

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
September 15, 2011 – 5:30 P.M.

MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Kenon Simmons
Chief Rusty Palmer

In Audience: AC Paul Busch, DC Jon Beck, DC Mike Cotton, Jimmy Berto, Gary Gabelein, Ken Starkweather

- I. Call to Order – Chairman Helland called the meeting to order at 5:31pm.
- II. Approval of Agenda – Commissioner Simmons moved to approve the agenda; motion carried.
- III. Public Input – none
- IV. So. Whidbey Volunteer FF & EMS - none
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

Commissioner Simmons moved to approve the consent agenda; motion carried.

- a. Approval of Minutes
 - i. Regular Meeting August 11, 2011
 - b. Finance Officer's Reports
 - c. Monthly Vouchers –
 - i. Payroll Warrants - \$79,862.72
 - ii. Vendor Warrants - \$45,134.91
 - d. Chief's Report
- VI. Unfinished Business
- a. Volunteer Points Process – Chief Palmer presented the updated SOP (10.08) for Volunteer Reimbursement. The SOP has been rewritten to be in compliance with the Department of Labor for the 20% and the Nominal Fee rules.
There are three notable changes to the SOP:
 1. The block of time for a point has been revised to 4 hours.
 2. A cap of 900 points for the year has been established.
 3. A 20% benchmark has been established for maximum earning potential; 20% of a comparable career position.

New Business

- b. Preliminary Budget – Chief Palmer presented the 2012 Budget at the first revision. Concerns involving Capital replacement costs were discussed including vehicles, a boat, and the new Bayview station. The District is currently losing revenue every year due to falling property

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assessments with a current breaking point of 2015 for revenue vs. expenses. The board discussed a potential Lid Lift election in 2012. Chief Palmer will research and present the specifics in the October meeting.

- VII. Announcements – The audit begins on October 3, 2011.
- VIII. Varia – WFCA meeting in October – none of the members present at the meeting will be able to attend.
- IX. Executive Session – began at 6:10pm. Chairman Helland dismissed the audience to discuss two performance matters related to membership. Commissioner Simmons, Chief Palmer, and DS Rehberg stayed for the session. Chairman Helland closed the session at 6:17pm.
- X. Action taken as result of Executive Session – Commissioner Simmons moved to terminate the membership of Eric Walters and Marcus Faucher from the District; motion carried.
- XI. Adjournment – The meeting adjourned at 6:18pm.

Cindy Rehberg
District Secretary