

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
MAY 11, 1995- 7:00 P.M.
MINUTES

In attendance: Chairman Robert McGinty
Commissioner Gary Gabelein
Commissioner Bruce Bell
Chief Bruce Klassen

- I. Call to Order - Chairman McGinty called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Bell moved to approve the agenda as it stands; motion carried.
- III. Approval of Minutes
 - A. April 13, 1995 - Commissioner Bell requested that on item IX second paragraph add "due to conflict with employment". On item III first paragraph Chairman McGinty requested that "the lights remain as speced" be added to clear any confusion. Commissioner Gabelein moved to accept the minutes with the two corrections; motion carried.
 - B. April 26, 1995 - Commissioner Gabelein moved to accept the April 26, 1995, minutes as written; motion carried.
- IV. Reports
 - A. Secretary's - Stands as written. The Board directed a letter be written to Fire Horse in response to their May 2, 1995 letter. Our letter will acknowledge their difficulties but the \$100 a day late delivery penalty is in effect.
 - B. Finance Officer's - Stands as written.
 - C. Approval of Monthly Vouchers - Commissioner Gabelein moved to pay the May 1995 vouchers in the amount of \$41,274.75; Motion carried.
 - D. Chief's - Stands as submitted.
- V. Directives - Directive to Chief Klassen from Chairman McGinty during April were:
 - April 26, 1995 Hours of Work
 - April 26, 1995 Responding to alarms.
- VI. Unfinished Business
 - A. Cancel Resolution 95.05 - Payroll Fund (Schuler) - After consulting with the State Auditor's Office, the Board moved to rescind resolution 95.05; motion carried.

- B. DNR Contract (Klassen) - Commissioner Bell moved to sign the DNR Engine Use Agreement; motion carried, Chairman McGinty opposing. The board directed that SOPs be in place relating to use of the DNR Engine prior to it going into service.

VII. New Business

- A. Surplus FAX Machine (Klassen) - Commissioner Bell moved to accept Resolution 95-04 to surplus a Canon Faxphone 50 facsimile machine; motion carried.
- B. FAX Policies (McGinty) - Commissioner McGinty gave the first reading on Board Policy #1640 FAX Machines Furnished to Commissioners.
- C. Sick Leave Form Policies (McGinty) - Commissioner Gabelein moved to accept Policy #2753 establishing an application for Sick Leave; Motion carried. Chairman McGinty volunteered to review the way leave would be taken.
- D. Tapes (McGinty) - The Board gave direction to Chief Klassen to establish a policy with Whidbey Island Telephone Fire Alarm Dispatch Center to save alarm tapes for no less than six months after each tape becomes full. This policy should be implemented within two weeks.

VIII. Announcements - no announcements.

- IX. Varia - The Board requested rate charges for repairing pagers from Jerry Beck.
- X. Executive session - At 7:45 P.M. the meeting recessed into a ten minute Executive Session to discuss a personnel issue.
- XI. Adjournment - Meeting adjourned at 7:55 P.M.

Paula Schuler
District Secretary