

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

August 12, 1999 - 7:00 P.M.

Minutes

In attendance:

Chairman Bruce Bell
Commissioner Bill Benjamin
Commissioner Mike Helland
Chief Don Smith

- I. Call to Order - Chairman Bell called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to accept the agenda as printed; motion carried.
- III. Public Input - No Public input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. July 8, 1999
 2. July 20, 1999
 3. July 28, 1999
 4. August 3, 1999
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 - Payroll - July 1-15, 1999 \$7,999.67
 - IRS Wire Transfer - \$2,765.86
 - Payroll - July 16-30, 1999 \$8,130.46
 - IRS Wire Transfers - \$2,805.38
 - Monthly Vouchers - July Vouchers - \$23,437.59
 - E. Chief's Report

The Board agreed to Pull Item A. - Approval of Minutes and Item D. - Monthly Vouchers from the Consent Agenda.

Commissioner Helland moved to add the word "documents" to read ". . .Draft Bid Documents. . ." in Item III.A. in the Minutes of the June 30, 1999 Special Meeting; Motion

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carried.

The District Secretary requested the July Monthly Vouchers be corrected to read \$23,467.59. Commissioner Benjamin moved to correct the voucher total; motion carried.

Commissioner Benjamin moved to approve the vouchers; motion carried.

Commissioner Helland moved to accept the Meeting Minutes of July 8, July 20, July 28 and August 3, 1999; Motion carried.

V. Unfinished Business

- A. Saratoga Station Project- Chief Smith reported that during the preliminary soil moving the contractor found clay instead of the expected sand. The architect has been notified.

A Public Information Meeting is scheduled for August 25, 1999, at 7:00 P.M. at the Saratoga Station.

The Building Permit has not been released from the County Building Department.

- B. Freeland Station Project - Bills accrued by TCA Architects concerning the preliminary studies of the new Freeland Station have been submitted to the District.

- C. Washington Surveying & Rating Bureau - There is no report available yet from the Rating Bureau. The Examiner is out of the office until August 18th.

Langley Annexation - Discussion concerning the lease agreement terms are tabled until the Executive Session later in this meeting.

There is a special public meeting August 18, 1999, at 7:00 P.M. with the Board and Langley's City Council at Langley's City Hall.

- D. Terry Otey, A-OK Self Storage - Item tabled.

VI. New Business

- A. State Auditor's Biennial Audit - The State Audit is going well. Results will not be available until late October or November 1999.

- B. Mid-Year Budget Review - In consideration of the Chief Smith's Mid-Year Budget Report, Commissioner Benjamin moved to transfer the requested \$3,000 from Acct #522-

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42 to \$2,000 to Acct #522-30 and \$1,000 to Acct. #522-33; motion carried.

VII. Announcements - Chief Smith informed the Board that Aetna would be in the office August 17th at 9:30 to present a no cost to the District Deferred Compensation Program to the Staff.

VIII. Varia -

Commission Benjamin reminded the Staff of the report on possibility of replacing the District's pagers and wanting to see the item on next meetings agenda;

Also reminded the staff of Ms. Miltenberger's letter of recommendation;

Thanked the Chief for the minutes of the Officers' committee meeting researching the DC Position and looked forward to the published results.

Commissioner Bell requested a report on W7. Chief Smith reminded the Board of the verbal report given at a previous meeting.

Commissioner Helland requested a revisit to the District's 5 Year Plan and would like to see it on the agenda in the near future;

Thanked staff and the Whidbey Record for the article on the Awards Banquet.

Chief Smith reported that staff was busy preparing for the County Fair which begins August 18th.

Announced that the Budget process for 2000 is now underway and is collecting information to prepare the 2000 Preliminary Budget due in September.

Requested the September 9th Regular Commissioners Meeting be postponed until September 16th. Will have request on the August 18th Special Meeting Agenda.

IX. Executive session - Chairman Bell recessed the meeting into a 20 minutes Executive Session at 7:40 to discuss the Langley Annexation Contract terms.

Meeting reconvened at 8:00 P.M.

X. Adjournment - Meeting adjourned at 8:00 P.M.

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Paula Schuler
District Secretary