

**SOUTH WHIDBEY FIRE/EMS  
REGULAR MEETING  
5535 Cameron Road, Freeland, Washington  
June 14<sup>th</sup>, 2018 – 5:30 PM**

**Minutes**

**Attendance:** Chairman Simmons, Commissioner Hawley, Commissioner Mestemacher , Chief Palmer.

**In Audience:** Sherrye Wyatt, Chief Jon Beck, Liz Ratterman.

- I. **Call to Order.** Chairman Simmons called the meeting to order at 5:30PM.
- II. **Pledge of Allegiance.**
- III. **Approval of Agenda.** Commissioner Mestemacher moved to approve the agenda as presented, motion carried.
- IV. **Public Input.** There was no public input.
- V. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - a. Approval of Minutes
    - i. Regular Meeting on May 10<sup>th</sup>, 2018
  - b. Finance Officer's Reports –
  - c. Monthly Vouchers— \$260,876.81

Commissioner Mestemacher moved to approve the consent agenda, motion carried.

- VI. **Unfinished Business** –
  - a. **Bayview Fire Station Update.** Chief Palmer reported that the District is currently accepting bids for the Bayview Station. All bids will be presented at the July 12<sup>th</sup> Board Meeting for review and approval.
- VII. **New Business:**
  - a. **New Member – Liz Ratterman.** Ms. Ratterman, an out of district volunteer, was welcomed by the Board.
  - b. **Resolution 2018-02: Warrant Cancellation.** Commissioner Mestemacher moved to approve Resolution 2018-02, motion carried.
- VIII. **Announcements:**
  - Chief Palmer announced that the Maxwelton Fire Station will be holding a pancake breakfast followed by the 4<sup>th</sup> of July parade.
  - We have also been requested to participate in the Langley pride parade on June 16th.
- IX. **Varia:** None
- X. **Executive Session:**
  - At 5:38pm, Chairman Simmons announced that the Board will go into Executive Session for 10 minutes regarding a personnel performance matter, RCW 42.30.110.
  - At 5:48pm, the Board came out of Executive Session and the regular meeting reconvened.

- XI. **Action taken as result of Executive Session:** No action was taken during Executive Session.
- XII. **Conclude.** Chairman Simmons concluded the meeting at 5:48pm.

Attest,

Sarah Pedersen,  
District Secretary