

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
August 9, 2001 - 7:00 P.M.
Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot
Chief Don Smith

Audience: Dennis Benning, DC Don Elliot, DC Les Hagstrom, Jenny Barrett, Capt. Eldon Baker, FF Gary Gabelein, and South Whidbey Editor Jim Larson, Peter Carletti and Tim Goodman from Carletti Architects.

- I. Call to Order - Chairman Mike Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda -Commissioner Benjamin moved to approve the agenda as printed; motion carried.
- III. Public Input - Captain Baker informed the Board that the District photograph was taken earlier in the week. The photo includes 68 volunteers and 26 vehicles. The photo will be on display at the County Fair next week.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. July 12, 2001
 2. July 18, 2001
 3. July 19, 2001
 4. August 1, 2001
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll 5103- - July 1-15, \$12,201.34
 2. Payroll - July 16-30, 2001 \$13,066.60
 3. July Vouchers \$110,948.64
 - E. Chief's Report

Commissioner Benjamin moved to approve the Consent Agenda as printed; motion carried.

- V. Unfinished Business
 - A. Saratoga Station Project - The Chief reported that the contractor was close to completing the items on the

Island County Fire District #3
Commissioners Regular Meeting
Agenda - August 9, 2001

punch list. The repairs to the windows are still outstanding.

- B. Freeland Station - Bid openings at 2:00 P.M. Monday, August 13, 2001. The building permit has yet to be issued.

Board members and architects Peter Carletti and Tim Goodman discussed the pros and cons of a Construction Project Consultant. The decision is postponed until after bid opening.

Commissioner Benjamin moved to direct the Chief to go out to advertise for a project manager, giving a description, budget and expectations of the scope, as well as requesting references and a proposal as consultant. Chief is to define the scope of the project.

DC Elliot, representing the Freeland Building Volunteer Committee, handed the board the committee's findings from the review of the building plans. The Board passed the report on to the architects.

- C. Land Acquisition - Jenny Barrett of Barrett Escrow, Inc. presented the closing papers for the 1st parcel on Thompson Road. Commissioner Benjamin moved to have Chief Smith sign the papers on behalf of the Board; motion carried. The papers were signed and a check for the balance due on the property handed over to Barrett Escrow.

The Board agreed to have a perk test preformed on the second property on Thompson Road still to be purchased.

- D. Organizational Development Specialist - Interviews are close to completion and Mr. Kane requested a special meeting to present his findings to the Board. The Board called for a special meeting at the Bayview Station, 6:00 P.M., August 23, 2001.
- E. Clinton Station Remodel - Carletti Architects presented to the Board for signature the agreement to remodel the Clinton Station. Commissioner Elliot moved to approve the agreement with Carletti Architects to remodel the Clinton Station; motion carried.

VI. New Business

- A. 2001 Mid Year Budget Review - Chief Smith requested guidance from the Board on what philosophy to use when addressing the budget and training. The Board encouraged the Chief to use a liberal approach to the budget concerning training. The Board did request a fair and equitable approach to selecting volunteers

Island County Fire District #3
Commissioners Regular Meeting
Agenda - August 9, 2001

requesting the extracurricular training opportunities as well as being used as a benefit for high achievers.

Commissioner Benjamin moved to transfer \$1,384,600 from the Reserve Account into the 2001 Budget; Motion carried. The resolution will be available for signature at the August 23rd Special Meeting.

The Board agreed to have a Commissioner review the 2002 Budget prior to the formal submission to the Board.

- B. October 11, 2001 meeting date change - Chairman Helland moved to postpone the October 11, 2001 meeting to October 18, 2001; motion carried.

VII. Announcements -

Chief Smith

- Informed the Board that the repairs on Aid 36 are complete and the contract with H&W for the CAF unit has been signed
- Island County Fair runs from August 15th to August 19th this year. Over 80 volunteers have signed up to help with public education, the first aid booth, rescue demonstration or watering the arenas.
- Thomas Stancik from Sandy Hook donated an 1912 (era) Hose Cart to the District. The cart was reported to have local history in having been used by the Sandy Hook Community. Mr. Stancik is doing research on its history.
- The new Air compressor was delivered and is close to being ready to go into service.

VIII. Varia - No Varia.

IX. Executive Session - No executive Session.

X. Adjournment - Meeting adjourned at 8:25 P.M.

Paula Schuler
District Secretary

Deleted: ¶
These minutes are not official until approved in a Regular Commissioners Meeting.