

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
May 14, 2009 – 5:30 P.M.

MINUTES

In Attendance:

Chairman Kenon Simmons
Commissioner Bob Elliot
Commissioner Mike Helland
Chief Dan Stout

- I. Call to Order – Chair Simmons called the meeting to order at 5:30 pm.
- II. Approval of Agenda – Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input – Nil Report
- IV. So. Whidbey Volunteer FF & EMS – J. Berto reported the Association presented HS Fire Fighters Leah Hughes and Josh Neil with \$250 Scholarships for college. It has also donated funds towards a necessary computer chip for the Marine Division's GPS. A boat will be raffled off again at this year's County Fair.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. Regular Meeting April 16, 2009
 2. Special Meeting April 29, 2009
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. April 2009 Payroll Warrants #646300-338 - \$59,478.52
 2. April 2009 Warrants #646339-406 - \$70,709.51
 3. April 2009 Warrants #646407-408 - \$2,872.76
 - D. Chiefs Report

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

- VI. Unfinished Business
 - A. Bayview Property/Central Facility – The engineers' soil and septic reports are complete. Both came back favorable. Plan rendering should be available next month. A sign will be posted on the property as soon as the rendering is available.
 - B. Thompson Road Property – Nil Report.
 - C. 2 New Pumpers – The completed specifications were distributed for review to the Board earlier in the week. Opinions were expressed on the length of the rig, port size, etc. but no alterations were made. Commissioner Helland moved to authorize D/C Cotton to pursue advertising for bids; Motion carried, Commissioner Elliot abstaining. The Board agreed to June 11th, the next Commissioners Regular Meeting, for bid opening.

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- D. Fire Chief Recruitment – ESCi has presented for approval time lines, and position announcement. Commissioner Helland moved to approve the time line and announcement; motion carried.
 - E. Confirmation of Membership – HSFF to FF Devon Gustafson - Commissioner Helland moved to confirm FF Gustafson’s membership; motion carried.
- VII. New Business
- A. Employee Direct Deposit - Commissioner Helland moved to approve Resolution 2009-07, a resolution to open a bank account at Whidbey Island Bank for the sole purpose of direct deposit for District employees; motion carried.
 - B. Humphrey Road House – The Humphrey Road house is in a critical state of disrepair. Estimates for upgrading run from \$13k to \$18K. The Board directed D/C Cotton to research the possibilities of either leasing it out as is or having the house moved off site.
- VIII. Announcements – Chief Stout reported Island County Fire Chiefs Association also awarded Leah Hughes and Josh Neil each with \$250 scholarships.
- Chief Stout also reminded the Board of the upcoming annual WFCFA Conference in Chelan the last weekend of this month.
- IX. Varia – Chief Stout informed the Board of the results of the L&I elected audit. The district received minimal corrections. These corrections are in process now.
- X. Executive Session – At 6:30 pm Chair Simmons called for a 30 minute Executive Session to discuss two personnel issues
- Meeting reconvened at 7:10pm
- XI. Action taken as result of Executive Session – No action taken.
- XII. Adjournment – Meeting adjourned at 7:10 pm

Paula Schuler, District Secretary