

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**March 13, 2003 - 7:00 P.M.**

**MINUTES**

In attendance:

Chairman Dennis Webster  
Commissioner Bob Elliot  
Chief Don Smith

Excused Absence

Commissioner Mike Helland

Guests:

Baldwin Resources Group Representative Pat Roley, Darin Reid, Don Elliot, Eldon Baker, Jerry Beck, Forrest Hughes, Frank Mestemacher, Les Hagstrom, Mike Cotton

- I. Call to Order - Chairman Dennis Webster called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Elliot moved to accept the agenda as printed; motion carried.
- III. Public Input - No Public Input
- IV. So. Whidbey Volunteer FF & EMS Associations - No business other than a reminder that the 2002 Awards Banquet will be Saturday night at 5:00 P.M. at the Rod and Gun Club.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. February 12, 2003 Regular Meeting
  - B. Report of Correspondences
  - C. Finance Officer's Report
  - D. Monthly Vouchers -
    1. Payroll - February 1-15, 2003 - \$14,190.35
    2. Payroll - February 16-28, 2003 - \$14,324.58
    3. Payroll - February IRS Command \$143.86
    4. February 2003 Vouchers \$81,910.59
  - E. Chief's Report

Commissioner Elliot moved to accept the Consent Agenda as printed; motion carried.

In consideration of Pat Roley's schedule the Board agreed to postpone Unfinished Business and New Business first.

V. VFIS/Baldwin Resource Group - Baldwin Resource Group representative, Pat Roley, reviewed changes to the District's insurance policies, the future of terrorism insurance and warned the District that driving records might be coming under scrutiny in the next couple years. He also congratulated the District on its low number of claims and its successful risk management.

VI. Unfinished Business

A. Freeland Station - Freeland project anticipated release of retainage is scheduled for April 7, 2003.

The original engineer submitted a remedy for the occasional excess water that flows across the road. We have received one bid for the repairs to date.

B. Clinton Station Remodel - Project is closed and Retainage is scheduled to be released March 17, 2003

C. Surplus Engine/Van Pelt - Chief Smith gathered the reviews by the 3 Commissioners and the 2 Division Chiefs and reported the 2 finalists. The committee agreed to award the engine to Malden Fire District. The Board requested the Chief to invite the Malden Fire District to pick up their engine during the April 10<sup>th</sup> Regular Commissioner Meeting.

D. Sale of Property - The District has received two appraisals each on all three properties. Chairman Webster called for a ten minutes Executive Session later in the meeting to discuss the appraisals. Buyers Data will be invited to April's meeting to assist the Board in setting prices and putting the properties on the market.

VII. New Business

A. VFIS/Baldwin Resource Group - See above.

VIII. Announcements - Chief Smith reminded Commissioner Webster of their March 29<sup>th</sup> Seminar.

IX. Varia - The Board will further discuss the updating of communication methods in the April Meeting.

X. Executive Session - The Board recessed into a ten minute Executive Session to discuss the real estate appraisals.

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XI. Adjournment - Meeting adjourned at 8:10 P.M.

Paula Schuler  
District Secretary