished Business –
 - a. Marine 3 Repair Update. Chief Palmer gave an update on the status of Marine 3 and different options were discussed as to how to proceed. The cause of the engine failure has yet to be determined and is being investigated. No action taken.
 - b. Bayview facility update. Chief Palmer gave an update on the status of the Bayview facility which is currently in the public notice process. No issues are expected and the project is on track.
- VII. New Business –
 - a) Resolution 2015-12, 1st Reading to adopt the 2015 Edition of the South Whidbey Fire/EMS Policy Manual. Chief Palmer read Resolution 2015-12 to the Board for the 1st reading. The resolution will be presented for adoption at the next meeting on September 10th.
 - b) Resolution 2015-13- Surplus Property. Chief Palmer read the list of items to be surplus. Commissioner Simmons moved to approve Resolution 2015-13, motion carried.

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VIII. Announcements:

- Snure Seminar on October 21st from 6:30-9:30 P.M. Chief Palmer & Kay Cope registered.
- Deputy Chief position is now being advertised, two applications already received.
- Chief Palmer will be inviting Frank Mestemacher to attend the weekly budget sessions.
- Commissioner Representative needed for weekly budget sessions.

IX. Varia: None.

X. Executive Session: N/A.

XI. Action taken as result of Executive Session: N/A.

XII. Conclude. Chairman Helland concluded the meeting at 6:14 P.M.

Kay Cope,
District Secretary