

ISLAND COUNTY FIRE DISTRICT #3

SPECIAL MEETING - EVERETT PACIFIC HOTEL, EVERETT, WA.

April 15, 1994 - April 16, 1994 - 2:00 p.m.

MINUTES

- I. Call to Order - Meeting called to order 2:30 P.M. April 15, 1994
- II. Planning/Personnel - Meeting recessed into administrative session at 2:33 P.M. April 15, 1994 to discuss planning and personnel issues. Meeting recessed at 9:50 P.M. Meeting reconvened April 16, 1994 at 8:00 A.M.
- III. Adjournment - Meeting adjourned 4:00 P.M. April 16, 1994.

ACTION PLAN

Commissioner/Staff Retreat 4/15-16/94

| Issue | Who | When Done | When Reported | To Whom Reported | How Measured |
|--|------------------|-----------|----------------------|-------------------|---------------------------|
| Lay out of Meeting Room | Bell and Klassen | 4/21/94 | Commissioner Meeting | Bruce Bell | Effective Meeting |
| Trust - Chain of Command | All | Now | 3 month review | Quarterly meeting | Chain of Command followed |
| Move towards Computers | Bob McGinty | 5/15/94 | Preliminary Report | District | Report |
| Training Plan | Paul Busch | 6/30/94 | 6/30/94 | Bruce Klassen | Complete Plan |
| Master Plan Planning Station - get organized & appoint sub-committees | Commissioners | | | | |
| Strategic Positive Public Relations - Persons and help | Bruce Klassen | 5/10/94 | Preliminary | Commissioners | Feedback |
| Structure | | | | | |