

***ISLAND COUNTY FIRE DISTRICT #3***

**REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**December 11, 2006 – 7:00 P.M.**

**Minutes**

In Attendance:

Chairman Mike Helland  
Commissioner Bob Elliot  
Chief Dan Stout

Absent:

Commissioner Dennis Webster

Audience:

Gary Gabelein and Matt Czarnik

- I. Call to Order – Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda – Commission Elliot moved to approve the Agenda as printed; motion carried.
- III. Public Input - Nil
- IV. So. Whidbey Volunteer FF & EMS – Lt. Czarnik reminded the Board of the Holiday Party Saturday, December 11<sup>th</sup>. The Association will be sponsoring 4 families this year, 2 of them are in house. Santa starts his public appearances tomorrow evening.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. November 9, 2006 Regular Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. Payroll November 1-30, 2006 – \$46,316.84
    2. November 2006 Warrants - \$92,851.95-\$93,470.73
  - D. Chief's Report
  - E. Resolution 2006-14 Canceling Warrants

Commissioner Elliot moved to approve the Consent Agenda with the addition of a \$618.78 Warrant; motion carried.
- VI. Unfinished Business
  - A. Langley Property – The Board discussed the layout of the preliminary plans with the chief focusing on the size of the kitchen. The decision was made to keep it at the minimal size at the present time. The Board agreed to move forward with the 4 bay design based on the preliminary cost estimates but noted it was at the upper end of their budget.

These minutes are not official until approved in a Regular Commissioners Meeting.

- B. Whidbey General Hospital Proposal – Nothing to report other than the approximate \$75K is the rumor for the 2007 District #3 allotment.
  - C. 2007 Budget – Chief Stout suggested the EMS Officer position be held in limbo for time being and continue with the EMS Coordinator Stipend. Chairman Helland moved to keep the position open and move the budgetary funds accordingly; motion carried.
  - D. Strategic Plan – Reminder of Special Workshop Meeting January 20, 2007.
- VII. New Business
- A.
- VIII. Announcements –
- Chief Stout will be out of the District December 18-31, 2006 and Paula Schuler will be out of the office from December 13<sup>th</sup> through 19<sup>th</sup>.
- The 3 year State Audit was uneventful. A telephone conference Exit Interview is scheduled for December 15, 2006.
- IX. Varia - Commissioner Elliot suggested a new flag at the Station 31 may be in order.
  - X. Executive Session – At 7:40 P.M. Chairman Helland recessed the meeting into a 5 minutes executive session to address a personnel issue.  
At 7:45 Chairman Helland reconvened the meeting, no action was taken.
  - XI. Adjournment – Meeting was adjourned at 7:45 P.M.

Paula Schuler, District Secretary