

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

May 10, 2001 - 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

Audience:

DC Les Hagstrom, Lt. Jerry Beck, BC Darin Reid, Capt. Jim Towers, FF Michael Angelo, Faye Elliot, and Dennis Benning

- I. Call to Order - Chairman Mike Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Chief Smith requested the Clinton Station Remodel be added to new business. Commissioner Benjamin moved to approved the agenda as printed including the discussion of the Clinton Remodel under new business; motion carried.
- III. Public Input - Lt. Beck commended the Board on the fine job they are doing.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. April 12, 2001
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - April 1-15, 2001 \$8,819.80
 2. IRS Wire Transfer - \$3,251.76
 3. Payroll - April 16-30, \$9,854.35
 4. IRS Wire Transfers - \$3,410.36
 5. April Vouchers - \$173,347.37
 - E. Chief's Report

Commissioner Benjamin moved to approve the Consent Agenda as printed with the exception of the April Vouchers; motion carried.

Adding one more voucher to the list Commissioner Elliot moved to approved the April Vouchers in the amount of \$175,217.54; motion died and was tabled until discussion of

the Saratoga Station Project (Item V.A.).

V. Unfinished Business

- A. Saratoga Station Project - May 4, 2001, Chief Smith and TCA architect Eric Schaer inspected the Saratoga station and created a punch list for final inspection. The deadline for completion of the project is May 18, 2001. A \$300 a day penalty clause will be in effect after that.

Commissioner Benjamin moved to approve the April Vouchers in the amount of \$175,217.54; motion carried.

- B. Freeland Station - Earlier in the week Chief Smith FAXed a copy of the 50% plan completion estimate on the Freeland project to the Board. After discussion Commissioner Elliot moved to have the Chief and Carletti Architects continue with the project as identified in the cost estimate report; motion carried.

The County Planning Department has addressed the request to move the boundary between the two lots and paperwork is in process. A motion was made and seconded to authorize Chief Smith to sign the lot line adjustment (attached) on behalf of the Board of Fire Commissioners; motion carried.

- C. Land Acquisition - The proposed site for the new Central Facility is zoned rural forest which does not accommodate fire stations. Chief Smith has been in contact with County Commissioner Mike Shelton, the County Tax Assessor, and the Planning Department requesting a review of the zoning. Chief Smith recommended, and the Board agreed, to postpone any action until the zoning issue is resolved.

- D. Surplused 1970 Ballard/White Tender (Formerly T36) - The two interested parties in the tender were contacted and Hall Fire Department from Eastport, Idaho offered \$6,000 and take delivery in Langley. Commissioner Benjamin moved to sell the 1970 Ballard/White Tender to Hall Fire Department for \$6,000; motion carried.

VI. New Business

- A. Public Access Defibrillation - Ski Mydyski - No action, Mr. Mydyski was not present.
- B. Organizational Development Specialist - Chief Smith approached the District's insurance representatives Baldwin Resources regarding organizational development specialists. The Chief recommended the Board contact Pat Roley of the Baldwin Resources Group when attending

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the Washington Fire Commissioners Conference in Chelan at the end of the month.

- C. Confirmation of Membership - Julianne Siebens - EMT, and Robin Flem - FF - Chief Smith informed the Board that Robin Flem has not fulfilled all the training requirements and requested the Board approve his membership contingent upon completion of training. Chairman Helland moved to approve Julianne Siebens for membership and Robin Flem contingent on completing his training for membership; motion carried.
- D. Breathing Air Compressor - After researching and request for bids, Staff recommends the Mako Air Compressor from L.N. Curtis for \$35,117. Commissioner Elliot moved to create a line item in the budget for \$40,000 for the compressor and installation to be reconciled at mid year budget review; motion carried.
- E. Disaster Trailer - Station 39 Captain Andy O'Keefe has been outfitting the utility trailer for disaster supplies and equipment. He has requested \$1,000 to complete the project. These funds will be used to purchase a portable canopy, cones, etc. Commissioner Benjamin moved to create a \$1,000 line items for the Disaster Trailer and reconcile the budget at mid year; motion carried.
- F. Ohana Island Firefighter Survival (BC Reid) - Special Services Battalion Chief Darin Reid has organized a Team Building Retreat referred to as Ohana Island Firefighter Survival (see attached). To cover expenses such as port-a- potties, etc. Commissioner Helland moved to create a line item for \$1,000 and reconcile the budget at mid year; motion carried.
- G. Firewall Security for Internet and ICOM - The District's computer system on line to the internet is in jeopardy with out a security system. Jerry Beck has researched the issue and recommends upgrading the system with Firewall, costing \$3,200. The advantage to the upgrade will allow the District access to ICOM's incident data without any extra phone charges and allow staff to access the District system when off site. Commissioner Benjamin moved to purchase Firewall for \$3,200 and reconcile the budget at midyear; motion carried.
- H. Clinton Station Remodel - The architect has submitted an estimated cost for the demolition and reconstruction of the interior of the Clinton Station for \$251,584.37. This estimate includes replacing apparatus doors, new

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windows and siding. Commissioner Elliot moved to proceed on the project and pursue writing a contract with the architect; motion carried.

VII. Announcements -

Chief Smith announced:

Bill Borton is out of the hospital after another round of radiation for leukemia.

The new MRVs (Medical Response Vehicles) have been out on calls and schedules are being organized and SOPs put into place.

DC Don Elliot and Lt . Elton Baker have A36 in Oregon for an industry show. H&W is sponsoring A36 and paying all the expenses.

Lt. Beck announced the Annual MCI Drill will be June 19th and will test emergency systems Island wide. There are 17 agencies involved far including many from the mainland. A pre-meeting will be June 12th.

VIII. Varia - The Elliot families (Grandpa - Commissioner Bob Elliot and Dad - FF-EMT Gordon Elliot) have a new baby girl in the family. Congratulations!!!

IX. Executive Session - No Executive Session

X. Adjournment - Meeting adjourned at 9:25 P.M.

Paula Schuler
District Secretary