

SOUTH WHIDBEY FIRE/EMS
SPECIAL MEETING
5535 Cameron Rd Freeland WA 98249

September 24, 2013 at 5:00pm

Minutes

In Attendance:

Commissioner Kenon Simmons (acting Chairman)

Commissioner Bob Elliot – (teleconference)

Chief Rusty Palmer

In audience: DC Beck

- I. Call to order – Commissioner Simmons called the meeting to order at 5:01pm.
- II. Approval of Agenda – Commissioner Elliot moved to approve the agenda; motion carried.
- III. New Business –
 - a. Radio Improvement project –
 1. Chief Palmer recommended the Board reject the first bid for simulcast multi couplers due to price; the scope of work was reevaluated and the multi couplers cut from the project due to cost restrictions. Commissioner Elliot moved to reject the bids; motion carried.
 2. Chief Palmer recommended the Board award the bid and contract for tower work to the sole bidder, Northwest Communications for \$39,807.65; bid includes parts and equipment only installation will be done by the District. Commissioner Elliot moved to award the bid and approve the contract to be signed by Commissioner Simmons; motion carried.
 3. Chief Palmer recommended the Board award the bid for simulcast parts to the low bidder Northwest Communications for \$10,284.13. Commissioner Simmons moved to award the bid; motion carried.
- IV. Varia – Commissioner Elliot asked Chief Palmer if the Sign Technician position had been successfully filled. Chief Palmer informed the Board that an employee started and terminated within two weeks; at the next meeting he will propose that the District increase the current maintenance employees to 30 hours a week until year end.
- V. Concluded – 5:07pm

Cindy Rehberg
District Secretary