



SOUTH WHIDBEY FIRE / EMS

5579 Bayview Road • Langley, WA 98260
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

SOUTH WHIDBEY FIRE/EMS REGULAR MEETING 5579 Bayview Road, Langley, WA 98260 February 13, 2025 – 4:00pm Minutes Draft

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=81365483167>

Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

+12532158782,,2208026387#,,,,*926342# US (Tacoma)

+12532050468,,2208026387#,,,,*926342# US

Attendees: Commissioner Noblet, Commissioner Erickson, Commissioner Towers, Chief Nick Walsh, Shari Schroeder.

Audience: Joshua Land of Whidbey Telecom, Chief Magallon, Chief Dilley, Mary Kaye Johansen, Christina Boom, Lt. Kalahiki, Peter Lund.

I. Call to Order

Commissioner Noblet called regular meeting into session at 4:00pm.

II. Approval of Agenda

Commissioner Towers motions to approve agenda. Commissioner Erickson seconded the motion.

Motion carried unanimously.

III. Public Input

Joshua Land of Whidbey Telecom presented a case for Senate Bill SB5055 for the State Universal Communications Program to be extended by two years and asked for the support of the Fire Commissioners.

IV. Consent Agenda

All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

Approval of Minutes

Regular Meeting January 9th

Finance Reports

Budget Position Report

Check Register

Treasurer's Report

Monthly Vouchers

1/9/2025 EFT for Payroll in the amount of \$62,807.4

1/9/2025 Stop Payment for Accounts Payable in the amount of \$-4,867.71

1/10/2025 #250101001 for Accounts Payable in the amount of \$4,867.71

1/10/2025 #250102001-2501102013 for Accounts Payable in the amount of \$4,602.04
1/22/2025 #250104001-250104021 for Accounts Payable in the amount of \$56,110.22
1/23/2025 EFT for Payroll in the amount of \$68,874.65
1/24/2025 EFT/663863-663856 for Volunteer Payroll in the amount of \$16,373.63
1/28/2025 #250106001 for Accounts Payable in the amount of \$546,065.93
1/30/2025 #250108001-250108014 for Accounts Payable in the amount of \$27,750.86
1/1-1/31/2025 EFT Payroll Liabilities in the amount of \$228,049.58

Total Warrants Approved \$1,010,634.31

Commissioner Erickson motions to approve Consent Agenda. Commissioner Towers seconded.

Motion carried unanimously.

V. Executive Session

RCW 42.30.110(1)(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

Commissioner Noblet calls for Executive Session to begin at 4:25 pm.

Commissioner Noblet calls Regular Session back to order at 4:40pm.

No Executive action taken at this time.

VI. New Business

Cash Flow Projection Report

Chief Walsh presented a document showing that we are on track to complete all planned capital improvements within budget this year.

Chief's Report

Call volume is down slightly. Response times are holding steady. Fourth and fifth seat coverage also down a bit. Upcoming events: Preparedness Conference April 19th and Scott Firefighter Stair Climb March 9th.

Resolution 2025-03 Warrant Cancellation

Commissioner Towers motions to approve. Commissioner Erickson seconded.

Motion carried unanimously

Resolution 2025-04 Budget Amendment

Commissioner Erickson motions to approve. Commissioner Towers seconded.

Motion carried unanimously

Resolution 2025-05 Line Item Adjustment 2024 Budget

Commissioner Towers motions to approve. Commissioner Erickson seconded.

Motion carried unanimously

Resolution 2025-06 Station 34 Remodel

Commissioner Towers motions to approve. Commissioner Erickson seconded.

Motion carried unanimously

Resolution 2025-07 Surplus of Real Estate Property

Commissioner Erickson motions to approve. Commissioner Towers seconded.

Motion carried unanimously

2024 Summary Power Point Presentation

Chief Walsh shared a presentation highlighting all the 2024 accomplishments and improvements as well as upcoming plans for 2025.

VII. Announcements

None.

VIII. Comments from Commissioners

Commissioner Towers asked where we're at regarding Interlocal Agreements. Chief Walsh explained that the pieces are there to keep moving forward.

IX. Member Update

None.

X. Conclude

Commissioner Towers motions to adjourn. Commissioner Erickson seconded.

Motion carried unanimously

Commissioner Noblet adjourns the regular meeting at 5:40pm.

Shari Schroeder,
Board Secretary



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**SOUTH WHIDBEY FIRE/EMS
LOCAL BOARD FOR VOLUNTEER FIREFIGHTERS
5579 Bayview Rd, Langley, WA 98260
Thursday, February 13, 2025 3:30pm
Minutes- Draft**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=89446120307>

Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

+12532158782,,2208026387#,,,,*926342# US (Tacoma)

+12532050468,,2208026387#,,,,*926342# US

I. Call to Order

Commissioner Noblet called meeting to order at 3:30pm.

II. Approval of Agenda

Mark Swenson motions to approve agenda. Commissioner Noblet seconded.

Motion carried unanimously.

III. New Business

a. Report of Accident

Muscle strain obtained in vehicle accident. Insurance coverage approval needed.

Mark Swenson motions to approve. Commissioner Noblet seconded.

Motion carried unanimously.

IV. Concluded

Mark Swenson motions to adjourn meeting. Commissioner Noblet seconded.

Commissioner Noblet adjourns meeting at 3:32pm

Shari Schroeder,
Board Secretary

2025 BUDGET POSITION

South Whidbey Fire EMS

Time: 14:33:17 Date: 03/13/2025

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001 General Fund 01/01/2025 To: 12/31/2025

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 01 00 Estimated Beginning Balance	0.00	661,480.43	(661,480.43)	0.0%
308 Beginning Balances	0.00	661,480.43	(661,480.43)	0.0%

310 Taxes

311 10 00 00 Property Taxes	9,243,104.15	19,553.05	9,223,551.10	99.8%
337 00 00 01 Leasehold Excise Tax	3,000.00	124.30	2,875.70	95.9%
337 00 00 02 Timber Tax	0.00	0.00	0.00	100.0%
310 Taxes	9,246,104.15	19,677.35	9,226,426.80	99.8%

330 State Generated Revenues

331 97 03 00 FEMA Public Assistance Grant	0.00	0.00	0.00	100.0%
334 01 30 00 WSP Basic FF Academy Reimbursement Program	0.00	0.00	0.00	100.0%
334 01 80 00 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	100.0%
334 04 90 00 Dept. Of Health EMS Trauma Grant	0.00	0.00	0.00	100.0%
337 07 60 00 In-Lieu Tax - Ferries	3,923.00	0.00	3,923.00	100.0%
337 07 70 00 In-Lieu Tax - School District	1,386.00	0.00	1,386.00	100.0%
337 07 70 02 In-Lieu Tax- South Whidbey Parks	231.67	0.00	231.67	100.0%
330 State Generated Revenues	5,540.67	0.00	5,540.67	100.0%

340 Charges For Services

341 70 00 00 Sales Of Merchandise	0.00	0.00	0.00	100.0%
342 21 00 00 Hospital Payments For Consumable Supplies	290,203.62	0.00	290,203.62	100.0%
340 Charges For Services	290,203.62	0.00	290,203.62	100.0%

360 Misc Revenues

361 11 00 01 Investment Interest	30,000.00	3,956.43	26,043.57	86.8%
362 10 00 00 CPR Public Class Registration	4,000.00	2,400.00	1,600.00	40.0%
362 50 00 00 Lease & Rental Payments	0.00	0.00	0.00	100.0%
367 11 00 01 Donations and Gifts	0.00	1,990.00	(1,990.00)	0.0%
369 10 00 00 Sale Of Surplus	0.00	0.00	0.00	100.0%
369 40 00 00 Judgements/Settlements	0.00	0.00	0.00	100.0%
369 91 00 00 Other Revenue	0.00	151.71	(151.71)	0.0%
360 Misc Revenues	34,000.00	8,498.14	25,501.86	75.0%

380 Non Revenues

369 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	100.0%
389 90 00 10 Other Custodial Activities	0.00	0.00	0.00	100.0%
380 Non Revenues	0.00	0.00	0.00	100.0%

390 Other Revenues

395 10 00 00 Sale Of Capital Assets	0.00	0.00	0.00	100.0%
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2025 BUDGET POSITION

South Whidbey Fire EMS

Time: 14:33:17 Date: 03/13/2025

Page: 2

001 General Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
390 Other Revenues				
390 Other Revenues	0.00	0.00	0.00	100.0%
397 Interfund Transfers				
397 00 01 03 Transfer from Reserve	0.00	0.00	0.00	100.0%
397 00 01 04 Transfer from Contingency	0.00	0.00	0.00	100.0%
397 22 00 02 Transfer From Capital Fund	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Revenues:	9,575,848.44	689,655.92	8,886,192.52	92.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	

010 ADMIN

522 Fire Control

522 10 10 10 Chief's Wages	196,950.86	36,726.79	160,224.07	81.4%
522 10 10 20 Assistant Chief's Wages	186,990.69	54,491.51	132,499.18	70.9%
522 10 10 30 Division Chief's Wages	302,881.38	28,340.16	274,541.22	90.6%
522 10 10 40 Administration Wages	259,373.13	46,164.79	213,208.34	82.2%
522 10 10 60 Commissioner's Stipends	10,000.00	483.00	9,517.00	95.2%
522 10 15 20 Chief's Deferred Comp Match	13,736.46	1,751.90	11,984.56	87.2%
522 10 15 21 Admin Deferred Compensation Match	5,187.46	923.31	4,264.15	82.2%
522 10 20 10 FICA / Medicare Benefits-Admin	74,565.00	15,117.55	59,447.45	79.7%
522 10 20 20 L&I / Unemployment Premiums-Admin	54,775.02	6,922.32	47,852.70	87.4%
522 10 20 30 Admin Healthcare Benefits/ADD	134,453.67	56,242.45	78,211.22	58.2%
522 10 20 40 Retirement Benefits-ADMIN	60,167.87	3,344.13	56,823.74	94.4%
522 10 20 50 Tuition Reimbursement-Admin	0.00	0.00	0.00	100.0%
522 10 31 10 Office Supplies	4,805.00	295.02	4,509.98	93.9%
522 10 31 11 Printing - Newsletter	4,400.00	0.00	4,400.00	100.0%
522 10 31 12 Maps & Mapping Supplies	100.00	0.00	100.00	100.0%
522 10 31 20 Photographic Supplies	0.00	0.00	0.00	100.0%
522 10 32 10 Fuel - Administration	10,500.00	1,744.55	8,755.45	83.4%
522 10 35 10 Office Equipment	1,700.00	0.00	1,700.00	100.0%
522 10 35 20 Software	0.00	0.00	0.00	100.0%
522 10 35 30 Computer Hardware	28,000.00	0.00	28,000.00	100.0%
522 10 41 10 Legal Services	20,000.00	1,633.00	18,367.00	91.8%
522 10 41 20 Audit & Review Services	19,000.00	0.00	19,000.00	100.0%
522 10 41 30 Consulting Services	4,800.00	5,098.49	(298.49)	0.0%
522 10 41 33 Website Hosting	4,680.00	4,680.00	0.00	0.0%
522 10 41 40 Professional Services	1,900.00	5,647.01	(3,747.01)	0.0%
522 10 42 10 Postage & Shipping	6,750.00	306.11	6,443.89	95.5%
522 10 42 20 Internet Connections/Whidbey Telecom	11,400.00	1,830.41	9,569.59	83.9%
522 10 42 30 Cell & Digital Telephones	29,844.00	5,528.22	24,315.78	81.5%
522 10 42 40 Wired Telephones & FAX/Whidbey Telecom	9,024.00	688.96	8,335.04	92.4%
522 10 42 50 Alarm Monitoring	1,150.00	961.12	188.88	16.4%
522 10 43 01 Admin Ferry Fees	670.00	90.31	579.69	86.5%
522 10 43 10 Commissioner Travel	500.00	58.77	441.23	88.2%
522 10 43 20 Career Staff Travel	100.00	0.00	100.00	100.0%
522 10 44 10 Administrative Advertising	1,500.00	202.50	1,297.50	86.5%
522 10 44 30 Volunteer Recruit./Retention Advertising	1,200.00	0.00	1,200.00	100.0%

