

ISLAND COUNTY FIRE DISTRICT #3

SPECIAL MEETING

2874 E. Verlane Street

Langley, Washington

August 23, 2000, 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

Guests:

AC Paul Busch, and Jim Larson-South Whidbey Record

I. Call to Order - Chairman Helland called the meeting to order at 7:00 P.M.

II. Approval of Agenda - Commissioner Benjamin moved to accept the Agenda as printed; motion carried.

III. Old Business

A. Saratoga Station - The bond company, St. Paul Surety, took over responsibility for all Glory Developers' contracts. There has been little communication from the bond company but they have informed the District they plan to complete the project with the original contractors.

The Board requested the Chief to contact the surety company to obtain a construction schedule.

TCA Architects is contacting Glory Developers contractors, Donn Hughes and Jon Cooper, and will report back to the District.

B. Freeland Station - The Board discussed the options of either staying with TCA or requesting proposals for another architect. TCA has an established a working relationship with Island County Building Department and is familiar with their process. The selection process will delay the Freeland Project a couple of months.

Commissioner Elliot moved to stay with TCA Architectures and work with them more closely: motion died.

After more discussion Commissioner Benjamin moved to advertise the Request for Proposals for a new architect; motion carried. Chairman Helland and Chief Smith agreed to aim for late September to schedule interviews with prospective architects.

The Chief requested guidelines as to the size, type of building and motif for the new Freeland Station to initiate the planning process. Chairman Helland requested a SWOT analysis for the Board to review. The Board also discussed meeting with a Freeland planning committee for their input.

IV. Varia - No Varia

V. Executive Session (if needed) - Chairman Helland recessed the meeting into a three minutes Executive Session to discuss a contract matter.

VI. Adjournment - Meeting adjourned at 8:15 P.M.

Paula Schuler
District Secretary