

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
July 12, 2001 - 7:00 P.M.
MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

Audience: Dennis Benning, Faye Elliot, AC Paul Busch, Capt.
Eldon Baker, FF Gary Gabelein, DC Les Hagstrom

- I. Call to Order - Chairman Mike Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Bill Benjamin moved to approve the agenda as printed; motion carried.
- III. Public Input - None
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. June 14, 2001
 2. June 23, 2001
 3. June 27, 2001
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - June 1-15, 2001 \$14,032.39
 2. Payroll - June 16-30, 2001 \$13,866.70
 3. July Vouchers 5040-5099- \$46,848.34
 4. July Vouchers 5100-5101 - \$2,379.57
 5. July Vouchers 5102 - \$10,931.38
 - E. Chief's Report
 - F. Resolution 2001-08 Appointing Agent To Receive Claims Against District Under Chapter 4.90 RCW

Commissioner Benjamin moved to approve the consent agenda as printed with the omission of Item F. - Resolution 2001-08; motion carried.

Chairman Benjamin moved to appoint the District Secretary as the agent to receive any claims for damages against the District under Chapter 4.96 RCW and approve the Resolution No. 2001-08; motion carried.

V. Unfinished Business

- A. Saratoga Station Project - July 16, 2001, 1:00 P.M.
Chief Smith will meet with Don Harmon, Shanna Steele, Don Hughes, Jon Cooper, and Eric Schaer, to thoroughly examine the building and create a final punch list.

The Board suggested hiring Don Harman as a Construction Consultant to help resolve the construction issues.

1. Whidbey Telephone Easement - The board agreed to have James Enslow install the telephone wiring therefore no longer needing an easement agreement with Whidbey Telephone.

- B. Freeland Station - Detailed plans will be in to the County for final approval July 18th and the job advertised July 14th and 25th to be opened and read 3pm August 13, 2001.

The Board agreed to have a site supervisor during construction. The Chief was instructed to call Carletti Architects for advise on advertising and selecting a Construction Project Manager.

- C. Land Acquisition - The Chief commended the Board on their discretion in the recent property purchase. Discussion on the additional land purchase was tabled for Executive Session

- D. Organizational Development Specialist - Commissioner Benjamin met with Chris Kane, an ODS with Baldwin Resource Group. Mr. Kane gave Commissioner Benjamin several options to explore with the Board. The Board decided to continue with Mr. Kane and called for a special meeting July 19, 2001, 5:30 P.M. to discuss a contract with Mr. Kane.

- E. Clinton Station Remodel - A preliminary contract was sent to Carletti Architects for review and signature. The Chief will contact Chairman Helland when the contract is returned for the District's signature.

- F. CAFS Unit - The Chief recommended Option 2 in the memo to the Commissioners analyzing the different finance options offered in the purchase contract with H&W for the new CAF unit. The Board moved and accepted Option 2 and Option 6 which allows the vehicle to be on display at several trade shows with the stipulation that District personal traveling with the vehicle be selected in an equalitarian method.

VI. New Business

- A. NFIRS Grant - The Chief spoke to the board concerning

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the District converting to the National Fire Incident Reporting System (NFIRS). The Board should expect a need for staff training and possible additional staffing in the implementation of the program. There also may eventually be a mandate from the state to start using the system. The Board requested the program be addressed in the 2002 Budget.

VII. Announcements - The Ohana Island crew returns tomorrow. Its reported the participants consider the project a success.

VIII. Varia - A moment of silence was held in honor of the 4 downed wildlands firefighters north of Winthrop.

The Chief reported that a 4 seat Waverunner is available for loan under the same conditions as our previous Seadoo and that he intended to sign the contract on behalf of the District. The Chief asked if any one of the Commissioners would rather see the issue on next month's agenda for discussion. He received no response.

IX. Executive Session - At 8:55 P.M. Chairman Helland recessed the meeting into a 15 minutes Executive Session to discuss a pending real estate purchase.

X. Adjournment - Meeting adjourned at 9:10 P.M.

Paula Schuler
District Secretary