2025 BUDGET POSITION

South Whidbey Fire EMS

Time: 14:33:17 Date: 03/13/2025

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001 General Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 10 45 10 Admin Equipment Leases	4,728.00	781.56	3,946.44	83.5%
522 10 46 10 Liability/Umbrella-Enduris	183,850.70	0.00	183,850.70	100.0%
522 10 47 10 Election Expenses	8,000.00	0.00	8,000.00	100.0%
522 10 47 20 Timber Tax	0.00	0.00	0.00	100.0%
522 10 47 30 Clean Water Utility Taxes	454.20	0.00	454.20	100.0%
522 10 48 10 Computer Repair & Maintenance	157,783.00	23,040.91	134,742.09	85.4%
522 10 48 20 Office Equipment Repair & Maintenance	2,100.00	0.00	2,100.00	100.0%
522 10 49 10 Memberships	8,915.00	8,481.10	433.90	4.9%
522 10 49 20 Subscriptions	63,565.98	6,268.99	57,296.99	90.1%
522 10 49 30 Information Services	5,288.70	1,229.00	4,059.70	76.8%
522 10 49 40 Software Recurring Licenses	37,524.52	18,138.88	19,385.64	51.7%
522 10 49 50 Investment/Bank Fees	600.00	145.94	454.06	75.7%
522 Fire Control	1,933,914.64	337,358.76	1,596,555.88	82.6%
010 ADMIN	1,933,914.64	337,358.76	1,596,555.88	82.6%

020 FIRE SUPPRESSION

522 Fire Control				
522 20 15 10 Volunteer Reimbursement	60,000.00	19,658.06	40,341.94	67.2%
522 20 15 20 Volunteer Deferred Compensation Match	5,000.00	732.74	4,267.26	85.3%
522 20 15 30 Volunteer Shift Reimbursement	10,000.00	1,150.00	8,850.00	88.5%
522 20 20 10 FICA/Medicare Benefits-Volunteers	7,100.00	1,830.72	5,269.28	74.2%
522 20 20 31 Accidental Death & Disability - VFIS	2,500.00	0.00	2,500.00	100.0%
522 20 20 32 Disability	0.00	0.00	0.00	100.0%
522 20 20 35 Volunteer AD&D Insurance	2,000.00	24.37	1,975.63	98.8%
522 20 20 41 Retirement Premium-Board Of Vol. FF's	3,600.00	110.00	3,490.00	96.9%
522 20 20 42 Retirement Premium-LOSAP	33,000.00	40,427.00	(7,427.00)	0.0%
522 20 20 50 Tuition Reimbursement-Part Time FFs & Volunteers	2,500.00	0.00	2,500.00	100.0%
522 20 23 10 Physicals	10,750.00	1,988.00	8,762.00	81.5%
522 20 23 20 Vaccinations	3,500.00	0.00	3,500.00	100.0%
522 20 23 30 Testing	10,000.00	300.00	9,700.00	97.0%
522 20 23 40 Fitness Equipment	4,966.99	0.00	4,966.99	100.0%
522 20 24 40 Trusteed Plans (WFCA)	1,200.00	150.02	1,049.98	87.5%
522 20 28 10 Recognition Awards	4,318.75	203.86	4,114.89	95.3%
522 20 28 20 Special Recognition & Activities	15,145.00	838.11	14,306.89	94.5%
522 20 28 30 Incidents, Special Projects & Out Of Area Meals	2,350.00	1,009.01	1,340.99	57.1%
522 20 31 10 Fire Operations Supplies	21,765.00	3,213.15	18,551.85	85.2%
522 20 31 11 Fire Rehab Supplies	2,010.00	0.00	2,010.00	100.0%
522 20 31 12 Fire Safety Supplies	1,198.00	0.00	1,198.00	100.0%
522 20 31 20 Medical Operations Supplies	19,163.00	4,537.15	14,625.85	76.3%
522 20 31 30 Marine Rescue Operations Supplies	1,531.00	0.00	1,531.00	100.0%
522 20 31 60 Uniforms & Badges	65,375.00	14,565.95	50,809.05	77.7%
522 20 32 10 Fuel - Fire Apparatus	23,000.00	4,300.09	18,699.91	81.3%
522 20 32 20 Fuel - Medical Apparatus	16,000.00	3,295.19	12,704.81	79.4%
522 20 32 30 Fuel - Marine Apparatus	2,000.00	0.00	2,000.00	100.0%
522 20 32 40 Fuel - Technical Rescue Apparatus	200.00	0.00	200.00	100.0%
522 20 34 01 Wildland Food	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

South Whidbey Fire EMS

Time: 14:33:17 Date: 03/13/2025

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001 General Fund 01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 20 34 02 Wildland Communication Equipment	3,149.34	0.00	3,149.34	100.0%
522 20 34 03 Wildland Personal Safety Equipment	5,776.41	0.00	5,776.41	100.0%
522 20 34 04 Wildland Equipment and Supplies	1,227.68	0.00	1,227.68	100.0%
522 20 35 10 Fire Equipment	56,644.54	2,895.05	53,749.49	94.9%
522 20 35 11 Rehab Equipment	236.00	0.00	236.00	100.0%
522 20 35 12 Fire Safety Equipment	2,560.00	0.00	2,560.00	100.0%
522 20 35 20 Medical Equipment	5,520.00	0.00	5,520.00	100.0%
522 20 35 30 Marine Rescue Equipment	9,731.90	0.00	9,731.90	100.0%
522 20 35 40 Technical Rescue Equipment	7,450.00	0.00	7,450.00	100.0%
522 20 35 50 Communications Equipment	11,450.00	0.00	11,450.00	100.0%
522 20 35 60 Personal Safety Equipment	113,045.00	6,285.43	106,759.57	94.4%
522 20 41 10 Hose Testing	16,107.84	0.00	16,107.84	100.0%
522 20 41 20 Apparatus Testing/Certification	8,140.00	0.00	8,140.00	100.0%
522 20 41 30 SCBA Flow Testing/Certification	7,596.00	4,875.00	2,721.00	35.8%
522 20 41 40 Biohazard Waste Disposal	144.00	0.00	144.00	100.0%
522 20 42 10 Dispatch Services	145,393.96	30,098.48	115,295.48	79.3%
522 20 45 10 Operations Equipment Leases	2,500.00	0.00	2,500.00	100.0%
522 20 45 20 Operations Rents And Fees	18,837.51	19,003.28	(165.77)	0.0%
522 22 10 00 Full Time Firefighter Wages	2,060,750.41	321,292.97	1,739,457.44	84.4%
522 22 10 01 Authorized Overtime Full Time Firefighters	125,078.35	26,210.30	98,868.05	79.0%
522 22 10 02 Authorized Overtime-Marine	13,889.41	347.27	13,542.14	97.5%
522 22 15 20 Firefighter Deferred Compensation Match	42,483.81	4,089.59	38,394.22	90.4%
522 22 20 00 Fire Suppression And Emergency Medical Services - Personnel Benefits	0.00	0.00	0.00	100.0%
522 22 20 10 FICA Medicare Benefits-FT Firefighters	172,964.28	28,375.71	144,588.57	83.6%
522 22 20 15 FICA Medicare Benefits-Marine	1,062.54	0.00	1,062.54	100.0%
522 22 20 20 L&I/ Unemployment Premiums- FT Firefighters	171,469.59	31,775.79	139,693.80	81.5%
522 22 20 22 L&I/Unemployment Premiums-Marine	1,443.04	0.00	1,443.04	100.0%
522 22 20 30 Full Time Firefighters Healthcare Benefits/AD&D	336,512.61	127,194.64	209,317.97	62.2%
522 22 20 40 Retirement Benefits Full Time Firefighters	118,762.43	19,843.47	98,918.96	83.3%
522 Fire Control	3,790,099.39	720,620.40	3,069,478.99	81.0%
020 FIRE SUPPRESSION	3,790,099.39	720,620.40	3,069,478.99	81.0%
030 FIRE PREVENTION & INVESTIGATION				
522 Fire Control				
522 30 31 51 Fire Prevention Supplies	3,480.00	97.27	3,382.73	97.2%
522 30 31 60 Public Education Operating Supplies	7,900.00	1,602.13	6,297.87	79.7%
522 30 31 61 Public Education Equipment	2,000.00	0.00	2,000.00	100.0%
522 30 32 10 Public Education Fuel	0.00	0.00	0.00	100.0%
522 30 49 00 Special Projects	4,250.00	1,033.38	3,216.62	75.7%
522 30 49 01 Authorized Overtime-Fire Prevention/Public Education	8,000.00	111.76	7,888.24	98.6%
522 Fire Control	25,630.00	2,844.54	22,785.46	88.9%
030 FIRE PREVENTION & INVESTIGATION	25,630.00	2,844.54	22,785.46	88.9%

2025 BUDGET POSITION

South Whidbey Fire EMS

Time: 14:33:17 Date: 03/13/2025

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001 General Fund 01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
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045 TRAINING EMPLOYEE

