

**SOUTH WHIDBEY FIRE/EMS  
REGULAR MEETING  
5535 Cameron Road, Freeland, Washington  
July 12, 2012– 5:30 P.M.**

**Minutes**

In Attendance:

Acting Chairman Mike Helland  
Commissioner Bob Elliot  
Chief Rusty Palmer

In Audience: AC Busch, DC Cotton, DC Beck, Gary Gabelein, Sherrye Wyatt, Paul Rempa, William Piepenbrink, Annie Collins, Brent Davison

- I. Call to Order – Commissioner Helland called the meeting to order at 5:30pm
- II. Approval of Agenda – Chief Palmer requested to amend the consent agenda to include an additional check for \$494.00 and resolution 2012-11 to cancel a warrant. Commissioner Elliot moved to approve the agenda with the changes; motion carried.
- III. Public Input – none
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - a. Approval of Minutes
    - i. Regular Meeting June 14, 2012
  - b. Finance Officer's Reports –
  - c. Monthly Vouchers –
    - i. Payroll Warrants – \$55,773.94
    - ii. Vendor Warrants - \$64,180.58 and \$494.00
  - d. Chief's Report
  - e. Resolution 2012-11 canceling warrant 650008Commissioner Elliot moved to approve the consent agenda; motion carried.
- V. Unfinished Business –
  - a. Levy Restoration – Chief Palmer updated the Board on the next steps to present the levy restoration to the voters. Chief Palmer will send the District resolution to Island County and they will be forward it to the Prosecuting Attorney's office to write the ballot initiative title for the election.
- VI. New Business –
  - a. Probationary Firefighters Recognition – Commissioner Helland presented the badges to 4 new firefighters; Paul Rempa, Annie Collins, Brent Davison, and William Piepenbrink. Two were not present at the meeting to receive badges; Colton Diffie and Jim Dobberfuhl.
  - b. Mid-Year Budget update – Chief Palmer presented the mid-year budget position and a memorandum of requested adjustments. The adjustments include moving funds from other accounts to build a burn building that was underfunded, and fund computer upgrades that are needed before year end. The memorandum also requests an increase to the Grant budget line items for the addressing program as more

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funds are available for reimbursement from FEMA, and funding from the Capital Fund for Asbestos Abatement at Stations 33 and 36. Chief Palmer requested that the mid-year reconciliation policy be suspended on ten accounts that are currently have a budget deficit until we have absolute numbers to reconcile them near year end. Commissioner Elliot moved to suspend the reconciliation policy on the accounts in budget deficit; motion carried. Commissioner Elliot moved to approve the budget adjustments as requested in the memorandum presented by Chief Palmer; motion carried.

- c. WFCA Health Care application – Commissioners Helland signed the application for the name change.

VII. Announcements - none

VIII. Varia –

- a. Chief Palmer informed the Board that the Washington State Rating Bureau will be here to review the District's class in the next few months.
- b. Commissioner Elliot thanked everyone for the beautiful ceremony for Donald Elliot.

IX. Executive Session – none

X. Action taken as result of Executive Session –n/a

XI. Adjournment – 6:13pm

Cindy Rehberg  
District Secretary