

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**September 11, 2003 - 7:00 P.M.**

**MINUTES**

In attendance:

Chairman Dennis Webster  
Commissioner Mike Helland  
Commissioner Bob Elliot  
Chief Don Smith

Guests: Les Hagstrom and Jerry Beck

- I. Call to Order - Chairman Webster called the meeting to order at 7:05 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input - No public input.
- IV. So. Whidbey Volunteer FF & EMS Associations - No report.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. August 12, 2003 Regular Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers -
    1. Payroll - August 1-15, 2003 \$14,240.87
    2. Payroll - August 16-31, 2003 - \$14,469.82
    3. Payroll - August IRS Command \$205.78
    4. August 2003 Vouchers ~~\$26,941.69~~ \$26,962.10
  - D. Chief's Report
  - E. Resolution 2003-04 Adjusting Line Items within the 2003 Budget

With corrections to the August Vouchers Commissioner Helland moved to approve the Consent Agenda; motion carried.

VI. Unfinished Business

- A. East Harbor Road Property - As the new Senior Center Thrift Store opens the items stored in the old Freeland Fire Station will be removed allowing the county to better assess the building. The process is still moving.

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- B. Executive Search - Chief Smith distributed the finalized District information brochure from ESC. The Board approved of the brochure and agreed to have the Chief arrange for suitable accommodations for the evaluators, make arrangements for a workshop dinner, and arrange for an appropriate place to conduct the evaluation process. The Chief will keep the Board apprised by email.

VII. New Business

A. Nil

- Announcements - The biennial State audit is nearing completion and from all appearances the District Administrative Staff will have a glowing report.
- Reminder the October Meeting is postponed one week, Meeting date will be October 16<sup>th</sup>, 2003.
- Sad news concerning both Ryan Furman and Rick Lett. Both families are savoring the last days with their loved ones.
- Furman Family Fund Raiser Pancake Breakfast October 19, 2003, and other events to be announced. Some volunteers may be donating their October call reimbursements to the Furman family.
- Fire Prevention Week begins October 6<sup>th</sup>. Commissioner Helland recognized the good fortune of no major fires on the South End through the summer and commended FPO Jerry Beck and volunteers for all their efforts in educating the public on fire safety.
- September 14, Annual District Picnic and Association Meeting.

VIII. Varia - A moment of silence was held in memory of the heroes and victims at the September 11, 2001 Twin Towers Tragedy.

IX. Executive Session - No Executive Session

X. Adjournment - Meeting adjourned at 8:00 P.M.

Paula Schuler  
District Secretary