

**SOUTH WHIDBEY FIRE/EMS
5535 Cameron Rd Freeland WA 98249**

January 31, 2014 – 12:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland

Commissioner Kenon Simmons

Chief Rusty Palmer

In audience: AC Busch, DC Beck, Tim Leonard, Mark Moore, Suzi Prentiss

- I. Call to Order – Commissioner Simmons called the meeting to order at 12:03.
- II. Approval of Agenda – Commissioner Helland moved to approve the agenda; motion carried.
- III. New Business –
 - a. Authorize final payment of the Fire Boat – Chief Palmer updated the Board on the current status of the boat. The Fire Boat was conditionally accepted yesterday pending completion of the punch list. North Cross Aluminum owner Tim Leonard gave an update on the current testing of the boat and completion status.

The punch list was discussed in detail by line item to decide to concede or request the item be completed by NCA. Some punch items are SWFE preference rather than spec design and will be identified as SWFE responsibility on the punch list. Mark with NCA discussed several items on the punch list that may not need changed or finished because they meet spec design or will meet spec performance. Chief Palmer will prepare a revised punch list based on the discussion during this meeting. The punch list is expected to be completed by February 7th, 2014.

Commissioner Helland moved to approve the final payment of \$47,889.38 imposing liquidated damages in the amount of \$9600, the penalty will be waived and paid after successful completion of the revised punch list; motion carried.

- IV. Concluded – 1:26pm

Cindy Rehberg
District Secretary