522 Fire Control

522 45 10 01	Authorized Overtime-Training	24,658.39	1,588.71	23,069.68	93.6%
522 45 20 10	Fire Suppression And Emergency Medical Services - Personnel Benefits	1,972.67	121.57	1,851.10	93.8%
522 45 20 20	L&I/ Unemployment Premiums - Training	1,726.09	772.33	953.76	55.3%
522 45 31 00	Administration Training Supplies	154.00	0.00	154.00	100.0%
522 45 31 10	Fire Training Supplies	2,630.46	687.33	1,943.13	73.9%
522 45 31 20	Medical Training Supplies	3,820.00	3,950.35	(130.35)	0.0%
522 45 31 21	Medical Training Supplies - WEMSC Grant	554.00	0.00	554.00	100.0%
522 45 31 30	Marine Training Supplies	500.00	0.00	500.00	100.0%
522 45 31 40	Technical Rescue Training Supplies	250.00	0.00	250.00	100.0%
522 45 32 10	Fuel - Training	525.00	57.33	467.67	89.1%
522 45 35 10	Fire Training Equipment	0.00	0.00	0.00	100.0%
522 45 35 20	Medical Training Equipment	900.00	0.00	900.00	100.0%
522 45 35 30	Marine Training Equipment	250.00	0.00	250.00	100.0%
522 45 41 10	Training Professional Services	21,525.00	7,220.00	14,305.00	66.5%
522 45 43 00	Administrative Training Travel	3,852.00	1,030.55	2,821.45	73.2%
522 45 43 01	Administrative Lodging & Food	10,000.00	533.18	9,466.82	94.7%
522 45 43 02	Training Ferry Fees	700.00	51.05	648.95	92.7%
522 45 43 10	Fire Training Travel	8,490.00	1,093.69	7,396.31	87.1%
522 45 43 11	Fire Lodging & Food	20,056.00	206.38	19,849.62	99.0%
522 45 43 20	Medical Training Travel	1,200.00	0.00	1,200.00	100.0%
522 45 43 21	Medical Lodging & Food	3,600.00	659.88	2,940.12	81.7%
522 45 43 40	Technical Rescue Training Travel	400.00	0.00	400.00	100.0%
522 45 43 41	Technical Rescue Training Lodging & Food	525.00	0.00	525.00	100.0%
522 45 43 50	Maintenance Training Travel	1,250.00	0.00	1,250.00	100.0%
522 45 43 51	Maintenance Lodging & Food	1,150.00	0.00	1,150.00	100.0%
522 45 49 00	Administration Tuition & Registration	5,296.50	654.00	4,642.50	87.7%
522 45 49 10	Fire Tuition & Registration	42,075.00	2,763.00	39,312.00	93.4%
522 45 49 11	Fire Training Projects & Workshops	10,993.50	0.00	10,993.50	100.0%
522 45 49 20	Medical Tuition & Registration	8,860.00	2,265.00	6,595.00	74.4%
522 45 49 21	Medical Training Projects	624.00	520.00	104.00	16.7%
522 45 49 30	Marine Tuition & Registration	274.40	0.00	274.40	100.0%
522 45 49 31	Marine Rescue Training Projects	4,000.00	0.00	4,000.00	100.0%
522 45 49 40	Technical Rescue Tuition & Registration	2,025.00	0.00	2,025.00	100.0%
522 45 49 50	Maintenance Tuition & Registration	1,005.00	0.00	1,005.00	100.0%
522 45 49 60	Health & Wellness Training - Registration	1,200.00	0.00	1,200.00	100.0%

522 Fire Control	187,042.01	24,174.35	162,867.66	87.1%
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045 TRAINING EMPLOYEE	187,042.01	24,174.35	162,867.66	87.1%
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050 FACILITIES

522 Fire Control

522 50 10 00	Maintenance Employees Wages	181,071.28	24,686.46	156,384.82	86.4%
522 50 10 01	Maintenance Employees Authorized Overtime	4,000.00	79.19	3,920.81	98.0%
522 50 15 20	Maintenance Deferred Compensation Match	3,701.43	73.41	3,628.02	98.0%

2025 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund 01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 20 00	0.00	0.00	0.00	100.0%
Fire Suppression And Emergency Medical Services - Personnel Benefits				
522 50 20 10	14,441.11	1,900.19	12,540.92	86.8%
FICA/Medicare Benefits-Maintenance Employees				
522 50 20 20	12,339.49	1,019.73	11,319.76	91.7%
L&I/Unemployment Premiums-Maintenance Employees				
522 50 20 30	77,552.15	12,394.24	65,157.91	84.0%
Maintenance Healthcare Benefits/AD&D				
522 50 20 40	17,637.29	1,796.51	15,840.78	89.8%
Retirement Benefits-Maintenance Employees				
522 50 20 50	2,500.00	0.00	2,500.00	100.0%
Tuition Reimbursement - Maintenance Employees				
522 50 31 10	11,450.00	1,366.34	10,083.66	88.1%
Janitorial Supplies				
522 50 31 20	7,247.00	0.00	7,247.00	100.0%
Maintenance Parts & Supplies				
522 50 32 10	2,000.00	191.48	1,808.52	90.4%
Fuel - Maintenance				
522 50 35 10	2,500.00	134.80	2,365.20	94.6%
Small Tools				
522 50 35 20	4,800.00	0.00	4,800.00	100.0%
Furnishings				
522 50 35 30	2,000.00	0.00	2,000.00	100.0%
Appliances				
522 50 41 10	500.00	0.00	500.00	100.0%
Janitorial Services				
522 50 41 20	27,137.16	1,547.73	25,589.43	94.3%
Yard Maintenance				
522 50 41 30	31,800.16	1,891.43	29,908.73	94.1%
Building Maintenance Services				
522 50 45 10	6,000.00	0.00	6,000.00	100.0%
Maintenance Equipment Rental & Leases				
522 50 47 10	43,685.00	8,820.02	34,864.98	79.8%
Electricity Consumed				
522 50 47 20	8,091.56	2,203.96	5,887.60	72.8%
LPG Gas Consumed				
522 50 47 30	5,986.00	891.34	5,094.66	85.1%
Water Consumed				
522 50 47 40	5,637.92	723.09	4,914.83	87.2%
Waste Disposal Used				
522 50 48 10	10,100.00	103.35	9,996.65	99.0%
Facilities Repair & Maintenance				
522 Fire Control	482,177.55	59,823.27	422,354.28	87.6%
050 FACILITIES	482,177.55	59,823.27	422,354.28	87.6%

060 VEHICLE & EQUIP MAINTENANCE

522 Fire Control				
522 60 43 01	1,000.00	0.00	1,000.00	100.0%
Maintenance Ferry Fees				
522 60 48 10	42,142.04	1,581.65	40,560.39	96.2%
Fire Equipment Repair & Maintenance				
522 60 48 11	96,300.00	577.12	95,722.88	99.4%
Fire Apparatus Repair & Maintenance				
522 60 48 12	5,175.00	897.71	4,277.29	82.7%
Administrative Vehicle Repair & Maintenance				
522 60 48 20	2,785.00	0.00	2,785.00	100.0%
Medical Equipment Repair & Maintenance				
522 60 48 21	7,275.00	1,140.10	6,134.90	84.3%
Medical Vehicle Repair & Maintenance				
522 60 48 30	750.00	3.04	746.96	99.6%
Marine Equipment Repair & Maintenance				
522 60 48 31	9,300.00	0.00	9,300.00	100.0%
Marine Vehicle Repair & Maintenance				
522 60 48 40	500.00	0.00	500.00	100.0%
Technical Rescue Equipment Repair & Maintenance				
522 60 48 41	2,499.31	0.00	2,499.31	100.0%
Technical Rescue Vehicle Repair & Maintenance				
522 60 48 50	500.00	0.00	500.00	100.0%
Training Equipment Repair & Maintenance				
522 60 48 60	3,750.00	0.00	3,750.00	100.0%
Maintenance Equipment Repair & Maintenance				
522 60 48 61	1,450.00	90.67	1,359.33	93.7%
Maintenance Vehicle Repair & Maintenance				

2025 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 60 49 70 Collision/Accident	5,999.98	2,000.00	3,999.98	66.7%
522 Fire Control	179,426.33	6,290.29	173,136.04	96.5%
060 VEHICLE & EQUIP MAINTENANCE	179,426.33	6,290.29	173,136.04	96.5%

062 CAPITAL FACILITIES

591 Debt Service

591 22 71 01 Principle Payments	205,000.00	0.00	205,000.00	100.0%
592 22 83 01 Interest Payments	116,510.00	0.00	116,510.00	100.0%
591 Debt Service	321,510.00	0.00	321,510.00	100.0%

594 Capital Expenditures

522 22 63 35 Station 35 - 3982 Saratoga Road	0.00	0.00	0.00	100.0%
594 22 30 00 Communications Equipment	93,000.00	593.74	92,406.26	99.4%
594 22 35 00 Fire Training Equipment- Capital	0.00	0.00	0.00	100.0%
594 22 35 10 Fire Equipment- Capital	0.00	0.00	0.00	100.0%
594 22 35 12 Fire Safety Equipment - Capital	0.00	0.00	0.00	100.0%
594 22 35 60 Personal Safety Equipment - Capital	40,000.00	0.00	40,000.00	100.0%
594 22 42 10 Dispatch Services - Capital	0.00	0.00	0.00	100.0%
594 22 62 11 Station 32-33 Replacement	0.00	0.00	0.00	100.0%
594 22 62 38 Station 32- Upgrade Transfer Switch & 30 KW Generator	0.00	0.00	0.00	100.0%
594 22 63 30 Cultus Bay Radio Tower Site	0.00	0.00	0.00	100.0%
594 22 63 31 Station 31 - 5535 Cameron Road	0.00	0.00	0.00	100.0%
594 22 63 32 Station 32 - 6435 Central Avenue	425,000.00	0.00	425,000.00	100.0%
594 22 63 33 Station 33 - 3405 French Road	0.00	0.00	0.00	100.0%
594 22 63 34 Station 34 - 820 Camano Avenue	150,000.00	0.00	150,000.00	100.0%
594 22 63 35 Station 35 - 3982 Saratoga Road	45,000.00	0.00	45,000.00	100.0%
594 22 63 36 Station 36 - 5579 Bayview Road	744,500.00	0.00	744,500.00	100.0%
594 22 63 37 Maintenance Facility - 2874 Verlane Street	0.00	0.00	0.00	100.0%
594 22 64 03 Medical Equipment- Capital	0.00	0.00	0.00	100.0%
594 22 64 32 Computers / IT Capital	0.00	0.00	0.00	100.0%
594 Capital Expenditures	1,497,500.00	593.74	1,496,906.26	100.0%

