

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

November 9, 2004 - 7:00 P.M.

Minutes

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Dan Stout

Guests: Jerry Beck, Gayle Saran - South Whidbey Record, Tom Shaughnessy - ICOM

I. Call to Order - Chairman Dennis Webster called the meeting to order at 7:04 P.M.

II. Approval of Agenda - Commissioner Elliot, in consideration of Mr. Shaughnessy's schedule, requested to have Item VII.B.-Cultus Bay Tower addressed next after approve of agenda. Commissioner Elliot moved to approve the agenda as agreed upon; motion carried.

VII.B. Cultus Bay Tower - Tom Shaughnessy, Director ICOM, proposed an agreement with Island County Fire District #3 to take ownership of the radio tower and lease the land and building from the District. ICOM will take complete responsibility for all maintenance, liabilities and upgrades for the tower.

The Board agreed to have ICOM move forward in presenting an agreement to lease the property and transfer ownership of the tower.

III. Public Input - No public input.

IV. So. Whidbey Volunteer FF & EMS - Nil report.

V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of Minutes

1. October 14, 2004 Regular Meeting

B. Finance Officer's Reports

C. Monthly Vouchers -

1. Payroll October 1-31, 2004 \$34,430.33

2. October 2004 Warrants - \$136,910.92

3. Chief's Report

Commissioner Helland moved to approve the Consent Agenda as presented; motion carried.

VI. Unfinished Business

A. East Harbor Road Property

1. Sewer Study - IC D/Public Works in anticipation of transfer of ownership requested all business regarding the District's property on East Harbor Road be direct to the Publics Department.
2. Sales Contract - Bill Oakes, D/Public Works, assured Chief Stout that the County is purchasing the property and hopefully will have a contract ready before the end of the year.

B. 2005 Budget

1. Resolution 2004-013 2005 Salaries
2. Resolution 2004-014 Request for Levy
3. Resolution 2004-015 Collection of 2005 Taxes

Commissioner Helland moved to approve Resolutions 2004-013, 2004-014, and 2004-015; motion carried.

Commissioner Helland moved to approve the requested budget as required by policy; motion carried.

- C. Staffing Plan - Chief Stout requested approval on the Staffing Plan submitted earlier to the Board. Commissioner Elliot moved to approve the proposed staffing plan; motion carried.

VII. New Business

- A. SEPA Resolution 2004-012 - Commissioner Helland moved to approve Resolution 2004-012; motion carried.

- B. Cultus Bay Tower - see above.

VIII. Announcements - Chief Stout announced the promotions of Frank Mestemacher, Captain Station 31 and Don Mason, Lieutenant Station 31.

IX. Varia - Commissioner Elliot inquired on the repair progress on the garage at Station 36. He was informed the material were being sought.

X. Executive Session - No executive session.

XI. Adjournment - Meeting adjourned at 7:45 P.M.

Paula Schuler
District Secretary