

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

December 10, 1998- 7:00 P.M.

MINUTES

In attendance:

Chairman Bill Benjamin
Commissioner Bruce Bell
Commissioner Mike Helland
Chief Don Smith

- I. Call to Order - Chairman Benjamin called the meeting to order at 7:03 P.M.
- II. Approval of Agenda - Commissioner Helland moved to accept the Agenda as printed; motion carried.
- III. Public Input - No public input.
- IX. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. November 12, 1998
 2. November 24, 1998
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. November 1-15, 1998 Payroll - \$11,710.53
 2. November 16-30, 1998 Payroll - \$9,586.57
 3. Monthly Vouchers - \$51,290.95
 - E. Chief's Report
 - F. 2nd Reading of Amendments to Health and Safety Policies
 - G. Membership for Christina Parker, EMT

Commissioner Helland moved to accept the Consent Agenda as printed; motion carried.

IV. Unfinished Business

- A. Bush Point/Freeland Property - Chief Smith presented the District's 1999 Goals in a District wide Volunteer meeting December 8, 1998 which included the plans to merge the Bush Point station with the Freeland station.

A meeting with Chief Smith, Sheriff Mike Hawley, County Commissioner Mike Shelton and the District's architect

Island County Fire District #3
Regular Commissioner Meeting
Minutes - December 10, 1998

is scheduled for January 12, 1999 to discuss the future Freeland Station.

- B. Saratoga Station Project - The project is currently stalled until the septic site can be confirmed. The Architect plans to file for the conditional permit by January 1, 1999.
- C. 1999 Budget Process - Upon recommendations from Chief Smith, Commissioner Bell moved to accept the 1999 Approved Budget after changing Account 522-61-03 from "MapInfo Software" to "Maps"; motion carried.

V. New Business

- A. Leave of Absence - Mike Helland - Commissioner Bell moved to grant Fire Fighter/Commissioner Mike Helland a six (6) year Leave of Absence from his role as volunteer firefighter to fulfil his role as Fire Commissioner; motion carried.
- B. Personnel Policy Sec.13,B1 - Holidays; Commissioner Helland moved to revise the Personnel Policies by deleting Lincoln's Birthday Holiday, February 12, from Employee Benefits and replacing it with the individual employee's birthday; motion carried. The Second Reading of this Policy will be at the next Regular Commissioners Meeting, January 8, 1999

VI. Announcements -

Commissioner Helland wished everyone a Merry Christmas. Chief Smith informed the board:

- Santa will be making his rounds December 14, through December 17. His schedule and route are in the local paper. The use of equipment during this week assists the volunteers in maintaining their required EVAP driving time.
- Flu Shots are available to all volunteer personnel December 16th at the Bayview Station from 6PM to 8PM.
- Rescue/Medical Squad has followed their annual tradition of adopting a family for the Christmas season.
- The Chief will be in California December 22nd - 27th on vacation.

VII. Varia -

Island County Fire District #3
Regular Commissioner Meeting
Minutes - December 10, 1998

- Commissioner Bell thanked the Chief for the informative District Goals article in the local paper.
- Chief Smith announced that there are
12 recruits ready for the 1999 Recruit Academy
5 people signed up for the 1999 EMT Class of
which 3 are already firefighters.
- Lanny Workman on behalf of the volunteers thanked the Commissioners for all their hard work and also expressed his appreciation for the staff.

VIII. Executive session - At 7:45 P.M. Chairman Benjamin recessed the meeting for 6 minutes into Executive Session to discuss the Chief's evaluation. The Chair reconvened the meeting at 7:51 P.M.

IX. Adjournment - Meeting adjourned at 7:51 P.M.

Paula Schuler
District Secretary