062 CAPITAL FACILITIES

1,819,010.00 593.74 1,818,416.26 100.0%

064 CAPITAL VEHICLES

594 Capital Expenditures

594 22 48 35 Marine Vehicle Repair- Capital	0.00	0.00	0.00	100.0%
594 22 64 10 Vehicles	0.00	63.50	(63.50)	0.0%
594 22 64 12 Fire Apparatus	1,400,849.00	1,083,803.59	317,045.41	22.6%
594 Capital Expenditures	1,400,849.00	1,083,867.09	316,981.91	22.6%

2025 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
064 CAPITAL VEHICLES	1,400,849.00	1,083,867.09	316,981.91	22.6%
070 OTHER				
580 Non Expenditures				
588 10 00 00 Prior Period Adjustment	0.00	0.00	0.00	100.0%
589 00 00 10 Non Expenditure - Suspense	0.00	0.00	0.00	100.0%
589 90 00 00 Payroll Deduction Clearing	0.00	(1,040.15)	1,040.15	100.0%
580 Non Expenditures	0.00	(1,040.15)	1,040.15	100.0%
597 Interfund Transfers				
597 00 00 02 Transfer To Capital Fund	0.00	0.00	0.00	100.0%
597 00 00 03 Transfer To Reserve Fund	116,929.09	0.00	116,929.09	100.0%
597 00 00 04 Transfer To Contingency Fund	289,443.15	0.00	289,443.15	100.0%
597 Interfund Transfers	406,372.24	0.00	406,372.24	100.0%
070 OTHER	406,372.24	(1,040.15)	407,412.39	100.3%
Fund Expenditures:	10,224,521.16	2,234,532.29	7,989,988.87	78.1%
Fund Excess/(Deficit):	(648,672.72)	(1,544,876.37)		

2025 BUDGET POSITION

South Whidbey Fire EMS

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003 Reserve Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 91 10 00 Estimated Beginning Balance	344,742.22	394,594.03	(49,851.81)	0.0%	
308 Beginning Balances	344,742.22	394,594.03	(49,851.81)	0.0%	
360 Misc Revenues					
361 11 00 02 Investment Interest	500.00	0.00	500.00	100.0%	
360 Misc Revenues	500.00	0.00	500.00	100.0%	
397 Interfund Transfers					
397 00 00 03 Transfer From General Fund	116,929.09	0.00	116,929.09	100.0%	
397 Interfund Transfers	116,929.09	0.00	116,929.09	100.0%	
Fund Revenues:	462,171.31	394,594.03	67,577.28	14.6%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
597 Interfund Transfers					
597 00 01 03 Transfer from Reserve to General	0.00	0.00	0.00	100.0%	
597 Interfund Transfers	0.00	0.00	0.00	100.0%	
Fund Expenditures:	0.00	0.00	0.00	100.0%	
Fund Excess/(Deficit):	462,171.31	394,594.03			

2025 BUDGET POSITION

South Whidbey Fire EMS

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004 Contingency Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 11 00 Estimated Beginning Balance	172,228.16	394,792.47	(222,564.31)	0.0%
308 Beginning Balances	172,228.16	394,792.47	(222,564.31)	0.0%
360 Misc Revenues				
361 11 00 03 Investment Interest	1,500.00	0.00	1,500.00	100.0%
360 Misc Revenues	1,500.00	0.00	1,500.00	100.0%
397 Interfund Transfers				
397 00 00 04 Transfer From General Fund	289,443.15	0.00	289,443.15	100.0%
397 Interfund Transfers	289,443.15	0.00	289,443.15	100.0%
Fund Revenues:	463,171.31	394,792.47	68,378.84	14.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 01 04 Transfer from Contingency to General	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Expenditures:	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):	463,171.31	394,792.47		

2025 BUDGET POSITION

South Whidbey Fire EMS

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300 General Investment Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 41 00 00 Estimated Beginning Balance	1,355,242.02	2,208,387.51	(853,145.49)	0.0%
308 Beginning Balances	1,355,242.02	2,208,387.51	(853,145.49)	0.0%
397 Interfund Transfers				
397 00 00 02 Transfer From General Fund	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Revenues:	1,355,242.02	2,208,387.51	(853,145.49)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 41 00 00 Ending Balance	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
070 OTHER				
597 Interfund Transfers				
597 22 00 02 Transfer To General Fund	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
070 OTHER	0.00	0.00	0.00	100.0%
Fund Expenditures:	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):	1,355,242.02	2,208,387.51		

2025 BUDGET POSITION TOTALS

South Whidbey Fire EMS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	9,575,848.44	689,655.92	92.8%	10,224,521.16	2,234,532.29	78%
003 Reserve Fund	462,171.31	394,594.03	14.6%	0.00	0.00	100%
004 Contingency Fund	463,171.31	394,792.47	14.8%	0.00	0.00	100%
300 General Investment Fund	1,355,242.02	2,208,387.51	0.0%	0.00	0.00	100%
	<u>11,856,433.08</u>	<u>3,687,429.93</u>	<u>68.9%</u>	<u>10,224,521.16</u>	<u>2,234,532.29</u>	<u>78.1%</u>

CHECK REGISTER

South Whidbey Fire EMS

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02/01/2025 To: 02/28/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
261	02/24/2025	Payroll	1	EFT	WA D/Retirement Systems	31,819.46	Pay Cycle(s) 02/01/2025 To 02/28/2025 - PERS 2; Pay Cycle(s) 02/01/2025 To 02/28/2025 - PERS 2- Maint; Pay Cycle(s) 02/01/2025 To 02/28/2025 - PERS 3- Maint; Pay Cycle(s) 02/01/2025 To 02/28/2025 - LE
262	02/21/2025	Payroll	1	EFT	Internal Revenue Service	29,317.23	941 Deposit for Pay Cycle(s) 02/20/2025 - 02/20/2025
263	02/21/2025	Payroll	1	EFT	WA D/Retirement Systems	4,130.42	Pay Cycle(s) 02/20/2025 To 02/20/2025 - DEFERRED COMP; Pay Cycle(s) 02/20/2025 To 02/20/2025 - DCP Roth
358	02/06/2025	Payroll	1	EFT	Internal Revenue Service	34,358.76	941 Deposit for Pay Cycle(s) 02/06/2025 - 02/06/2025
360	02/14/2025	Payroll	1	EFT	WA D/Retirement Systems	14,690.20	Pay Cycle(s) 02/06/2025 To 02/06/2025 - DEFERRED COMP; Pay Cycle(s) 02/06/2025 To 02/06/2025 - DCP Roth
199	02/07/2025	Claims	1	663901	CDW Government, Inc.	6,087.42	SOPHOS
200	02/07/2025	Claims	1	663902	Corey Oil & Propane, LLC	473.23	Fuel
201	02/07/2025	Claims	1	663903	CostCo Wholesale (Membership only)	195.00	2025 Renewal
202	02/07/2025	Claims	1	663904	Electronic Business Machines	255.24	Billable copies
203	02/07/2025	Claims	1	663905	FirstNet - AT&T MOBILITY	1,839.35	Cell Phones & Data
204	02/07/2025	Claims	1	663906	Freeland Water District	140.18	Station 31
205	02/07/2025	Claims	1	663907	HSI Emergency Care Solutions	310.93	Public CPR; Boys & Girls Club; Public CPR; Public CPR; Public CPR; Instructor reauthorization
206	02/07/2025	Claims	1	663908	Island Auto Supply	157.58	Battery; Core Deposit
207	02/07/2025	Claims	1	663909	L.N. Curtis & Sons	1,910.89	McDougald Turnouts; 2023 Duplicate Payment
208	02/07/2025	Claims	1	663910	Momentum Telecom Inc	502.03	Trunking
209	02/07/2025	Claims	1	663911	Mukilteo Coffee Co.	93.60	Coffee; Coffee; Coffee; Coffee
210	02/07/2025	Claims	1	663912	Orca Information INC	215.00	Evenson, Runnfeldt
211	02/07/2025	Claims	1	663913	Puget Sound Energy	3,790.96	Station 33; Station 36; Station 32; Station 34; Station 31
212	02/07/2025	Claims	1	663914	T-Mobile	281.82	Cell & Digital Phones
213	02/07/2025	Claims	1	663915	VFIS Benefits Div. (LOSAP)	40,427.00	LOSAP 2025
214	02/07/2025	Claims	1	663916	WA Fire Commissioner Association	4,618.00	2025 Membership
215	02/07/2025	Payroll	1	663917	Aflac	1,821.56	Pay Cycle(s) 01/01/2025 To 01/31/2025 - AFLAC (Post-Tax)
216	02/07/2025	Payroll	1	663918	South Whidbey Firefighters Union	1,661.40	Pay Cycle(s) 01/01/2025 To 01/31/2025 - FF Union Dues; Pay Cycle(s) 01/01/2025 To 01/31/2025 - FF Association Dues
217	02/07/2025	Payroll	1	663919	Trusteed Plans Service Corp.	39,981.73	Pay Cycle(s) 01/01/2025 To 01/31/2025 - Medical/Dental
218	02/07/2025	Payroll	1	663920	Vimly Benefits Solutions	1,038.60	Pay Cycle(s) 01/01/2025 To 01/31/2025 - IAFF MERP Dues
223	02/13/2025	Claims	1	663921	Island Disposal, Inc.	365.21	Station 31; Station 36; Maintenance
224	02/13/2025	Claims	1	663922	LEMAY Mobile Shredding	297.01	Shredding
225	02/13/2025	Claims	1	663923	SeaWestern Fire Apparatus & Equip.	3,548.40	Particulate Hoods
226	02/13/2025	Claims	1	663924	South Whidbey School District #206	2,470.42	Jan2025 Fuel Usage
227	02/13/2025	Claims	1	663925	US Bank Visa	8,091.81	Jan2025 Statement
228	02/13/2025	Claims	1	663926	WA Fire Chiefs	3,121.20	Membership Renewal

