

# **ISLAND COUNTY FIRE DISTRICT #3**

## **REGULAR MEETING**

Revised 2/12/08 – 10:00 A.M.

**5535 Cameron Road, Freeland, Washington**

**February 13, 2008 – 6:00 P.M.**

### **Minutes**

#### **In Attendance:**

Chairman Mike Helland  
Commissioner Bob Elliot  
Commissioner Kenon Simmons  
Chief Dan Stout

**Audience:** Paul Busch, Don Carscadden, Scott Carscadden, Reese Cogdill, Blake Decker, Don Elliot, Gary Gabelein, Jon Gabelein, Adrienne Hawley, Paul Hunsaker, Bryce Lyshol, Frank Mestemacher, and Melissa Simmons,

- I. Call to Order – Chairman Helland called the meeting to order at 6:00 pm.
- II. Approval of Agenda – Commissioner Elliot moved to approve the Agenda as printed; motion carried.
- III. Public Input - Nil
- IV. So. Whidbey Volunteer FF & EMS – FF Don Elliot informed the Board he is now president of the Association but had nothing to report.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. January 10, 2008 Regular Meeting
    2. January 19, 2008 Special Meeting
    3. January 28, 2008 Special Meeting
    4. January 31, 2008 Special Meeting
    5. February 11, 2008 Special Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. January 2008 Payroll – \$66,513.71
    2. Final 2007 Warrants - \$6,298.63
    3. January 2008 Warrants - \$679,979.25
  - D. Chief's Report
  - E. 1<sup>st</sup> Reading Policy Change – 1.1.15 Mission Statement

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

#### **VI. Unfinished Business**

- A. Langley Property – Ground Breaking on February 11<sup>th</sup> went well. Chief Stout suggested to the board that for the sake of expediency the Board delegate him to approve change orders up to \$5,000. Commissioner Elliot so moved; motion carried. Commissioner Elliot moved to authorized Chief Stout to sign the Easement Agreement in behalf of the Board; motion carried.

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- B. Bayview Property – The Hoss property is scheduled to close tomorrow.
  - C. EMS Study – The Board is in process of reviewing the draft. Chief requested the Board email their responses to him by next week.
  - D. 2008 Budget – Resolution 2008-01 Closing 2007 Budget and Finalizing 2008 Budget – Commissioner Simmons moved to approve Resolution 2008-01 motion carried.
- VII. New Business
- A. Resolution 2008-02 – Official Intent to Reimburse Capital Expenditures. – Commissioner Simmons moved to approve Resolution 2008-02; motion carried.
- VIII. Announcements – Commissioner Elliot and Chief Stout will be attending the NW Leadership Seminar in Portland, Oregon march 5<sup>th</sup> – 7<sup>th</sup>.
- IX. Varia – Chief Stout confirmed ICFD3 was awarded a FEMA Grant for \$270K for new SCBAs. D/C Cotton ran evaluations on the 3 major manufacturers comparing specs, prices, etc as well as having 12 of the District firefighters use the units. From this evaluation Chief Stout recommended to the Board the MSAs.
- X. Executive Session – At 6:23 pm Chairman Helland recessed the meeting into a 45 minutes Executive Session to discuss a personnel issue.
- XI. Action taken as result of Executive Session - No action taken.
- XII. Adjournment – Meeting adjourned at 7:10 pm.

Paula Schuler  
District Secretary