

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

May 13, 2004 - 7:00 P.M.

MINUTES

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Dan Stout

Guests: Kenon Simmons, Les Hagstrom, Jerry Beck, Gary Gabelein,
South Whidbey Record - Gayle Saran, Penny Busch, Paul Busch

TERC Team: Brandon Callahan, Chris Callahan, Frank
Mestemacher, Jaymes Stewart, Paul Hunsaker, Dillon Rogers',
Pete Williams, and Michael Smith

- I. Call to Order - Chairman Webster called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed excluding Item VII.D.; motion carried.
- III. Public Input - No input.
- IV. So. Whidbey Volunteer FF & EMS - Nil Report.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. April 3, 2004 Special Meeting
 2. April 8, 2004 Regular Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers -
 1. Payroll April 1-30, 2004 \$41,343.98
 2. April 2004 Warrants - \$46,182.41
 3. Chief's Report
 - D. Resolution 2004-05 Surplus Mita Copier

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

- VI. Unfinished Business
 - A. East Harbor Road Property - The Sheriff's Office (ICSO) contacted Chief Stout via email. ICSO received the District's letter and is delaying response waiting for completion of financial and practical feasibility studies.

- B. Cultus Bay Radio - After reviewing Chief Stout's Radio Tower SWOT Analysis the Board concluded there is no justification in handing the property over to ICOM. The motion was passed to increase security on the property. Chief Stout is to request a visual inspection of the tower by Daywireless and have them recommend an engineering company if needed.
- C. Station Security - Referring back to the proposal distributed by Jerry Beck in last month's regular meeting, Commissioner Helland moved to accept the Security and Access for \$35,782.75; motion carried. Funding will be addressed during Mid-Year Budget Review.

VII. New Business

- A. TERC Presentation - The TERC (Transportation Emergency Rescue Committee) Team presented the Board with 2 plaques from recent competitions. The Team expressed their gratitude for the support received during the competitions and their pride in the final results.
- B. Interlocal Agreement/Naval Surface Warfare Center - ICFD#3 has the opportunity to receive 2 pair of night vision goggles to use in marine night search and rescues. The glasses are available through an annual Interlocal Agreement with the Naval Surface Warfare Center and requires a payment of \$300 each for insurance. Commissioner Elliot moved to approve the agreement and insurance payment; motion carried.
- C. Insurance/Property Services - The District was offered the opportunity to have its buildings assessed for actual value for insurance purposes. The Board instructed the Chief to thank the individual for their offer but the District's Insurance carrier will be re-evaluating District property in the near future.
- ~~D. Cultus Bay Radio~~
- E. Guaranteed Response-24/7 Staffing - Chief Stout reviewed the results (see attached) of the recent volunteer survey for staffing 24/7. The Board agreed with his recommendations that the District continue to develop its Sleeper program. The 24/7 program staffing will be with volunteers if possible and a recruitment of part time firefighters Island wide to fill any gaps in coverage. Compensation is one of the questions yet to be answered.
- F. Training Officer Position - Chief Stout distributed a draft job description and recruitment flyer for the proposed Training Officer Position. Commissioner Helland moved to have funds allocated during Mid-Year Budget Review and recruitment begin late summer; motion

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carried.

- G. Confirmation of Membership EMS Shawn Doyle -
Commissioner Elliot moved to approve the membership of
EMT Shawn Doyle; motion carried.

VIII. Announcements - Chairman Webster read the thank you note
from Sno-Isle Commissioners Association thanking ICFD#3 for
hosting their recent meeting.

- IX. Varia - Commissioner Helland gave his praise for the recent
awards banquet and expressed his concerns that he failed to
see any write ups in the local paper. Ms. Saran assured him
there would be articles in the near future about Carl
Simmons and his 50 year membership with the District.

X. Executive Session - No executive session.

XI. Adjournment - Meeting adjourned at 8:00 P.M.

Paula Schuler
District Secretary