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South Whidbey Fire EMS

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02/01/2025 To: 02/28/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
229	02/13/2025	Claims	1	663927	WA State Ferries	286.35	Ferry Fees
264	02/21/2025	Payroll	1	663928	South Whidbey Firefighters Union	1,882.92	Pay Cycle(s) 02/01/2025 To 02/28/2025 - FF Union Dues; Pay Cycle(s) 02/01/2025 To 02/28/2025 - FF Association Dues
265	02/21/2025	Payroll	1	663929	Trusted Plans Service Corp.	39,981.73	Pay Cycle(s) 02/01/2025 To 02/28/2025 - Medical/Dental
266	02/21/2025	Payroll	1	663930	Vimly Benefits Solutions	1,177.08	Pay Cycle(s) 02/01/2025 To 02/28/2025 - IAFF MERP Dues
267	02/21/2025	Claims	1	663931	Airgas USA, LLC.	810.02	Cylinder Maintenance; Refill
268	02/21/2025	Claims	1	663932	Amazon Capital Services	1,134.21	Multikuf BP kit for E32; Cleaning Supplies; Toner; Toilet Paper; Paper Towels
269	02/21/2025	Claims	1	663933	Archbright	358.49	Harrassment Awareness Instructor Expenses; Consultation
270	02/21/2025	Claims	1	663934	Bound Tree Medical, LLC.	145.70	Medical Supplies
271	02/21/2025	Claims	1	663935	CDW Government, Inc.	3,582.86	VEEAM Data - 3 yr
272	02/21/2025	Claims	1	663936	Canon Financial Services, Inc.	263.16	Copier Rental
273	02/21/2025	Claims	1	663937	Galls, LLC	1,654.20	Pants; Pants; Belts; Belt
274	02/21/2025	Claims	1	663938	HSI Emergency Care Solutions	262.93	Pediatric CPR Cards; Public CPR
275	02/21/2025	Claims	1	663939	IFSTA / Fire Protection Publications	303.56	Volunteer Academy Books
276	02/21/2025	Claims	1	663940	ISOOutsource	10,543.90	IT Support; IT Support
277	02/21/2025	Claims	1	663941	Image360	437.29	Firefighter Sign - Reception
278	02/21/2025	Claims	1	663942	Island Auto Supply	30.36	Lamp
279	02/21/2025	Claims	1	663943	LabCorp Occupational Testing Service	67.00	Evenson, Everson
280	02/21/2025	Claims	1	663944	MES Service Company LLC	12,661.77	Job shirts
281	02/21/2025	Claims	1	663945	Momentum Telecom Inc	502.03	Trunking
282	02/21/2025	Claims	1	663946	Port of South Whidbey	5,694.58	Annual Moorage1
283	02/21/2025	Claims	1	663947	SeaWestern Fire Apparatus & Equip.	530.92	Passport Tags; Parts
284	02/21/2025	Claims	1	663948	Skagit Farmers Supply	2,213.77	Tank Rentals; Station 34; Station 35
285	02/21/2025	Claims	1	663949	Sound Business Center	22.36	Bus Cards
286	02/21/2025	Claims	1	663950	Stryker Sales, LLC	654.21	Sensors
287	02/21/2025	Claims	1	663951	Whidbey Telecom	2,220.97	Annual Security Monitoring; Landline/Internet
295	02/26/2025	Claims	1	663952	SeaWestern Fire Apparatus & Equip.	537,737.66	2025 Fouts Tender #2
156	02/06/2025	Payroll	10	EFT	Dillan R Arbaugh	2,117.87	Jan17-Jan30 2025 Payroll
157	02/06/2025	Payroll	10	EFT	Blake Benenati	3,517.14	Jan17-Jan30 2025 Payroll
158	02/06/2025	Payroll	10	EFT	Brian Boyd	3,123.94	Jan17-Jan30 2025 Payroll
159	02/06/2025	Payroll	10	EFT	Chavo Camargo	2,245.32	Jan17-Jan30 2025 Payroll
160	02/06/2025	Payroll	10	EFT	Josiah Cantrell J	1,906.96	Jan17-Jan30 2025 Payroll
161	02/06/2025	Payroll	10	EFT	Ian G Carter	3,011.92	Jan17-Jan30 2025 Payroll
162	02/06/2025	Payroll	10	EFT	Katheryne Crowe	2,747.55	Jan17-Jan30 2025 Payroll
163	02/06/2025	Payroll	10	EFT	Karley Diffie	2,903.31	Jan17-Jan30 2025 Payroll
164	02/06/2025	Payroll	10	EFT	Joseph M Dilley	4,770.62	Jan17-Jan30 2025 Payroll
165	02/06/2025	Payroll	10	EFT	Erik A Evenson	2,117.87	Jan17-Jan30 2025 Payroll
166	02/06/2025	Payroll	10	EFT	Jake D Greve	501.51	Jan17-Jan30 2025 Payroll
167	02/06/2025	Payroll	10	EFT	Robert Husom	5,677.12	Jan17-Jan30 2025 Payroll
168	02/06/2025	Payroll	10	EFT	Mary Kaye Johansen	1,886.18	Jan17-Jan30 2025 Payroll
169	02/06/2025	Payroll	10	EFT	Leah Kalahiki	3,235.72	Jan17-Jan30 2025 Payroll
170	02/06/2025	Payroll	10	EFT	Vicki Lange	2,899.95	Jan17-Jan30 2025 Payroll
171	02/06/2025	Payroll	10	EFT	Peter Lund	2,834.23	Jan17-Jan30 2025 Payroll
172	02/06/2025	Payroll	10	EFT	Alexander M Magallon	3,391.01	Jan17-Jan30 2025 Payroll
173	02/06/2025	Payroll	10	EFT	Sean C McDougald	2,709.06	Jan17-Jan30 2025 Payroll

CHECK REGISTER

South Whidbey Fire EMS

Time: 16:02:02 Date: 03/11/2025

02/01/2025 To: 02/28/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
174	02/06/2025	Payroll	10	EFT	Alexandra McMahon	2,979.80	Jan17-Jan30 2025 Payroll
175	02/06/2025	Payroll	10	EFT	Terrence Ney	6,245.81	Jan17-Jan30 2025 Payroll
176	02/06/2025	Payroll	10	EFT	Shari L Schroeder	1,273.54	Jan17-Jan30 2025 Payroll
177	02/06/2025	Payroll	10	EFT	Lewis J Townsend	2,256.12	Jan17-Jan30 2025 Payroll
178	02/06/2025	Payroll	10	EFT	Christopher Turner	3,451.51	Jan17-Jan30 2025 Payroll
179	02/06/2025	Payroll	10	EFT	Cooper Ullmann	2,410.03	Jan17-Jan30 2025 Payroll
180	02/06/2025	Payroll	10	EFT	Nicholas S Walsh	4,538.69	Jan17-Jan30 2025 Payroll
181	02/06/2025	Payroll	10	EFT	Carlee Wilkie	2,978.79	Jan17-Jan30 2025 Payroll
230	02/20/2025	Payroll	10	EFT	Dillan R Arbaugh	2,116.14	Jan 31-Feb 13 2025 Payroll
231	02/20/2025	Payroll	10	EFT	Blake Benenati	2,568.14	Jan 31-Feb 13 2025 Payroll
232	02/20/2025	Payroll	10	EFT	Brian Boyd	2,969.96	Jan 31-Feb 13 2025 Payroll
233	02/20/2025	Payroll	10	EFT	Chavo Camargo	2,237.57	Jan 31-Feb 13 2025 Payroll
234	02/20/2025	Payroll	10	EFT	Josiah Cantrell J	1,966.94	Jan 31-Feb 13 2025 Payroll
235	02/20/2025	Payroll	10	EFT	Ian G Carter	3,005.73	Jan 31-Feb 13 2025 Payroll
236	02/20/2025	Payroll	10	EFT	Katheryne Crowe	2,747.17	Jan 31-Feb 13 2025 Payroll
237	02/20/2025	Payroll	10	EFT	Karley Diffie	2,846.42	Jan 31-Feb 13 2025 Payroll
238	02/20/2025	Payroll	10	EFT	Joseph M Dilley	4,760.55	Jan 31-Feb 13 2025 Payroll
239	02/20/2025	Payroll	10	EFT	Savannah Erickson	148.59	Jan 31-Feb 13 2025 Payroll
240	02/20/2025	Payroll	10	EFT	Erik A Evenson	2,116.14	Jan 31-Feb 13 2025 Payroll
241	02/20/2025	Payroll	10	EFT	Jake D Greve	601.32	Jan 31-Feb 13 2025 Payroll
242	02/20/2025	Payroll	10	EFT	Robert Husom	2,464.45	Jan 31-Feb 13 2025 Payroll
243	02/20/2025	Payroll	10	EFT	Mary Kaye Johansen	1,896.98	Jan 31-Feb 13 2025 Payroll
244	02/20/2025	Payroll	10	EFT	Leah Kalahiki	4,150.33	Jan 31-Feb 13 2025 Payroll
245	02/20/2025	Payroll	10	EFT	Vicki Lange	2,898.87	Jan 31-Feb 13 2025 Payroll
246	02/20/2025	Payroll	10	EFT	Peter Lund	2,855.27	Jan 31-Feb 13 2025 Payroll
247	02/20/2025	Payroll	10	EFT	Alexander M Magallon	3,387.69	Jan 31-Feb 13 2025 Payroll
248	02/20/2025	Payroll	10	EFT	Sean C McDougald	2,709.09	Jan 31-Feb 13 2025 Payroll
249	02/20/2025	Payroll	10	EFT	Alexandra McMahon	4,119.32	Jan 31-Feb 13 2025 Payroll
250	02/20/2025	Payroll	10	EFT	Michael W Noblet	148.59	Jan 31-Feb 13 2025 Payroll
251	02/20/2025	Payroll	10	EFT	Shari L Schroeder	1,305.57	Jan 31-Feb 13 2025 Payroll
252	02/20/2025	Payroll	10	EFT	James A. Towers	147.53	Jan 31-Feb 13 2025 Payroll
253	02/20/2025	Payroll	10	EFT	Lewis J Townsend	2,237.59	Jan 31-Feb 13 2025 Payroll
254	02/20/2025	Payroll	10	EFT	Christopher Turner	2,496.27	Jan 31-Feb 13 2025 Payroll
255	02/20/2025	Payroll	10	EFT	Cooper Ullmann	2,410.03	Jan 31-Feb 13 2025 Payroll
256	02/20/2025	Payroll	10	EFT	Nicholas S Walsh	4,541.01	Jan 31-Feb 13 2025 Payroll
257	02/20/2025	Payroll	10	EFT	Carlee Wilkie	3,080.11	Jan 31-Feb 13 2025 Payroll

001 General Fund

1,009,836.61

	Claims:	661,310.58
	Payroll:	348,526.03

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer _____ Date: _____

Auditing Officer _____ Date: _____

RECORDS OF THE BOARD

THIS PAGE CONTAINS THE RECORDS OF THE BOARD FOR THE YEAR 1900.

