

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
October 14th, 2014 - 5:55 PM**

Minutes

In Attendance:

Chairman Kenon Simmons

Commissioner Bob Elliot- Via Conference Call

Chief Rusty Palmer

In audience: Chief Cotton, Chief Beck, Chief Busch.

- I. Call to Order—Chairman Simmons called the meeting to order at 5:55 PM.
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Public Input—None
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting September 11th
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants \$63,793.97
 - ii. Vendor Warrants \$98,610.27

Commissioner Elliot moved to approve the consent agenda; motion carried.

- VI. Unfinished Business –
 - a. Bayview Facility progress report.—This Item was not discussed.
 - b. County Hazard Mitigation Plan update. —This Item was not discussed.
 - c. SCBA Bid Award –A bid was previously awarded to Dalmatian Fire for SCBAs that they no longer have. Chief Palmer requested that the Commissioners rescind the Bid Award to Dalmatian Fire and award the bid to the next lowest bidder, Sea Western, in the amount of \$13,330.97. Commissioner Elliot moved to approve the bid being rescinded from Dalmatian Fire and awarded to Sea Western; motion carried.
- VII. New Business –
 - a. New Personnel—Commissioner Elliot moved to approve new member Carlee Mills; motion carried.
 - b. Resolution No. 2014-10 to transfer funds between accounts—Commissioner Elliot moved to approve Resolution 2014-10 to transfer funds between accounts; motion carried.
 - c. Interlocal Agreement between CWIFR & SWFE Relating to Community Risk Reduction.—Chief Palmer briefly explained that this agreement also establishes that both agencies will expend money in regards to community risk reduction but that CWIFR will be the financial overseer and will then bill SWFE for our portion. Commissioner Elliot moved to approve the Interlocal Agreement between CWIFR & SWFE;

motion carried.

- d. Intergovernmental Cooperative Purchasing/Procurement Agreement: King County Director's Association.—Chief Palmer explained that by signing this agreement we would be able to purchase office supplies and other things of similar nature at heavily discounted prices. Commissioner Elliot moved to approve signing the agreement; motion carried.
- e. 2015 Draft Budget presented for Board Review.—This item was not addressed and will be rescheduled for a later date.

VIII. Announcements

IX. Varia

X. Executive Session

XI. Action taken as result of Executive Session

XII. Concluded—Chairman Simmons concluded the meeting at 6:04 PM.

Attest:

Kay Butler
District Secretary