

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

December 11, 2003 - 7:00 P.M.

MINUTES

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Don Smith

Guests: Gary Gabelein, Les Hagstrom

- I. Call to Order - Chairman Webster called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the Agenda as printed; motion carried.
- III. Public Input - No input.
- IV. So. Whidbey Volunteer FF & EMS Associations - no report.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. November 13, 2003 Regular Meeting
 2. November 24, 2003 Special Meeting
 3. December 4, 2003 Special Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers -
 1. Payroll - November 1-15, 2003 \$13,962.02
 2. Payroll - November 16-30, 2003 - \$13,602.34
 3. Payroll - November IRS Command \$200.43
 4. November 2003 Vouchers ~~\$23,601.18~~ \$29,026.81
 5. Chief's Report

Commissioner Elliot requested details on the repairs for Tower 39. Commissioner Elliot moved to approve the revised Consent Agenda reflecting three additional vouchers; motion carried.

- VI. Unfinished Business
 - A. East Harbor Road Property - no report.
 - B. Executive Search - Special meetings are scheduled for December 12th, 13th, and 14th for the assessment center and interviews.

Island County Fire District #3
Regular Commissioners Meeting
December 11, 2003 - Minutes

C. 2004 Budget

1. Resolution 2003-09 - 2004 Salaries - Commissioner Elliot moved to approve the 2004 Salaries Resolution; motion carried.
2. Resolution 2003-10 - County Levy Request - Commissioner Helland moved to approve Resolution 2003-10; motion carried.

D. Enhanced Response Committee - No action.

VII. New Business

- A. Confirm Memberships - Commissioner Helland moved to approve the following people for membership; motion carried.
 - o EMS - Cindy Gist, Jon Martin, Christopher Forbes and Todd Cannon
 - o FF-EMS Herschel Rostov, and Alex Majestic
 - o FF Wes Grimm
- B. District Policies 2.5 Revision 1st Reading - Commissioner Helland moved to approve the 1st Reading of District Policies 2.5 revisions; Motion carried.
- C. Administrative Assistant Position - Commissioner Helland moved to approved a second Administrative Assistant position as of January 1, 2004; Motion carried.

VIII. Announcements - FF Jason Reed has been hired as a career fire fighter by Central Kitsap Fire Department

IX. Varia -

X. Executive Session - No Executive Session

XI. Adjournment - Commissioner Helland inquired on the status of the requested SWOT analysis for the Humphrey Road House.

Paula Schuler
District Secretary