

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**May 12, 2011 – 5:30 P.M.**

**MINUTES**

In Attendance:

Chairman Mike Helland  
Commissioner Bob Elliot  
Commissioner Kenon Simmons  
Deputy Chief Mike Cotton, as acting Chief

In audience: Jimmy Berto

- I. Call to Order – Chairman Helland called the meeting to order at 5:37pm.
- II. Approval of Agenda – Deputy Chief Cotton requested an Executive Session with the Commissioners to discuss a performance issue with personnel. Commissioner Elliot moved to approve the agenda with the changes, motion carried.
- III. Public Input - none
- IV. So. Whidbey Volunteer FF & EMS – FF Jimmy Berto spoke on behalf of the Volunteer Association. He reported that they are currently preparing for Choochokum in Langley, a possible boat raffle, and working towards helping more members and the community in need.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - a. Approval of Minutes
    - i. Regular Meeting April 14, 2011
  - b. Finance Officer's Reports
  - c. Monthly Vouchers –
    - i. Payroll Warrants \$62,534.41
    - ii. Vendor Warrants \$67,569.53
  - d. Chief's Report
  - e. Resolution 2011-05 Canceling Warrants
  - f. Resolution 2011-06 Authorizing an additional Whidbey Island Bank account signer.
  - g. Resolution 2003-07 Authorizing certain persons to sign Key Bank warrants, revision.

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business – none

- VII. New Business –
  - a. The Commissioners approved and signed on the Key Bank Signature Card – change of signer request form.
- VIII. Announcements – Deputy Chief Cotton reported that Chief Palmer made it safely to Italy.
- IX. Varia – A discussion regarding the bill payment cutoff date, the first Friday of the month, resulted in a decision to allow accounts payables to be entered until Wednesday June 8<sup>th</sup>. The warrant list will be submitted to the Commissioners for approval June 8<sup>th</sup>, allowing the next Regular Commissioners meeting to remain on Thursday June 9<sup>th</sup>.
- X. Executive Session – Chairman Helland excused the audience and District Secretary to enter Executive Session with Deputy Chief Cotton and Commissioners Simmons and Elliot to discuss a performance issue with personnel.
- XI. Action taken as result of Executive Session – No action was taken.
- XII. Adjournment – 6:08 pm

Cindy Rehberg  
District Secretary