

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING - BAYVIEW STATION**

**December 9, 1999 - 7:00 P.M.**

**Minutes**

In attendance:

Chairman Bruce Bell  
Commissioner Bill Benjamin  
Commissioner Mike Helland  
Chief Don Smith

Guests:

Faye Elliot, Bob Elliot, Don Elliot, Jerry Beck, Darin Reid,  
Matt Johnson (So. Whidbey Record), and Jim Towers

- I. Call to Order - Chairman Bell called the meeting to order at 7:03 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the Agenda as printed; motion carried.
- III. Public Input - No Public Input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. November 12, 1999
    2. December 1, 1999
  - B. Report of Correspondences
  - C. Finance Officer's Report
  - D. Monthly Vouchers -
    - Payroll - November 1-14, 1999 \$7,531.95
    - IRS Wire Transfer - \$3,698.88
    - Payroll - November 15-30, 1999 \$7,945.65
    - IRS Wire Transfers - \$2,885.52
    - Monthly Vouchers - November Vouchers - \$53,803.83
  - E. Chief's Report
  - F. Resolution 99-14 - Establishing Langley Bond ReserveCommissioner Benjamin moved to approve the Consent Agenda as printed; motion carried.
- V. Unfinished Business
  - A. Saratoga Station Project - The General Contractor has requested a change to the Saratoga Building Contract claiming the bulkhead needs to be much higher than what

the RFP reflected. The Board agreed to have a more complete survey taken of the hillside to confirm the height needed for the bulkhead and accountability of quantity of earth that needs to be moved.

- B. Freeland Station Project - The board agreed the invoice due to TCA Architect should be paid before the end of the year. Commissioner Benjamin moved to pay TCA Architects the \$6,155.00 due for the Freeland Station preliminary work done; motion carried.

This item to be removed from the agenda until further notice.

- C. Washington Surveying & Rating Bureau - The Rater has been out of the office and in the field for the last couple weeks and not returning phone calls. The Rating results will be published as soon as the District receives them.

- D. Resolution 99-10 - 2000 Salaries Resolution - The Board agreed upon a 3% cost of living raise for paid staff. Commissioner Helland moved to approve Resolution 99-10 as printed; motion carried.

- E. Year 2000 Requested Budget - Item table to discuss Item VI.C. - 1999 Budget transfer for Breathing Apparatus.

VI.C. - 1999 Budget transfer for Breathing Apparatus - Chief Smith reported on the need to replace Langley's breathing apparatus to bring the station into uniformity with the District's equipment. Commissioner Benjamin moved to approve Resolution 99-15 - Increasing the 1999 Budget \$26,000 for 11 Breathing Apparatus with extra bottles; motion carried.

V.E. - Year 2000 Requested Budget - Jerry Beck and Darin Reid presented a 10 minute program demonstrating the capabilities/advantages a of Video Projector/Laptop Computer for training purposes.

Commissioner Benjamin moved to approve the requested 2000 Budget of \$728,951.00 as printed; motion carried.

- F. Year 2000 Goals - The Board agreed to table until Commissioner Elect Bob Elliot is aboard in January.

- G. District Pagers - After Jerry Beck cleared up concerns regarding the replacement of the Minitor II pagers with Minitor III. Commissioner Helland moved to purchase an additional 30 pagers for \$13,500.00 for a total of

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\$38,500 for pagers in the 1999 Budget; motion carried.

VI. New Business

- A. ICOM Representation - Commissioner Helland reported that Fire Commissioner Paul Messner of Central Whidbey Fire & Rescue contacted him regarding ICOM representation. Commissioner Messner volunteered to fulfill the alternate representative position for the year 2000 if ICFD3 could not participate.. Commissioner Elect Bob Elliot volunteered to represent ICFD3. In 2003 District 3 is scheduled to be the primary representative on the ICOM Board.
- B. E-mail Communications - Chairman Bell proposed the District start using Email vs. FAX machines. The Board will notify the staff on its preference.
- C. 1999 Budget Transfer for Breathing Apparatus - See item V.E. - Year 2000 Requested Budget

VII. Announcements -

Secretary Schuler announced her grandniece born at 24 weeks development a year ago old today is healthy, absolutely gorgeous and doing great. Thanks to many prayers and modern medicine.

Commissioner Benjamin thanked the Commissioners and Staff for the well wishes and flowers received during his recovery from surgery.

Chief Smith announced:

- August 3, 2000, the District will be hosting the SnoIsl Meeting.
- Saratoga Water rates will be going up 10%
- He will be in Medford for the Christmas Holidays.

VIII. Varia -

Commissioner Helland requested Chairman Bell to share his thoughts, reflections and advice on the District Policies

Expressed his concern after reviewing the statistics from the Chief's reports on the number of traffic accidents on the south end and presented the idea of volunteers getting certified traffic flagger training.

Chairman Bell expressed pleasure in the success of the Year 2000 Goals Workshop.

- IX. Executive session - (If needed) - Chairman Bell recessed the meeting for 15 minutes to discuss the Chief's Evaluation.
- X. Adjournment - Meeting adjourned at 8:45 P.M.

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Paula Schuler  
District Secretary