

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

August 8, 2002 - 7:00 P.M.

MINUTES

In attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests:

John Carty, Jerry Beck, Les Hagstrom, Paul Busch, Ron Smullin, Faye Elliot, Eldon Baker, Darin Reid, and Forrest Hughes.

- I. Call to Order - Chairman Bob Elliot called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input

John Carty representing "South Whidbey Commons" requested the use of the Freeland meeting room for 2 meetings. The Board tabled his request until the agenda item VII.B. is addressed.

Red Cross Representative, Ron Smullin, introduced himself and reviewed with the Board the aid available from Red Cross to South Whidbey citizens in emergencies.

- IV. So. Whidbey Volunteer FF & EMS Associations - Association representative, Lt. Forrest Hughes, expressed the gratitude of the volunteers for the new or improved facilities in the District. He also extended kudos to DC Don Elliot for the High School Fire Fighters. Their energy, training, and cooperation on a fire scene has become an invaluable asset to the District.

The officers from Stations 31 and 32 have found the new day room chairs in Station 31 and planned for Station 32 to be uncomfortable and requested the Commissioners replace them if possible.

Eldon Baker brought forward a personnel grievance through the association regarding a situation at an Officers Meeting that was not handled to his satisfaction. The Board and volunteer agreed to revisit his complaint at the end of the meeting.

- V. Consent Agenda - All matters listed within the Consent

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Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. Approval of Minutes
 - 1. July 11, 2002
 - 2. August 1, 2002
- B. Report of Correspondences
- C. Finance Officer's Report
- D. Monthly Vouchers -
 - 1. Payroll - July 1-15, 2001 - \$13,549.83
 - 2. Payroll - July 16-30, 2001 - \$15,048.35
 - 3. Payroll - July IRS Command \$159.63
 - 4. July 2002 vouchers \$165,792.21

Commissioner Helland moved to approve the Consent Agenda as printed; motion carried.

VI. Unfinished Business

- A. Freeland Station -
 - 1. Official Opening - Chief Smith requested a Special meeting to officially commission the new station on Cameron Road and decommission Stations 31 and 34 as primary fire station. The crews from the two stations will be combined into the new Freeland Station. The meeting will be held at the Cameron Road Station August 13, 2002, at 6:00 P.M.

John Carty commended the Board, Chief, and architect on the outstanding job of conceptualization and planning of the new station. The industry average for change orders is over 5% and this station was built with a phenomenal 1½%. He thanked the Board for the opportunity to work on a building that will still be in service 50 years from now.

Commissioner Helland again thanked Mr. Carty for his invaluable services.
- B. Clinton Station Remodel - The remodel is going rapidly with extremely good workmanship.
- C. Fire Levy - Chief Smith recommended the Board go before the voters with a 90¢ levy lid lift request. This would take the revenue for the District back to pre Initiative 747 status and it then could continue with the established long range plans. . 90¢ Is still the

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lowest levy rate for a fire district in Island County and most of northwest Washington

Commissioner Helland moved to put a 90¢ levy lid increase on the November 2002 ballot along with organizational education and then public education of the District's needs; motion carried.

VII. New Business

- A. Membership Confirmation - High School Fire Fighters Vanessa Knickerbocker, Blake Decker, and Alex Kampion to Fire Fighters - Commissioner Helland moved to confirm full memberships to Firefighters Knickerbocker, Decker, and Kampion; motion carried.
- B. Policy on Outside use of District Facilities - Chief Smith was instructed to research through the insurance company the liabilities involved in use of the District facilities by the general public. He was also requested to bring to the September meeting a draft policy for facility use. In the mean time he was given the authority to grant use of the meeting rooms to 501C.3 status organizations if it does not interfere with District business. At which time John Carty's request for the South Whidbey Commons to use Station 31 meeting room was granted.
- C. 2002 Midyear Budget Review - Commissioner Helland moved to accept and implement the recommended mid-year budget transfers by Chief Smith (Attached). After a lengthy discussion the motion passed. Chief Smith was requested to prepare a resolution transferring \$139,000 from Reserve Accounts to the Operational Budget.

VIII. Announcements -

Admin. Asst. Paula Schuler updated the Board on the latest procedures in warrant requests and requested the Board to poll other Districts at the next conference on the pros and cons of Districts writing their own warrants.

Lt. Forrest Hughes informed everyone that Ryan Furman is back in the hospital in a fight for life against leukemia. The prognosis given to the Furmans was unfavorable. Please not only keep the Furmans in your thoughts and prayers but stop by Children's Hospital and give them a hug.

IX. Varia -

Chief Smith gave the Board the recovery cost estimate of one other potential user to the Cameron Road water line. The Board requested the Chief to obtain an estimate

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charge from Freeland Water to write up a recovery contract.

Commissioner Helland polled the audience for any suggestions on facilitating the team building process. Revisiting the information by senior officers with their crews using summaries and quick reviews on a regular basis was one possibility.

After some discussion it was agreed that Captain Baker take his issue back to the Officers Meeting using the Rules of Engagement furnished to the District during Chris Kane's Team Building exercises. It was also discussed the possible availability of a neutral third party in volunteer to volunteer unresolvable disputes not involving District operations.

X. Executive Session - No executive session.

XI. Adjournment - Meeting adjourned at 9:45 P.M.

Paula Schuler
District Secretary