

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

September 12, 2002 - 7:00 P.M.

Minutes

In attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests:

Forrest Hughes, Darin Reid, Eldon Baker, Don Elliot, Jerry Beck, Faye Elliot, Les Hagstrom, Lee Miles and Mrs. Lee Miles

- I. Call to Order - Chairman Bob Elliot called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input - No public input.
- IV. So. Whidbey Volunteer FF & EMS Associations - Lt. Forrest Hughes report no business.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. August 8, 2002
 2. August 13, 2002
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - August 1-15, 2001 - \$15,603.57
 2. Payroll - August 16-30, 2001 - \$13,786.66
 3. Payroll - August IRS Command \$181.31
 - E. August 2002 vouchers \$185,785.13
 - F. Fire Levy - Approval of Resolution 2002-08
 - G. Cancel Warrants - Resolution 2002-07
 - H. 2002 Midyear Budget Review - Resolution 2002-9

Commissioner Helland moved to approve the Consent Agenda as

printed; motion carried.

VI. Unfinished Business

A. Freeland Station

1. Water Line Extension - Chief Smith and Commissioner Helland will meet later in the month to discuss the proposed agreement.
2. The electrical subcontractor is still working on the ventilation system.

B. Clinton Station Remodel - Construction is ahead of schedule. The current bay doors lack windows but this is temporary. Walk through is scheduled for next week.

C. Facility Use Policy - It was moved and seconded to accept the first reading of the Facility Use Policy as submitted; motion carried.

VII. New Business

A. Gideon International - Lee Miles. Lee Miles, representing Gideon International, gave a brief review of the purpose behind the organization and thank the District for its service to the community. Mr. Miles offered to start a program making available copies of the New Testament to all volunteers. The subject was tabled and a decision will be given to Mr. Miles during the October 10, 2002, Regular Commissioners Meeting. Chief Smith was requested to provide the Board with a SWOT Analysis to assist in the decision.

B. Surplus Property - Chief Smith suggested the Board begin the process of finding a real-estate broker in anticipation of surplus property. Commissioner Webster moved to have Chief Smith begin the process following District policy; motion carried.

VIII. Announcements - No announcements

IX. Varia -

Lt. Jerry Beck shared with the Board a report of ICFD#3 volunteers' incredible participation at Island County Fair as emergency standby and/or in the public education booth.

Chief Smith reported that Tower 39 ladder is ready for re-certification by DOT but oil leaks were found in the engine and transmission and will cost approximately \$5K in repairs.

X. Executive Session - A 10 minute Executive Session was called to discuss the Chief's Contract.

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XI. Adjournment - Meeting adjourned at 8:10 P.M.

Paula Schuler
District Secretary