

SOUTH WHIDBEY FIRE/EMS
SPECIAL MEETING
820 Camano Ave Langley, WA 98260

May 1, 2013 - 5:30 PM

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Commissioner Kenon Simmons
Chief Rusty Palmer

In audience: DC Beck, Jerry Beck, Gary Guernsey

- I. Call to order – Chairman Helland called the meeting to order at 5:30 pm.
- II. Approval of Agenda – Commissioner Simmons moved to approve the agenda; motion carried.
- III. New Business –
 - a. Approve payment to North Cross Aluminum – May 1, 2013 for \$143,668.16.
 - b. Award Contract for Combined Projects – Gary Guernsey Construction – Station 36 Renovation Project and Station 36 Rain Gutter Replacement Project in the amount of \$92,570.93 for both projects.
Commissioner Simmons moved to award the bid, Commissioner Elliot seconded.
Budget discussion on bid overages vs. budgeted amounts. Discussion on why more bids were not received on projects. Consensus was due to the amount of paperwork to bid, prevailing wage and bond requirements that the department is required to include in all projects.
 - c. Award Contract for Combined Projects – Combined Construction, Inc. – Station 33 Abatement Remodel Project, Station 33 Sheetrock Project, Station 33 Drop Ceiling Project, Station 33 Insulation Project in the amount of \$32,979.56 for the four projects. Commissioner Simmons moved to award the bid, Commissioner Elliot seconded.
 - d. Award Contract for Plumbing Services – Bryant Plumbing, Inc. – Station 33 Plumbing Project in the amount of \$9,130.80. Commissioner Simmons moved to award the bid, Commissioner Elliot seconded.
 - e. Award Contract for Janitorial Services – York Building Services in the amount of \$6,440.48.
Commissioner Simmons moved to award the bid, Commissioner Elliot seconded.

- IV. Varia – Chief Palmer on vacation from noon on Thursday, May 02, 2013, returning to the island early morning Tuesday May, 14th, 2013. Can be reached if urgent, otherwise Assistant Chief Busch will be handing day to day operations in his absence.

Chief Palmer will be sending information to all Commissioners before he leaves on:

- a. Draft Agreement with Whidbey General Hospital for EMS.
 - b. Joint contract with ICOM and Whidbey Telecom on Witte Way Tower co-locate Agreement
- Both items to be discussed at the May 14, 2013 regular meeting.

Commissioner Elliot asked about the painting of Station 31. Chief Palmer advised there is money in the budget this project.

Gary Guernsey asked for progress payments on his contract. He will provide an invoice to Chief Beck who will verify completed work before payment is made.

- V. Concluded – 6:08pm

Vicki Lange
for Cindy Rehberg
District Secretary