

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING - BAYVIEW STATION**

**September 11, 2000 - 7:00 P.M.**

**Minutes**

In Attendance:

Chairman Mike Helland  
Commissioner Bob Elliot

Excused Absence

Commissioner Bill Benjamin

Guests

Gary Gabelein, Faye Elliot, and South Whidbey Record, Jim Larson

- I. Call to Order - Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Elliot moved to approve the agenda as printed; motion carried.
- III. Public Input - No public input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. August 10, 2000
    2. August 23, 2000
  - B. Report of Correspondences
  - C. Finance Officer's Report
  - D. Monthly Vouchers -
    1. Payroll - August 1-15, 2000 \$8,655.35
    2. IRS Wire Transfer - \$2,945.86
    3. Payroll - August 16-30, 2000 \$8,359.76
    4. IRS Wire Transfers - \$2,940.24
    5. Vouchers - \$37,656.93
  - E. Chief's Report

Chairman Helland moved to accept the Consent Agenda as printed; motion carried.
- V. Unfinished Business
  - A. Saratoga Station Project - The Surety Company has taken the Saratoga Station Contract over from Glory Developers. Chief Smith's attempt to arrange a meeting with the Surety Company, TCA Architects, the District's

Island County Fire District #3  
Commissioners Regular Meeting  
Minutes - September 11, 2000

legal advisor Greg Rubstillo, and the District did not work out. Mr. Rubstillo has been asked to discuss the take over agreement with the Surety Company and advise the District on a course of action.

- B. Land Acquisition - The Chief's first choice location for the new central district facility is not for sale and the District's real estate agent is checking the availability of other possible sites.
- C. Freeland Station - The request for proposals by architects was advertised in the Daily Journal and there are 5 responses to date. The deadline is September 15, 2000. At that time Chairman Helland and Chief Smith will review the applications and invite 4 to 6 candidates to an interview process.

VI. New Business

- A. Surplus Equipment - Chief Smith presented a list of equipment Captain Cotton had readied for surplus. Chairman Helland moved to surplus said items; motion carried. (List attached)

VII. Announcements - Commissioner Elliot and Chairman Helland will be out of the District September 12-25, 2000.

VIII. Varia -

Chief Smith distributed the EMS Response Vehicle Bid Review Report. Commissioner Elliot inquired if the new vehicle would meet NFPA 1901 standards. The Chief is looking into it.

Secretary Schuler requested registration information for the October WFCA Conference in Seattle.

Chief Smith brought to the attention of the Board that there will be no commissioners in the district from September 12<sup>th</sup> through the 15<sup>th</sup>. Chairman Helland moved, pursuant to policy, to delegate the responsibilities of the Chair of the Board to Chief Smith from September 12<sup>th</sup> through September 15<sup>th</sup> at which time he would transfer those duties over to Commissioner Benjamin; Motion carried.

IX. Executive session - No Executive Session.

X. Adjournment - Meeting adjourned at 7:48 P.M.

District Secretary

Island County Fire District #3  
Commissioners Regular Meeting  
Minutes - September 11, 2000