No.	Name	Age	Sex	Profession	Address
1	John Smith	35	M	Teacher	123 Main St.
2	Mary Jones	28	F	Homemaker	456 Elm St.
3	Robert Brown	42	M	Farmer	789 Oak St.
4	Sarah White	30	F	Teacher	101 Pine St.
5	James Green	25	M	Student	202 Cedar St.
6	Elizabeth Black	40	F	Homemaker	303 Birch St.
7	William Gray	38	M	Teacher	404 Spruce St.
8	Anna King	22	F	Student	505 Willow St.
9	Charles Lee	45	M	Farmer	606 Ash St.
10	Frances Miller	32	F	Teacher	707 Hickory St.
11	George Hall	27	M	Student	808 Sycamore St.
12	Lucy Adams	37	F	Homemaker	909 Magnolia St.
13	Henry Wilson	33	M	Teacher	1010 Poplar St.
14	Isabella Taylor	29	F	Student	1111 Chestnut St.
15	Frank Moore	41	M	Farmer	1212 Walnut St.
16	Martha Jackson	34	F	Teacher	1313 Elm St.
17	Edward Davis	26	M	Student	1414 Oak St.
18	Rebecca Harris	39	F	Homemaker	1515 Pine St.
19	Joseph Clark	31	M	Teacher	1616 Cedar St.
20	Ann Evans	24	F	Student	1717 Birch St.
21	Samuel King	43	M	Farmer	1818 Spruce St.
22	Elizabeth Green	36	F	Teacher	1919 Willow St.
23	William White	28	M	Student	2020 Ash St.
24	Frances Black	44	F	Homemaker	2121 Hickory St.
25	George Brown	35	M	Teacher	2222 Sycamore St.
26	Anna Gray	27	F	Student	2323 Magnolia St.
27	Charles Lee	46	M	Farmer	2424 Poplar St.
28	Martha Miller	33	F	Teacher	2525 Chestnut St.
29	Edward Hall	29	M	Student	2626 Walnut St.
30	Rebecca Adams	38	F	Homemaker	2727 Elm St.
31	Joseph Taylor	32	M	Teacher	2828 Oak St.
32	Ann Moore	25	F	Student	2929 Pine St.
33	Samuel King	47	M	Farmer	3030 Cedar St.
34	Elizabeth Green	37	F	Teacher	3131 Birch St.
35	William White	29	M	Student	3232 Spruce St.
36	Frances Black	45	F	Homemaker	3333 Willow St.
37	George Brown	36	M	Teacher	3434 Ash St.
38	Anna Gray	28	F	Student	3535 Hickory St.
39	Charles Lee	48	M	Farmer	3636 Sycamore St.
40	Martha Miller	34	F	Teacher	3737 Magnolia St.
41	Edward Hall	30	M	Student	3838 Poplar St.
42	Rebecca Adams	39	F	Homemaker	3939 Chestnut St.
43	Joseph Taylor	33	M	Teacher	4040 Walnut St.
44	Ann Moore	26	F	Student	4141 Elm St.
45	Samuel King	49	M	Farmer	4242 Oak St.
46	Elizabeth Green	38	F	Teacher	4343 Pine St.
47	William White	30	M	Student	4444 Cedar St.
48	Frances Black	46	F	Homemaker	4545 Birch St.
49	George Brown	37	M	Teacher	4646 Spruce St.
50	Anna Gray	29	F	Student	4747 Willow St.
51	Charles Lee	50	M	Farmer	4848 Ash St.
52	Martha Miller	35	F	Teacher	4949 Hickory St.
53	Edward Hall	31	M	Student	5050 Sycamore St.
54	Rebecca Adams	40	F	Homemaker	5151 Magnolia St.
55	Joseph Taylor	34	M	Teacher	5252 Poplar St.
56	Ann Moore	27	F	Student	5353 Chestnut St.
57	Samuel King	51	M	Farmer	5454 Walnut St.
58	Elizabeth Green	39	F	Teacher	5555 Elm St.
59	William White	31	M	Student	5656 Oak St.
60	Frances Black	47	F	Homemaker	5757 Pine St.
61	George Brown	38	M	Teacher	5858 Cedar St.
62	Anna Gray	30	F	Student	5959 Birch St.
63	Charles Lee	52	M	Farmer	6060 Spruce St.
64	Martha Miller	36	F	Teacher	6161 Willow St.
65	Edward Hall	32	M	Student	6262 Ash St.
66	Rebecca Adams	41	F	Homemaker	6363 Hickory St.
67	Joseph Taylor	35	M	Teacher	6464 Sycamore St.
68	Ann Moore	28	F	Student	6565 Magnolia St.
69	Samuel King	53	M	Farmer	6666 Poplar St.
70	Elizabeth Green	40	F	Teacher	6767 Chestnut St.
71	William White	32	M	Student	6868 Walnut St.
72	Frances Black	48	F	Homemaker	6969 Elm St.
73	George Brown	39	M	Teacher	7070 Oak St.
74	Anna Gray	31	F	Student	7171 Pine St.
75	Charles Lee	54	M	Farmer	7272 Cedar St.
76	Martha Miller	37	F	Teacher	7373 Birch St.
77	Edward Hall	33	M	Student	7474 Spruce St.
78	Rebecca Adams	42	F	Homemaker	7575 Willow St.
79	Joseph Taylor	36	M	Teacher	7676 Ash St.
80	Ann Moore	29	F	Student	7777 Hickory St.
81	Samuel King	55	M	Farmer	7878 Sycamore St.
82	Elizabeth Green	41	F	Teacher	7979 Magnolia St.
83	William White	33	M	Student	8080 Poplar St.
84	Frances Black	49	F	Homemaker	8181 Chestnut St.
85	George Brown	40	M	Teacher	8282 Walnut St.
86	Anna Gray	32	F	Student	8383 Elm St.
87	Charles Lee	56	M	Farmer	8484 Oak St.
88	Martha Miller	38	F	Teacher	8585 Pine St.
89	Edward Hall	34	M	Student	8686 Cedar St.
90	Rebecca Adams	43	F	Homemaker	8787 Birch St.
91	Joseph Taylor	37	M	Teacher	8888 Spruce St.
92	Ann Moore	30	F	Student	8989 Willow St.
93	Samuel King	57	M	Farmer	9090 Ash St.
94	Elizabeth Green	42	F	Teacher	9191 Hickory St.
95	William White	34	M	Student	9292 Sycamore St.
96	Frances Black	50	F	Homemaker	9393 Magnolia St.
97	George Brown	41	M	Teacher	9494 Poplar St.
98	Anna Gray	31	F	Student	9595 Chestnut St.
99	Charles Lee	58	M	Farmer	9696 Walnut St.
100	Martha Miller	39	F	Teacher	9797 Elm St.

THESE RECORDS ARE KEPT AT THE OFFICE OF THE BOARD OF EDUCATION, 123 MAIN STREET, CHICAGO, ILL.

FOR A FULLER ACCOUNT OF THE PROCEEDINGS OF THE BOARD, SEE THE REPORTS OF THE BOARD OF EDUCATION, WHICH ARE PUBLISHED ANNUALLY.

RESPECTFULLY,
THE BOARD OF EDUCATION

TREASURER'S REPORT
Fund Totals

South Whidbey Fire EMS

01/01/2025 To: 01/31/2025

Time: 16:05:42 Date: 03/11/2025

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	661,480.43	26,763.78	1,013,507.32	-325,263.11	37,135.16	65,506.44	-100.00	-222,721.51
003 Reserve Fund	394,594.03	0.00		394,594.03	0.00	0.00	0.00	394,594.03
004 Contingency Fund	394,792.47	0.00		394,792.47	0.00	0.00	0.00	394,792.47
300 General Investment Fund	2,208,387.51	0.00		2,208,387.51	0.00	0.00	0.00	2,208,387.51
	3,659,254.44	26,763.78	1,013,507.32	2,672,510.90	37,135.16	65,506.44	-100.00	2,775,052.50

TREASURER'S REPORT
Account Totals

South Whidbey Fire EMS

01/01/2025 To: 01/31/2025

Time: 16:05:42 Date: 03/11/2025

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	General Fund-Island County Mai	1,725,024.07	31,631.53	1,020,606.38	736,049.22	-100.00	102,401.49	838,350.71
5	Capital Reserve Investment	1,708,387.51	0.00	0.00	1,708,387.51	0.00	0.00	1,708,387.51
7	Keybank (Direct Deposit)	95.53	0.00	0.00	95.53	0.00	0.00	95.53
10	Heritage (Direct Deposit)	-173.96	148,181.03	145,949.72	2,057.35	0.00	240.11	2,297.46
11	Reserve Fund	54,986.73	0.00	0.00	54,986.73	-1,293.60	0.00	53,693.13
12	Contingency Fund	176,377.61	0.00	0.00	176,377.61	-4,149.45	0.00	172,228.16
Total Cash:		3,664,697.49	179,812.56	1,166,556.10	2,677,953.95	-5,543.05	102,641.60	2,775,052.50
		3,664,697.49	179,812.56	1,166,556.10	2,677,953.95	-5,543.05	102,641.60	2,775,052.50

