

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

May 11, 2000 - 7:00 P.M.

MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot
Chief Don Smith

Guests: BC Les Hagstrom, Faye Elliot, Capt. Don Elliot, and
FF Gary Gabelein

- I. Call to Order - Chairman Mike Helland called the meeting to order at 7:00 p.m.
- II. Approval of Agenda - Commissioner Benjamin moved to approve the agenda as printed; motion carried.
- III. Public Input - Gary Gabelein requested and received clarification on the Rating Bureau's decision.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. April 13, 2000
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - April 1-15, 2000 \$8,916.43
 2. IRS Wire Transfer - \$2,974.69
 3. Payroll - April 16-30, 2000 \$7,566.68
 4. IRS Wire Transfers - \$2,630.83
 5. April Vouchers - \$82,893.33
 - E. Chief's Report

Commissioner Benjamin moved to accept the Consent Agenda as printed with the exception of April Vouchers; motion carried.

After clarification Commissioner Benjamin moved to approve the payment for April Vouchers; motion carried.

V. Unfinished Business

- A. Saratoga Station Project - Chief Smith announced that the contract with the builder is signed, the building permit is in effect, and notice to proceed may be scheduled for this coming Monday. Only a couple of details with Saratoga Water remain in question.

A preconstruction meeting was held on May 3rd. The decision was made to have a scheduled meeting every week between the contractor, architect and the Chief or the Chief's designee. When construction begins the Chief plans to work a traditional work week to be available to the contractor at all times.

- B. Land Acquisition - Two separate appraisals are complete on the designated Clinton property. The owner has copies of these appraisals. Item tabled for Executive Session.

- C. District Policy Revisions - Second Reading

1. Personnel Policies
 - a) Section 2 Definitions
 - b) Section 6.D.
 - c) Section 13
 - d) Section 18.H.
2. Commissioner Policies Section 11.A.7.

Commissioner Benjamin moved to approved the second reading of these policy revisions; motion carried.

VI. New Business

- A. District Policy Revisions - 1st Reading Section 18.G (High School Program)(Attached) - Commissioner Elliot moved to accept the 1st reading with the addition of the sentence "This completed resignation form shall be made available to the Chair of the Commissioner for review." added to the end of the first paragraph of the Resignation Process; motion carried.

- B. ICOM Site Agreement (Tower) - After reviewing the proposed agreement with ICOM for the use of the Cultus Bay Tower the Board requested that a clause be added to the contract holding ICOM responsible for the structural integrity of the tower with any additions to the tower by ICOM.

The Board requested the proposed contract equipment specification section be reviewed by Jerry Beck and Les Hagstrom. The Board wishes to review the proposed draft of the finalized contract before it is submitted to the District's attorney.

- C. EMS Response Vehicle/Program - The Chief requested and

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was authorized (by unanimous vote) to begin a vehicle purchase and redesignation program (attached).

This led to the subject of the non-compliant weight distribution on E34 and suggestions were fielded in hopes of resolving the issue.

VII. Announcements - Chief Smith announced:

- VFIS representative for LOSAP will be in the District and meet with him May 16th at 2:00 P.M.
- he plans to attend the Health Care Workshop sponsored by WFCA - Trusteed Plans at SeaTac May 24th.
- To better balance staffing at stations Elizabeth Smith, Bryce Hanson, Charles Baker, and Eldon Baker were reassigned to the Bush Point Station.
- With the resignation of Kevin Mathers the captain position was advertised at the Freeland Station. Also Bush Point had openings for Lieutenant. Mark Churchill was appointed as Captain at Freeland and Frank Mestemacher and Eldon Baker were appointed as Lieutenants at Bush Point.
- He was recently elected as treasurer to Island County's EMS Council.

VIII. Varia - Commissioner Elliot expressed his wishes to see the District defibs replaced with newer models. The Chief will do a study on the matter.

IX. Executive session - At 9:10 P.M. Chairman Helland recessed the meeting for a five minute into Executive Session to continue the discussion of the proposed land acquisition in Clinton.

X. Adjournment - Meeting adjourned at 9:15 P.M.

Paula Schuler
District Secretary