

**South Whidbey Fire / EMS**

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***Special Meeting of the Board of Commissioners***

***Wednesday, July 23, 2025 at 4:30pm***

**Minutes- *Draft***

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=88992642456>

Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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**Attendance:** FF Sean McDougald, Lt. Leah Kalahiki, FF Marc Swenson, Chief Dilley, Chief Magallon, Chief Walsh, Commissioner Erickson, Commissioner Noblet, Commissioner Towers, Shari Schroeder.

**Audience:** Rebekah Pomeroy, Via Zoom- Karen Arndt, Vicki Lange.

1. **Call to Order**

Commissioner Noblet called the meting to order at 4:38 pm.

1. **Approval of Agenda**

Commissioner Towers motions to approve. Commissioner Erickson seconded.

**Motion carried unanimously.**

1. **Strategic Planning**

* Process Overview

Commissioner Noblet and Chief Walsh spoke on the crucial role strategic planning plays in assessing how SWFE best serves the district. The 2026-2030 Strategic Plan will continue to follow the 3 themes listed in the 2020-2025 Plan.

* Introductions

FF Sean McDougald

LT. Leah Kalahiki

FF Marc Swenson

Chief Dilley

Chief Magallon

Chief Walsh

Commissioner Noblet

Commissioner Towers

Commissioner Erickson

The members of the planning committee gave a brief statement on their background and service at SWFE. They are all very dedicated and committed in serving the people in our district and making this process successful over the next 5 years.

* Benchmarks /Goals:
* Review 2020-2025 Strategic Plan to:

Identify any items that are unmet or in progress and move them to 2026-2030.

Any items from 2020-2025 Strategic Plan that have been achieved will be archived and not included in the 2026-2030 Strategic Plan.

* Identify those in process and what needs to be done to achieve

Color coded key will be applied to these items to make them clearly identifiable. Make any changes or update item to better achieve a goal.

* Move unmet goals to 2026-2030
* Consider new goals for 2025-2030 plan

Commissioner Noblet asks others to bring any goals or items to the next meeting to discuss and what they would like to see added to the 2026-2030 Plan.

* Project Timeline

Chief Walsh states that there are some items remaining from previous plan and presented a projected timeline for completion of the 2020-2025 Strategic Plan, with final draft to be completed by December 31, 2025. Closing out 2020-2025 will lay the foundation for 2026-203 Plan.

* Meeting Schedule

The planning committee members will meet again on August 15th from 1-5pm. Commissioner Noblet would like to finalize Strategic Plan 2020-2025 and Chief Magallon will be providing data and information regarding NFP 1710 at the next meeting.

A second tentative meeting has been set for September 26th from 1-5pm. There was discussion to form a public committee to gather input and too also to be clear about what we are planning. SWFE would then schedule an open public meeting to discuss goals for the new Strategic Plan. A public committee meeting would be scheduled sometime after a rough draft prior to finalizing new plan.

* What we need to achieve for 2025 Strategic Plan
* Data we have

WSRB data, Standard of Coverage and Levy information.

* Data we would like

Commissioner Towers would like to see response data as it relates to stations 34 and 35 as well as marine rescue call data. He would like to see capital expenditures and timelines added back in with the intention of informing the public where Levy funds are used and how they are applied.

Commissioner Erickson also suggest we try to track morale within the district. How are we doing and how are YOU doing? Morale and plays an important role in the overall wellbeing of the staff and the district we serve.

* Other individuals to join this effort?

There were a few suggestions to invite some South Whidbey Prepares champions and organizers as well as retired Chief Ney to head the public committee.

1. **Conclude**

Commissioner Towers motions to adjourn. Commissioner Erickson seconded.

**Motion carried unanimously.**

Commissioner Noblet adjourned the Special Meeting at 6:01 pm.

Shari Schroeder,

Board Secretary