TREASURER'S REPORT

Outstanding Vouchers

South Whidbey Fire EMS

01/01/2025 To: 01/31/2025

As Of: 01/31/2025 Date: 03/11/2025

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	140	01/29/2025	Tr Rec	1		Misc Vendors	60.00	CPR Restration
2025	155	01/30/2025	Tr Rec	1		Diffie, Karley	40.00	Witness Fee re Deposition
Receipts Outstanding:							100.00	
2024	1370	09/03/2024	Payroll	1	EFT	WA D/Retirement Systems	3,687.88	Pay Cycle(s) 07/25/2024 To 07/25/2024 - DEFERRED COMP; Pay Cycle(s) 07/25/2024 To 07/25/2024 - DCP Roth
2024	203	02/07/2024	Payroll	1	EFT	WA D/Retirement Systems	11,934.97	Pay Cycle(s) 11/16/2023 To 11/16/2023 - DEFERRED COMP; Pay Cycle(s) 11/30/2023 To 11/30/2023 - DEFERRED COMP; Pay Cycle(s) 12/14/2023 To 12/14/2023 - DEFERRED COMP; Pay Cycle(s) 12/28/2023 To 12/28/20
2024	241	02/14/2024	Payroll	1	EFT	WA D/Retirement Systems	28,152.89	Pay Cycle(s) 05/01/2023 To 05/31/2023 - PERS 2; Pay Cycle(s) 06/01/2023 To 06/30/2023 - LEOFF 2; Pay Cycle(s) 06/01/2023 To 06/30/2023 - PERS 2; Pay Cycle(s) 07/01/2023 To 07/31/2023 - LEOFF 2; Pay Cy
2024	700	03/18/2024	Payroll	1	EFT	WA D/Retirement Systems	18,176.43	Pay Cycle(s) 01/01/2024 To 01/31/2024 - LEOFF 2
2022	1022	08/11/2022	Payroll	1	661596	Lianne Kniest	36.01	Q2 Volunteer Points
2022	1069	08/10/2022	Claims	1	661605	Champion Bolt & Supply Inc	45.80	INV #750665
2022	1145	08/24/2022	Claims	1	661663	Cooper Ullman	20.00	Fair Meal Reimbursement
2023	45	01/19/2023	Claims	1	662117	Nicole Hagen	300.00	Boot Reimbursement
2023	550	05/04/2023	Payroll	1	662325	Kirsti Ranta	73.88	April 18- April 28 Payroll
2023	566	05/04/2023	Payroll	1	662327	Carson Wrightson	12.00	April 18- April 28 Payroll
2023	970	07/20/2023	Claims	1	662517	HSI Emergency Care Solutions	43.21	Inv. #1834113
2023	1164	08/23/2023	Claims	1	662626	Neil A Rixe	32.00	Fair Reimbursement
2023	1345	10/02/2023	Claims	1	662683	Motor Trucks International	3,876.07	INV# 11w5188
2023	1618	11/24/2023	Claims	1	662804	Frontier Ford Penninsula Auto World, INC	398.36	ACCT# 4206
2023	1626	11/24/2023	Claims	1	662812	Sirennet.Com	1,614.56	INV# 271717
2023	1814	12/01/2023	Payroll	1	662826	Ian G Carter	1,973.83	pay period 11/16 through 1130, 2023
2024	674	05/02/2024	Claims	1	663211	Anne M Collins	250.03	Replace 8.10.2023 ck #662591 never issued
2024	676	05/02/2024	Claims	1	663213	Robert Hinkelman	48.03	Replace 8.10.2023 ck #662593 never issued
2024	1168	08/02/2024	Claims	1	663428	Neil A Rixe	109.87	Duty Boot Reimbursement
2024	1615	10/18/2024	Payroll	1	663581	Robert Hinkelman	12.00	Q3 2024 Volunteer
2025	40	01/10/2025	Claims	1	663852	Shimada, Paul	100.00	CPR Instructor Feb2024
2025	42	01/10/2025	Claims	1	663854	T-Mobile	281.82	Acct. #972274840
2025	72	01/24/2025	Payroll	1	663856	Charles C. Baker	68.11	Q4 2024 Volunteer

TREASURER'S REPORT

Outstanding Vouchers

01/01/2025 To: 01/31/2025

As Of: 01/31/2025 Date: 03/11/2025

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South Whidbey Fire EMS

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	81	01/24/2025	Payroll	1	663859	Robert Hinkelman	22.57	Q4 2024 Volunteer
2025	84	01/24/2025	Payroll	1	663860	Kevin M Olin	915.36	Q4 2024 Volunteer
2025	93	01/24/2025	Payroll	1	663861	Logan M Robinson	120.05	Q4 2024 Volunteer
2025	97	01/24/2025	Payroll	1	663862	Mari St Amand	80.35	Q4 2024 Volunteer
2025	109	01/22/2025	Claims	1	663864	Robert Coleman Absolute Pest Control	1,192.40	Pest Control; Pest Control
2025	115	01/22/2025	Claims	1	663870	Savannah Erickson	47.57	ICOM Mileage
2025	116	01/22/2025	Claims	1	663871	Fed Ex	24.70	EMS Paperwork
2025	119	01/22/2025	Claims	1	663874	McMahon, Pat	999.88	West Region EMS Conference
2025	141	01/30/2025	Claims	1	663887	Amazon Capital Services	1,444.86	C302 Charger; Janitorial; Decon Kits; Office; App Maintenance; Shadow Box
2025	142	01/30/2025	Claims	1	663888	Bound Tree Medical, LLC.	2,761.21	I-gel, Aspirin; Supplies
2025	143	01/30/2025	Claims	1	663889	Canon Financial Services, Inc.	263.16	Copier
2025	144	01/30/2025	Claims	1	663890	Enduris	2,000.00	Claim #C10727 Deductible; Claim #C10802 Deductible
2025	145	01/30/2025	Claims	1	663891	Galls, LLC	249.98	Walsh Boots; Evenson Belt
2025	146	01/30/2025	Claims	1	663892	ISOutsource	12,497.01	IT Services; IT Services; IT Services
2025	147	01/30/2025	Claims	1	663893	Ignition Point Training	4,250.00	Art of Reading Smoke
2025	148	01/30/2025	Claims	1	663894	LabCorp Occupational Testing Service	67.00	Ayson, Arbaugh
2025	149	01/30/2025	Claims	1	663895	Langley, City of	357.72	Station 34
2025	150	01/30/2025	Claims	1	663896	My Hearing Centers	150.00	S. McDougald
2025	151	01/30/2025	Claims	1	663897	Occupational Health Centers of WA	1,988.00	Arbaugh, Evenson
2025	152	01/30/2025	Claims	1	663898	Coleman Porter	104.00	NRE
2025	153	01/30/2025	Claims	1	663899	Saratoga Water District	80.00	Station 35
2025	154	01/30/2025	Claims	1	663900	Three Men and a Mower	1,537.92	Dec2024 Services
							102,401.49	
2024	176	02/09/2024	Payroll	10	EFT	Nina Holmstrom	12.00	
2023	1096	08/10/2023	Payroll	10	EFT	Cory S Jennings	24.01	July 21- Aug 4 Payroll
2024	177	02/09/2024	Payroll	10	EFT	Cory S Jennings	204.10	
							240.11	
							102,641.60	
Fund				Claims	Payroll	Total		
001 General Fund				37,135.16	65,506.44	102,641.60		

TREASURER'S REPORT

Outstanding Vouchers

01/01/2025 To: 01/31/2025

As Of: 01/31/2025 Date: 03/11/2025

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South Whidbey Fire EMS

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
							<u>Claims</u>	<u>Payroll</u>	<u>Total</u>
							37,135.16	65,506.44	102,641.60

TREASURER'S REPORT
Signature Page

South Whidbey Fire EMS

01/01/2025 To: 01/31/2025

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We, the undersigned officers for South Whidbey Fire/EMS, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____
Chief / Date

Signed: _____
Finance Officer / Date

Signed: _____
Board Chair / Date



SOUTH WHIDBEY FIRE / EMS

5579 Bayview Road • Langley, WA 98260

(360) 321-1533 • Fax (360) 321-9385 • www.swfe.org

Expenditure Approval Document
Date of Approval: March 20 2025
Warrants Approved from February 1 – February 28, 2025

Date	Check/Voucher	Description	Amount
2/6/2025	EFT	Payroll	\$ 77,731.57
2/7/2025	250205001-250205016	Accounts Payable	\$ 61,298.23
2/7/2025	250206001-250206004	Accounts Payable	\$ 44,503.29
2/13/2025	250207001-250207007	Accounts Payable	\$ 18,180.40
2/20/2025	EFT	Payroll	\$ 68,933.37
2/21/2025	250210001-250210003	Accounts Payable	\$ 43,041.73
2/26/2025	250212001	Accounts Payable	\$ 537,737.66
2/21/2025	250301001-250301021	Accounts Payable	\$ 44,094.29
2/1-2/28/2025	EFT	Payroll Liabilities	\$ 114,316.07
		Total Warrants Approved	\$ 1,009,836.61

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable according to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am authorized to authenticate and certify to said claim.

Mary Kaye Johansen, Finance Officer

Nick Walsh, Fire Chief

Michael W. Noblet, Chairman

Savanah Erickson, Commissioner

Jim Towers, Commissioner

Serving the communities of Bayview - Clinton - Freeland - Langley - Maxwelton – Saratoga

Our mission: "To protect and prepare the South Whidbey community through service and education."



STATE OF TEXAS
COUNTY OF [illegible]

Know all men by these presents, that [illegible]

of the County of [illegible] State of Texas

do hereby certify that [illegible]

is the true and correct copy of [illegible]

as the same appears from the records of [illegible]

of the County of [illegible] State of Texas

on this [illegible] day of [illegible] 19[illegible]

at [illegible] Texas

[illegible]

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1007.4.7 CAPTAIN, FIRE

JOB TITLE: Captain, Fire

SUPERVISOR'S TITLE: Assistant Chief

FLSA STATUS: FLSA Non-exempt, ~~or Volunteer~~

POSITION DESCRIPTION: The Fire Captain is a member of the Assistant Chief's management team. Under direction of the Assistant Chief the Fire Captain manages ~~one of the District's fire stations, on duty personnel the apparatus in it, and the personnel assigned to that station and emergency scene operations. The Fire Captain coordinates emergency response from the station based upon the resources dispatched to an incident. The Captain is responsible for directly supervising and directing Lieutenants and Firefighters in both routine and emergency situations. Performs all task and tactical level functions of Lieutenants and Firefighters. May upgrade to Duty Chief status in the absence of a Chief Officer (pursuant to collective bargaining). The Fire Captain is assigned to work a regular duty schedule as per the collective bargaining agreement.~~

ESSENTIAL DUTIES

~~1. Manages routine maintenance and cleanup of assigned station. Manages routine apparatus and equipment checks and maintenance.~~

~~1. Serves as a conduit between line fire personnel and fire department administration in accomplishing the mission of the district under the general guidance of Chief Officer's, policies, guidelines, and directives.~~

2. Supervises subordinate officers and personnel. Makes assignments and/or delegates authority as necessary to accomplish tasks. Performs subordinate evaluations to ensure continuous performance improvement. Resolves personnel issues and refers more complex issues to the Assistant Chief. Recruits, retains, supports, and encourages volunteer personnel.

~~3. Serves as the Incident Commander on emergency scenes until relieved by a superior officer.~~

~~34. Participates in the development of the annual Division budget and manages budget items as assigned.~~

~~45. Supports regular training/drills to ensure personnel skills/certification maintenance. Reviews and monitors personnel points earned by fire responders for drills and response to emergencies.~~

~~5. Responds to emergency incidents and performs as a member of an emergency response team or incident commander as necessary.~~

6. Assists with and instructs fire/rescue classes as necessary.

~~7. Makes public presentations; conducts or directs tours of the station; and assists in presenting training classes.~~

OTHER FUNCTIONS/DUTIES

~~1. Attends and participates in monthly officer meetings.~~

~~2. Represents the District at functions and activities.~~

~~3. Performs other duties as assigned.~~

QUALIFICATIONS

1. Conditions of Appointment

- ~~a. Must have held the position of Lieutenant for a minimum of 2 years and acquired all required certifications and training at that rank; and~~
- ~~c. Be a member in good standing; with a minimum of 7 years of experience in the fire/EMS service; and~~
- ~~e. Certification as a Fire Officer II.~~
- ~~f. Completion of NIMS IS-400, within one year of position appointment.~~

The following generally describes the knowledge, skills, and abilities required to enter the job and/or be learned within a short period of time ~~in~~

~~order to~~ successfully perform the assigned duties.

