

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

January 8, 2004 - 7:00 P.M.

Minutes

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Don Smith

Guests: Les Hagstrom, Kenon Simmons, Richard and Denise Epstein

- I. Call to Order - Chairman Webster called the meeting to order at 7:05
- II. Approval of Agenda - Commissioner Helland moved to approve the Agenda as printed; motion carried.
- III. Annual Organizational Meeting
 - A. Election of Chair - The Board unanimously agreed to retain Chairman Webster for 2004.
 - B. Election of Vice-Chair - Commissioner Helland was elected as Vice-Chair for 2004.
 - C. Board of Volunteer Fire Fighters Representative - Commissioner Elliot was elected as Board of Volunteer Firefighters Representative.
- IV. Public Input - No public input.
- V. So. Whidbey Volunteer FF & EMS Associations - No input or report.
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. December 11, 2003 Regular Meeting
 2. December 12, 2003 Special Meeting
 3. December 13, 2003 Special Meeting
 4. December 14, 2003 Special Meeting
 5. January 3, 2003 Special Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers -
 1. Payroll - December 1-15, 2003 \$15,163.45
 2. Payroll - December 16-30, 2003 and December Command - \$16,003.90

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3. December 2003 Vouchers ~~\$56,988.69~~ \$70,624.73
4. January 2004 Vouchers ~~\$6,159.49~~ \$16,567.77
5. Chief's Report

Commissioner Helland moved to approve the Consent agenda with the additional vouchers; motion carried.

VII. Unfinished Business

- A. East Harbor Road Property - No Action
- B. Enhanced Response Committee - Capt. Kenon Simmons announced that the Committee will have a finalized report with recommendations for review before the February Commissioners Meeting.
- C. District Policies 2.5 Revision 2nd Reading - Commissioner Helland moved to approve the 2nd Reading of Policies 2.5 Revisions; motion carried.

VIII. New Business

- A. Thompson Road Easement Request - Richard and Denise Epstein stepped forward with a request for access to the Woodsy Place road easement on the District's Thompson Road property. Chairman Webster, due to a possible conflict of interest, stepped out of the conversation and remained neutral on the matter. After a lengthy discussions the board agreed to entertain an agreement presented by the Epsteins which will include the Epsteins taking responsibility for at least 50% of the road's maintenance and limiting the number of properties accessed by the road.
- B. Fire Chief Contract - Commissioner Helland moved to approve Chief Dan Stout's Contract (attached) contingent upon a satisfactory background investigation and physical exam; motion carried.

- IX. Announcements - Kenon Simmons expressed his respects for Chief Smith and wished him well.

Commissioner Helland also thanked Chief Smith for his services throughout the past eight years.

X. Varia -

- The board will address the District's Goal and Objectives during the February Regular Commissioner Meeting.
- A Special Meeting is called for on February 1, 2004 to swear in Chief Dan Stout. An open house is also planned to afford District members and the community an opportunity to welcome Chief Stout and express their gratitude to Chief Smith's for his services as he prepares to retire May 2004.

- XI. Executive Session - No Executive Session

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XII. Adjournment - Meeting adjourned at 8:35 P.M.

Paula Schuler
District Secretary