



SOUTH WHIDBEY FIRE / EMS

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BOARD OF FIRE COMMISSIONERS REGULAR MEETING March 9, 2023 – 5:30 pm Minutes – *DRAFT*

In Attendance: Commissioner Noblet, Commissioner Towers, and Chief Walsh

Audience: Chief Beck, Blake Benenati, Leah Kalahiki, Dillon Rogers, Arthur Fleming, and Brian Boys

Zoom Audience: Chief Dilley, Sean McDougald, Nikki Hagen, Richard King, Robbie Husom, and Commissioner Erickson

Call to Order.

Commissioner Towers called the meeting to order at 5:35 pm

Approval of Agenda.

Commissioner Noblet motioned to approve the agenda; Commissioner Erickson seconded the motion.

The motion carried unanimously.

Public input.

None

Consent Agenda.

Approval of Minutes.

Finance Officer's Reports

 Budget position Report

 Treasurer's Report

Monthly Vouchers

Dated 02/19/2023 for Payroll Liabilities EFT in the amount of \$46,786.01

Dated 02/23/2023 for Accounts Payable Vouchers 230202001-230203041 in the amount of \$154,973.87

Dated 02/09/2023 for Payroll EFT in the amount of \$68,270.56

Dated 02/23/2023 for Payroll EFT in the amount of \$58,799.99

Total Warrants Approved \$328,830.43

Commissioner Noblet motioned to approve the Consent agenda; Commissioner Erickson seconded the motion.

The motion carried unanimously.

Member Update.

Arthur Fleming- Volunteer

Commissioner Erickson motioned to approve; Commissioner Noblet seconded the motion.

The motion carried unanimously.

Dillon Rogers- Volunteer

Commissioner Noblet motioned to approve; Commissioner Erickson seconded the motion.

The motion carried unanimously.

Chief Walsh stated that Arthur Fleming had worked in South Whidbey for many years and offered ample experience.

Unfinished Business.

Policy Update- 1007.4.7

Commissioner Noblet motioned to approve Policy 1007.4.7; Commissioner Erickson seconded the motion.

The motion carried unanimously.

Commissioner Noblet asked what the timeframe was for opening the position.

Chief Walsh explained that with the policy approved, the district would be ready to open the position with

the timeframe of onboarding in April.

New Business.

Policy 10.18.4.5 Captain Qualifications. Updated, second reading

Chief Walsh described the changes in the policy to clarify the language better. The main difference was removing one job qualification of emergency medical technician.

Commissioner Erickson motioned to approve; Commissioner Noblet seconded the motion.

The motion carried unanimously.

Policy 1023 Awards. Updated, first reading

Chief Walsh explained that the district created an awards committee in 2022. The committee reviewed the policy and made corrections regarding the award timeframe and some grammatical corrections.

Commissioner Noblet motioned to approve; Commissioner Erickson seconded the motion.

The motion carried unanimously.

Timeline for 2023 Projects

Chief Walsh presented the project's outline; WSRB Rating, Capital Facility, Long-term Financial Plan, and Standard of Cover. Data for the Capital Facilities and Standard of Cover will be available at the regular board meeting in April. Workgroups for the WSRB and Capital Facility will be established in quarter two. The Long-term Financial Plan will be available in quarter 4.

Commissioner Noblet asked Chief Walsh what the district was doing in preparations for the WSRB Rating.

Chief Walsh explained that preparations take several years to make an impact. The district can prepare the data to represent the district best. Chief Ney gathered data representing the areas for improvement for further ratings.

Commissioner Towers stated that in planning for the future, the district could make necessary changes to increase the rating in the future.

Announcements

None

Commissioner Comments.

Commissioner Erickson explained that during the I-Com audit, the state auditor found discrepancies regarding the BARS manual. I-Com is discussing asking the public for additional funding through a Levi Lift.

Executive Session.

None

Action Taken as a result of Executive Session

Adjourn.

Commissioner Noblet motioned to adjourn the meeting; Commissioner Erickson seconded the motion.

The motion carried unanimously.

The Regular Meeting of the Board was adjourned at 5:57 pm.

Kathryn Nguyen,
District Board Secretary