12. Education and Experience

- a. Education: A high school diploma, or GED.
- b. Experience: ~~Five~~ Seven years of progressively responsible experience, with at least two years of supervisory or management experience at a Lieutenant level.
- ~~c. Equivalency: An equivalent combination of education and experience may be considered.~~

23. Knowledge of:

- a. Contemporary leadership principles and practices applicable to a modern, decentralized, service-oriented organization including personnel management, supervision, training, and performance evaluation, budget development and administration, and program development and administration.
- b. District policies, procedures, protocols, chain of command, Washington State law pertaining to the district, and pertinent federal, state, and local laws that relate to the district, and the application of each.
- c. Emergency medical services principles and techniques.
- d. Operational characteristics, services, and activities of a fire/rescue program.

- e. Fire training methodologies, techniques and strategies.
- f. Fire equipment use and required maintenance.
- g. Incident Command administration techniques.
- h. Problem solving techniques and methodology.
- i. Principles of business report preparation.
- j. Public safety computer systems.

34. Skill to:

- a. Operate an emergency vehicle.
- b. Teach the application of District policies, procedures, and protocols.
- c. Evaluating and implementing new techniques in emergency operations on a District level.
- d. Make presentations to personnel.
- e. Successfully work with employees and volunteers.

45. Ability to:

- a. Oversee and participate in the management of a modern emergency services operation.
- b. Oversee, direct, and coordinate subordinate staff and volunteers.
- c. Select, supervise, train, and evaluate staff.
- d. Participate in the development and administration of division goals, objectives, and procedures.
- e. Prepare clear and concise administrative reports.
- f. Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- g. Research, analyze, and evaluate new service delivery methods and techniques.
- h. Operate modern office equipment and computers including applicable software applications.
- i. Maintain contact and preserve good relations with the public, respond to requests and inquiries, and work effectively with a variety of community groups. Establish and maintain effective working relationships with those contacted in the course of work.
- j. Communicate clearly and concisely, both orally and in writing.

SPECIAL CONDITIONS OF APPOINTMENT

- ~~1. The incumbent must live within the boundaries of the Fire District.~~
- ~~2. Possession of a valid Washington State Driver's License (within one month of appointment).~~
- ~~3. Possession of the following certifications and credentials:~~
 - ~~a. Incident Safety Officer~~
 - ~~b. Completion of NIMS 300 training~~
 - ~~c. IFSTA Level I Instructor~~
 - ~~d. Washington Emergency Vehicle Driver Training certification (within three months of appointment)~~
 - ~~e. NFPA Fire Officer I (within 18 months of appointment)~~

PHYSICAL REQUIREMENTS

1. Work is generally performed both in the office and field settings with occasional travel to attend a meeting or conduct District business. The incumbent may occasionally respond to emergency scenes, both small scale and large scale, and disasters. The incumbent is regularly exposed to outside weather conditions, wet/humid conditions, and windy conditions. The incumbent occasionally works in high or precarious places, and is occasionally exposed to airborne particles, fumes, toxic or caustic chemicals, extreme cold/heat, vibration, high noise levels, risk of electrical shock or radiation, or exposure to hostile individuals.
2. The incumbent is required to wear personal protective equipment including turnout gear, boots, helmet, goggles/face protection, gloves, and self-contained breathing apparatus.
3. The incumbent may work extended periods of time, including evenings, nights, and weekends.
4. The incumbent's primary functions require sufficient physical ability to work in an office setting; walk, stand or sit for prolonged periods of time; occasionally bend, kneel, stoop, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift and/or carry moderate weights; frequently lift and/or move moderate to heavy weights; perform arduous and prolonged tasks under adverse and dynamic conditions; occasionally lift and/or move heavy weights; operate office equipment including computer keyboards; requires a sense of touch, finger dexterity, and gripping with hands and fingers; ability to speak and hear to exchange information; ability to operate a vehicle for both normal travel and emergency response; and the ability to operate specialized vehicles and equipment.
5. The incumbent must see within normal range of vision with or without correction; specific vision abilities required by this job include close, distance, color, and peripheral vision; depth perception; and the ability to adjust focus.
6. The incumbent must hear in the normal audio range with or without correction.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Captain, Fire position and certify that I can perform these functions.

Signature Date

Safe Haven for Newborns

Purpose and Scope

This policy establishes the guidelines to comply with the Washington Newborn Safety Act (RCW 13.34.360).

This policy addresses infants who are less than 72-hours old and are transferred under the terms of the Newborn safety Act. This policy does not address illegal desertion or abandonment of an infant as defined in the WAC 388-15-011.

Policy

It is the policy for South Whidbey Fire/EMS to provide an option to protect newborn infants by allowing parents to transfer infants safely and confidentially at any staffed fire station while fire personnel are present (RCW 13.34.360).

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Procedure

The Fire Chief shall identify personnel at each fire station who are qualified to take custody of transferred infants and ensure that qualified personnel are available to receive any transferred infants (RCW 13.34.360). For South Whidbey Fire/EMS, all on-duty personnel are qualified to receive infants that meet eligibility for Safe Haven protection.

The Assistant Fire Chief shall ensure that all the department's stations display a sign indicating that the facility is an appropriate location for the safe transfer of an infant (RCW 13.34.360). Appropriate staffed stations will be Station 31 and Station 36. Unstaffed outlying stations will have a sign to direct the individual(s) to a staffed station.

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The following procedures shall be used by the personnel at all staffed department stations:

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Site Preparation

1. All staffed department stations will display the appropriate location sign near the front door. In addition, fire station lobbies should display public outreach brochures obtained from the state or local child welfare agency with information on adoption options, counseling, appropriate medical and

emotional aftercare services, domestic violence and legal rights of the parent seeking to transfer the newborn (RCW 13.34.360)

2. Duty Crew personnel are responsible to order, maintain and inventory, on a monthly basis, a Parent Information Packet that contains a medical history form for the newborn and Parental Message to the newborn.
3. Duty Crew personnel are responsible for maintaining current contact information for the local child protective services (CPS) agency.

Accepting a Transferred Infant

1. Qualified personnel shall accept a transferred infant, even if the infant appears older than 72 hours. If the infant appears to be older than 72 hours, the receiving personnel should immediately notify law enforcement and the appropriate CPS agency.

Safe Haven 24-hour Hotline: 1-888-510-2229

Oak Harbor DCYF office

Reception: (360) 544-6575

Toll Free Reception: 1-800-743-0117

Region 3 (Island County): 866-829-2153

2. The receiving personnel shall notify ICOM of a "walk-in medical incident" at the station and request Whidbey Health EMS to respond. DO NOT use any terms regarding "infant transfer" to maintain confidentiality.
3. If it appears that the infant has been a victim of child abuse or neglect, law enforcement should be requested.

Following Acceptance of an Infant

1. Assure the parent every effort will be made to protect his/her anonymity (RCW 13.34.360(3)).
2. Receiving personnel should open the Parent Information packet and make good faith effort to provide the parent transferring the infant with a receipt with all information to facilitate reclaiming the infant.
3. Receiving personnel should make good faith effort to provide a parent information packet to the parent immediately.
4. Attempt to obtain from the parent as much prenatal, birth and medical history as possible. This is voluntary information, however, and the parent can decline to provide it. Give the parent an opportunity to write a note to the infant on the prenatal message to the newborn form.

5. The parent should be encouraged to accompany the infant to the hospital to give the medical history directly to the hospital staff and to be reassured that the same protection from prosecution and the ability to transfer the child is available at the hospital.
6. If the parent is willing to provide a medical history and unwilling to accompany the infant to the hospital, personnel should make good faith effort to provide to the parent:
 - A business reply envelope containing the medical history form and the Parental Message to the Newborn form, which can be filled out later and returned by mail.

Medical Assessment and Documentation

1. A qualified health care professional should assess the infant to identify any immediate treatment needs and complete a pre-hospital care report for the infant.
2. If the parent transferring the infant is the birth mother, a qualified health care professional should attempt to assess and treat her as necessary and pursuant to establish EMS protocols. If treated, the mother should be listed as "Jane Doe" to protect her anonymity.
3. **DO NOT** use the parent's name on the pre-hospital care report.

Transportation to the Hospital

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1. An EMT shall accompany the infant and parent (if the parent is willing to accompany the infant) until transferred to Whidbey Health EMS personnel for them to transport to the nearest emergency room with labor and delivery capabilities.
2. The receiving hospital will take custody of the infant and make immediate notification to the local CPS agency.
3. Department personnel will coordinate with the hospital to confirm that the above required notification has been made as soon as possible but in no event later than 24-hours after the Department has taken custody of the infant.

Additional Information and Media Concerns

1. The receiving personnel should notify their appropriate supervisor and Whidbey Health EMS as soon as practicable.

2. The supervisor will notify the 300 On Duty Officer and the department Public Information Officer.
3. The Public Information Officer may, as circumstances dictate, provide the following limited facts to the media:
 - A. Fire station where the infant was transferred.
 - B. Under no circumstances shall the parent's name be released to the public media.

Individuals Who Return to Claim an Infant

1. If a parent who voluntarily transferred an infant request return of the infant while the Department still has physical custody, the infant should either be returned to the parent, or the receiving personnel should contact the local CPS agency if any personnel know or reasonably suspect that the child is the victim of child abuse or neglect. The voluntary transfer of an infant is not in and of itself a sufficient base for reporting child abuse or neglect. Receipt of the ankle identification, in and of itself does not establish the right to custody of the infant. Department members may seek assistance from CPS if needed.
2. If a parent who voluntarily transfers an infant, requests the infant after the Department has given up physical custody, the parent should be directed to call CPS as they have custody of the infant. Department personnel should assist the person with the telephone call if needed.
3. ICOM shall be notified that the company is engaged in a "public assist" at the fire station.
4. The identity of the parent must still be kept anonymous and confidential.
5. Department members should not make judgements about the time frames or the individual's ability to care for the infant. The local CPS agency will determine whether the infant is released to the individual.

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