

**SOUTH WHIDBEY
FIRE/EMS REGULAR
MEETING
5535 Cameron Road, Freeland,
Washington June 20th, 2019 – 5:30
PM**

Minutes

Attendance: Chairman Mestmacher, Commissioner Simmons, Commissioner Hawley, Chief Palmer.

In Audience: DC Jon Beck, DC Mike Cotton, Mike Noblet, FF/EMT Andrew Agnew, FF/EMT Leah Kalahiki, FF/EMT Sean McDougald, FF/EMT Robbie Husom, FF Tom Gideon, EMT Rosie Liebe, Sherrye Wyatt, EMT Cole Manahan

- I. Call to Order. Chairman Mestemacher called the meeting to order at 5:30 p.m.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Chief Palmer requested to add Rosie Liebe pinning; penalty clause in Rosenbauer contract; and Bid Award to the Agenda. Commissioner Simmons made a motion to accept the Agenda, with the additional items. 2nd Hawley.
- IV. Public Input. – Mike Noblet asked if the District had ransomware and a policy in place to prevent thumb drive USB's from an exterior or unknown source being used on district computers. Chief Palmer assured him both were in place prophylactically.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request. Motion by Commissioner Hawley to accent the Consent Agenda, Commissioner Simmons 2nd.
 - a. Approval of Minutes
 - i. Regular Meeting on May 9th, 2019
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$1,774,263.92
- VI. Unfinished Business –
 - a. **Bayview Fire Station Update and review of payments #9 and #10.** Turnover date to the Department has been moved to 8/1/19 due to a delay in materials.. 7/8 is the walk-thru at 8:00 a.m. 8/10 tentative for the push back ceremony. 60 days out on delivery of the furniture.
 - b. **Update on the Strategic Plan.** 36 initiatives, 16 mapped out. Will have it completed by the September Commissioner Meeting.
 - c. **Levy Discussion.** Chief Palmer researched and suggested August, 2020 for the .25-.35 cent increase.
- VII. New Business –
 - a. **Badge Pinning.** Rosie Liebe, EMT.
 - b. **New Members:**
 - i. Cole Manahan, ST36
 - ii. Qian Wang (Tracy), ST36Commissioner Simmons made a motion to approve Cole and Tracy as members. Commissioner Hawley 2nd.
 - c. **Resolution 2019-05 Surplus Items.**
 - d. **Resolution 2019-07** Approval of Baum's Castorine Co., Inc. as the Sole Source Vendor for Novacool UEF firefighting foam. Commissioner Hawley made a motion to approve, 2nd Commissioner Simmons.

- e. **Penalty Clause in Rosenbauer Contract.** Chief Palmer asked for the Board's direction to invoke the penalty clause on late delivery in the contract for the new tender. Currently 85 days beyond their contracted delivery date.
- f. **Bid Award.** Chief Palmer requested the Board approve the contract for an extractor for the new facility to the sole vendor who's bid met the criteria of the bid, Dynamic Sales & Service \$12,866.82

VIII. **Announcements:** From Sherrye Wyatt, 7/27 is the Fire Fair, overflow parking of Payless; Maxwellton 4th of July pancake breakfast; Whidbey Island Fair is also in July 18-21. Chief Palmer reminded the Board the July Meeting will be 7/11.

IX. Varia: None

X. Executive Session: None

XI. Action taken as result of Executive Session: None

XII. Conclude. Chairman Mestemacher concluded the meeting at 6:09 p.m.

Vicki Lange,
Interim District Secretary