

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
December 9, 2010 – 5:30 P.M.
Minutes

In Attendance:

Chairman Kenon Simmons
Commissioner Bob Elliot
Commissioner Mike Helland
Chief Rusty Palmer

Audience:

Jon Beck, Jimmy Berto and Gary Gabelein,

- I. Call to Order – Chairman Simmons called the meeting to order at 5:30 p.m.
- II. Approval of Agenda – With the addition of \$16,218.87 to December Warrants, Commissioner Helland moved to approve the Agenda with Warrants totaling \$58,586.93; motion carried.
- III. Public Input – Nil
- IV. So. Whidbey Volunteer FF & EMS – FF Berto reported the Association had 4 Christmas families this year and reminded every one of the Holiday Party Saturday night.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting November 9, 2010
 - b. Finance Officer's Reports
 - c. Monthly Vouchers –
 - Payroll Warrants \$53,495.54
 - Vendor Warrants \$42,370.06 \$58,586.93
 - d. Chief's Report

With \$58,586.93 Warrants submitted, Commissioner Elliot moved to approve the Consent Agenda; motion carried.

- VI. Unfinished Business
 - a. 2011 Budget – Recap – Information Item – Other than the unresolved LOSAP increase for 2011 the budget is ready for final presentation in 2011. 2010 total expenditures are coming in under budget.
- VII. New Business
 - a. – All Island County Fire Commissioners Meeting Date – Action Item – No definite date to submit. January 19th or 26th are possibilities, otherwise request postponement until February

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- b. Strategic Planning Retreat Date – Action Item – The Retreat is tentatively set for 8:30am, January 22, 2011, at the Saratoga Inn in Langley. A special meeting will be called when date is confirmed.
- c. All Department Meeting – Information Item – An All Department Meeting is called for 6:30pm January 18th at the High School Cafeteria. This will be an opportunity for questions, concerns, kudos, and complaints to be brought forward by the membership for communication, education and/or resolution.
- d. Citizen Survey – Information Item – The survey is in process of a re-write, still on time target to be mailed out mid-January.
- e. Annual Report – Information Item – Chief Palmer proposed an annual report for the district. The Board agreed it would be a useful tool for future needs. First draft will be few months in the making but hopefully will give a thorough picture of all facets of the district.

VIII. Announcements –

- a. The Board wished all Happy and Safe Holidays.
- b. Commissioner Elliot will unavailable for business after December 15. He will be busy getting a knee replaced. Please send Faye flowers.

IX. Varia – Chief Palmer presented the board with an opportunity to join Island County's Sustainability Coalition. He will do more research on their mission, etc. and have information available at January's meeting.

X. Executive Session – Chief Palmer requested a 5 minute Executive Session to bring the Board current on a personnel issue. Chairman Simmons recessed the meeting into Executive Session at 5:58pm.

XI. Action taken as result of Executive Session – Meeting reconvened at 6:05pm, no action taken.

XII. Adjournment – Meeting adjourned at 6:05pm

Paula Schuler
District Secretary