

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5579 Bayview Road, Langley, Washington
September 9th, 2021 – 5:30 PM
Meeting Minutes**

<https://global.gotomeeting.com/join/470300645>

Attendance via GoTo Meeting: Chairman Metz, Vice Chairman Noblet, Chief Palmer. Commissioner Mestemacher joined at 5:37pm.

In Audience: Lt. Leah Kalahiki, FF/EMT Robert Husom, Jim Towers, Barry Pomeroy, Savannah Erickson, Nicole Hagen, Kelly McDonald, Suzi Prentiss, Sherrye Wyatt, two unknown callers. Third unknown caller joined at 5:41pm. Fourth unknown caller joined at 5:47pm.

- I. Call to Order. Commissioner Noblet called the meeting to order at 5:34 p.m.
- II. Approval of Agenda. Commissioner Metz made a motion to approve the agenda as presented; Commissioner Noblet seconded.
- III. Public Input. None.
- IV. Consent Agenda – All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on August 12th, 2021
 - b. Finance Officer’s Reports –
 - c. Monthly Vouchers— \$229,484.87

Commissioner Metz made a motion to approve the consent agenda as presented; Commissioner Noblet seconded.

- V. Unfinished Business –
 - a. COVID Mandate Update. Chief Palmer reported that 82% of District members are fully vaccinated, and most have had a least the first vaccine and are awaiting their second dose. The County has offered to do a vaccine clinic for the District if there is enough interest – Chief Palmer stated that we will take them up on the offer if we have the need.
- VI. New Business –
 - a. **Upcoming Board Vacancy Selection Process.** – Chief Palmer stated that tonight is Commissioner Metz’s last night as a Board member. He suggested a timeline to appoint a new Board member, with the appointment taking place during the November meeting.

- b. Policy Updates – Offered for First Reading.** Chief Palmer notified the Board that Lexipol had 206 minor policy changes due to standard updated within RCWs. Chief Palmer read aloud a description of the major policy changes, including a proposed change to the attendance and pension policy for the volunteers. Commissioner Noblet asked that the volunteers be notified of the pending policy change. Commissioner Mestemacher made a motion to approve the policy updates for first reading; Commissioner Metz seconded. Motion carried unanimously.
- c. Resolution 2021-12 Warrant Cancellation.** Finance Officer Sarah Pedersen provided a brief explanation for the warrant cancellations. Commissioner Metz made a motion to approve Resolution 2021-12 as presented; motion seconded by Commissioner Mestemacher. Motion passed unanimously.

VII. Announcements: Chief Palmer stated that the November meeting falls on Veteran’s Day and requested that the Board move the Meeting to November 9th. The Board unanimously agreed.

VIII. Comments from Commissioners:

Commissioner Metz apologized for leaving his position with the Board so early in his elected position and thanked everyone for the opportunity to serve the District.

Commissioner Metz made a motion to nominate Commissioner Noblet is Chair of the Board; Commissioner Mestemacher seconded the motion. Motion passed.

IX. Executive Session: None.

X. Action taken as result of Executive Session: None.

XI. Conclude. Chairman Noblet concluded the meeting at 6:09 p.m.

Sarah Pedersen,
District Secretary