

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
February 13, 2014 - 5:30 PM**

Minutes

In Attendance:

Chairman Kenon Simmons
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Rusty Palmer

In Audience – AC Busch, DC Cotton, DC Beck, Gary Gabelein, Sherry Wyatt, Ben Watanabe

- I. Call to Order – Chairman Simmons called the meeting to order at 5:30pm.
- II. Pledge of Allegiance
- III. Approval of Agenda – Commissioner Helland moved to approve the agenda; motion carried.
- IV. Public Input – Gary Gabelein thanked the board for participating in the LOSAP pension program.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting January 14th, 2014, Audit Exit Conference January 16th, 2014, Special Meeting January 31st, 2014.
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants \$82,277.36
 - ii. Vendor Warrants \$216,101.18

Commissioner Elliot moved to approve the consent agenda; motion carried.

- VI. Unfinished Business –
 - a. Fire Boat Update – Chief Palmer updated the Board, all items on the punch list are complete with two exceptions waiting for parts. Commissioner Helland moved to approve Chief Palmer to release the final check upon completion of the punch list and acceptance of the boat by Tuesday February 18th; motion carried.
 - b. Surplus vehicle discussion – Surplus vehicles should not be given to other districts or businesses without remaining in the South Whidbey district to benefit the tax payers. Otherwise they should be sold for market value per the District attorney, or be on loan to other businesses rather than given as a gift.
- VII. New Business –
 - a. Resolution 2014-03 Close the 2013 Budget and finalize the 2014 budget –Three changes to the 2014 budget pertaining to grant fund expenditures and revenues for the AFG grant, Address Grant and Boat grant. Commissioner Helland moved to approve the resolution with the changes to the final budget; motion carried.

- b. Utility Flatbed bid award – Northend Truck Equipment Co. Inc. on state contract not on bid, to purchase a flatbed for the current utility truck to convert it rather than purchasing a new truck, total cost for complete conversion \$13,649. Commissioner Elliot moved to approve the purchase from Northend Truck for the flatbed to convert the utility truck; motion carried.
- c. Washington Surveying & Rating Bureau report – Chief Palmer reported the new District rating in Langley is down 1 point to 5, the rest of the District is down 1 point to 6.
- d. State Fire Mobilization Reimbursement Agreement – coverage for all hazards including wild fires, the boat being called in by the state, etc. If the District calls the state then we have to strike an agreement with them, if the State calls the District then they reimburse the District for the use of personnel or equipment. Commissioner Elliot moved to approve the Washington State Fire Mobilization Reimbursement agreement number WSP-C140610GSC; motion carried. Agreement signed by Chairman Simmons.

- VIII. Announcements – Reminder - NW Leadership conference is the first week of March. The Awards Banquet is March 8th.
- IX. Varia – none
- X. Executive Session – The Board entered a 15 minute executive session at 6:08 pm to discuss a personnel performance matter with no action intended. The Board reentered the Regular Meeting at 6:22pm.
- XI. Action taken as result of Executive Session – No action
- XII. Concluded – 6:24pm.

Cindy Rehberg
District Secretary