

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
September 13, 2012– 5:30 P.M.**

Minutes

In Attendance:

Chairman Kenon Simmons
Commissioner Mike Helland
Chief Rusty Palmer

In Audience: DC Cotton, DC Beck, Captain Beck, Gary Gabelein, Gary Guernsey, Gordon Simmons, Roy Simmons

- I. Call to Order – Chairman Simmons called the meeting to order at 5:32 pm.
- II. Approval of Agenda – Commissioner Helland moved to approve the agenda; motion carried.
- III. Public Input – Gary Gabelein asked about having meetings later in the evening for the public; Chief Palmer stated that the District held two late meetings and had a total of four public attendees. Gary Gabelein asked if the department will be having Levy support signs made; Chief Palmer responded that the Citizen support groups are doing the signs as the District cannot.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting August 9, 2012
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants – \$76,323.00
 - ii. Vendor Warrants - \$74,041.52
 - d. Chief's Report
 - e. Resolution 2012-12 warrant cancellationCommissioner Helland moved to approve the consent agenda; motion carried.
- V. Unfinished Business –
 - a. Update on Levy Lift Ballot Question – Chief Palmer informed the board about the recent County notice of the assessed value drop for 2013. The result will lower tax revenue by approximately 211,000 for the 2013 budget year.
- VI. New Business –
 - a. Station 34 Bathroom Addition – Chief Palmer presented the winning bid by Guernsey Construction for \$26,790.26. The board approved a contract revision to lower the bond to the standard \$12,000 required by the state. Commissioner Helland moved to accept the bid and approve the contract; motion carried.
 - b. Station 31 SCBA Compressor – Chief Palmer presented the winning bid from LN Curtis for \$40,669.01. Commissioner Helland moved to accept the bid and approve the contract; motion carried.
 - c. Fire Hose Replacement – Chief Palmer presented the winning bid from LN Curtis for \$11,689.88. Commissioner Helland moved to accept the bid and approve the contract; motion carried.
 - d. 2013 Preliminary Budget Discussion – Chief Palmer updated the board on the progress of the budget; it is

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in the first revision which is approximately \$300,000 above revenues. The staff will be working to balance the budget over the next several weeks for presentation to the board at the regular October meeting. The board assigned Chairman Simmons to work with the staff on the 2013 budget.

- e. Badge Presentation – The board was unable to present badges due to lack of confirmation from the state.

VII. Announcements - none

VIII. Varia –

- a. Chief Palmer informed the board of a safety issue with a Firehorse Tender found during inspection. The Tender has been repaired and is back in service. The other Firehorse Tenders are being inspected for the same issue.
- b. Chief Palmer told the board about an appreciative citizen who will be sending a small donation monthly to support the District.
- c. Chief Palmer informed the board that the recent restitution cased has been settled and payment has been received.

IX. Executive Session – The board entered executive session at 5:58pm to discuss a personnel performance matter. The session ended at 6:06pm and the regular meeting reconvened.

X. Action taken as result of Executive Session – The board approved termination of Colton Diffie for lack of performance.

XI. Concluded – 6:08pm

Cindy Rehberg
District Secretary